



ANNUAL REPORT

Year Ending June 30, 2016



TOWN OF
CANTON_{CT}

Canton, Canton Center, North Canton & Collinsville

Town of Canton Annual Report Fiscal Year 2015-2016

It is with much gratitude and respect that the Fiscal Year 2015-2016 Annual Report be dedicated to Louis and Judith Friedman, in recognition of their considerable public service and contributions to the Canton community.



Photo courtesy of Roaring Brook Nature Center

The Friedman's, who were widely known for their environmental, peace and anti-nuclear activism, truly were a duo in the Canton community striving to make not only Canton, but the world a better place. They were active members of multiple local Boards, as well as national groups such as People's Action for Clean Energy and Beyond Nuclear. Shortly after settling in Canton, the two built a cutting edge energy efficient home and were credited with being the first homeowners to use solar hot water panels as a part of their residence; this home aligned with their goals of environmental initiatives. Both Judith and Louis were educators and found happiness teaching environmentally themed topics. Mrs. Friedman taught an environmentally themed summer camp at Roaring Brook Nature Center along with being an elementary school teacher and author, while Mr. Friedman founded Westledge School in Simsbury and later worked promoting and participating in nuclear and peace groups.

Our sincere thanks and appreciation go out to the Friedman's for their years of continuous contributions to the Canton community – their passing has been deeply felt in the Town of Canton and we appreciate and honor them through this Annual Report Dedication.

**Town of Canton Annual Report
Fiscal Year 2015-2016**

TABLE OF CONTENTS

Town Meetings and Abstracts of Minutes	1
Principal Officials	10
Auditor’s Report	12
Organizational Report.....	19

ANNUAL REPORTS

Assessor	22
Aquifer Protection Agency.....	23
Board of Assessment Appeals.....	24
Board of Ethics	25
Building Department.....	26
Canton Chamber of Commerce	27
Conservation Commission.....	28
Commission on Aging (see Senior/Social Services)	
Economic Development Agency	29
Finance.....	30
Fire/EMS	32
Fire Marshal	33
First Selectman / Chief Administrative Officer	34
Inland Wetlands & Watercourses Agency.....	36
Land Use Office	37
Parks & Recreation	39
Planning & Zoning Commission	41
Police Department.....	42
Public Library	44
Public Works Department.....	46
Senior / Social Services and Commission on Aging	49
Tax Collector	53
Town Clerk	55
Water Pollution Control Facility.....	56
Zoning Board of Appeals.....	57

Town of Canton Annual Report
Fiscal Year 2015-2016

**TOWN MEETING
MINUTES & ELECTION
RESULTS**



**TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Wednesday, October 14, 2015**

A Special Town Meeting of the Town of Canton was held on Wednesday, October 14, 2015, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:00p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow moved that the meeting consider and take action on the following question:

Shall the Town of Canton transfer \$70,700 from the undesignated fund balance to the EMS Special Revenue Fund for the purpose of funding Fiscal Year 2014-2015 deficits in the EMS budget?

Seconded by David Gilchrist.

Discussion:

Mr. Barlow explained that the EMS Special Revenue Fund is a separate fund within the Selectmen's budget. The obligation is to seek additional funds from the undesignated fund balance should it not balance at the end of the fiscal year. The BOS and BOF have approved the transfer to go to a Town Meeting.

Mr. Robert Skinner, CAO, explained that the ambulance service is partially by volunteers and partially by Vintech, a private ambulance company. During the week Vintech handles the calls and on the weekends volunteers handle the calls. This past fiscal year we used more contracted services because we couldn't get volunteers to cover the weekend shifts. It was difficult to get/schedule volunteers with the needed Advanced EMT certification. We have some volunteers in training to get the certification, but they are not there yet. The entire deficit came from the extra we had to pay to Vintech. Other line items in the budget were within budget. Long term, we will be looking for volunteers with the advanced certification

No one from the audience commented on the motion.

The motion passed unanimously with a voice vote.

Bill Volovski made a motion to adjourn. Seconded by David Gilchrist.

The meeting adjourned at 7:05pm

Linda Smith, Town Clerk
Received for record 10/15/15

November 3, 2015
Town of Canton Election Results:
*(seated)

Board of Selectmen:

955	Thomas Sevigney* (seated as 4 year member of BOS)
1218	Leslee Hill* (seated as First Selectman)
1483	Beth Kandrysawtz (4 year)*
1000	William Volovski
1105	William Canny (2 year)*
263	Benedict Holden
684	Michael Pendell
1049	Larry Minichiello (2 year)*

Board of Finance:

1466	Mary Tomolonius*
1436	Kenneth Humphrey*
1341	Arnold Goldman*

Board of Education:

1158	Peg Berry*
1314	Helen Treacy*
1474	Joseph Scheideler*
1160	David Briggs*

Board of Assessment Appeals:

1038	David Sinish*
1069	Joe Pelehach*

Constable:

844	Patricia White
1130	Stephen Roberto*
939	Charles Hammond*
976	Karen Berry*
899	Carrie Sinish*
1035	Julius Fialkiewicz*
913	Carlene Rhea*
1117	Daniel Barnhart*

**TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Wednesday, December 9, 2015**

A Special Town Meeting of the Town of Canton was held on Wednesday, December 9, 2015, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

1. Leslee Hill moved that the meeting consider and take action on the following question:

Shall the Town of Canton rescind the Ordinance entitled "Design Review Team" which would eliminate the current Town Agency known as the Design Review Team?

Seconded by Larry Minichiello.

Discussion:

Robert Skinner, Chief Administrative Officer, explained that the Design Review Team was created in 2006. Its purpose was to review building applications and make design recommendations. The DRT was advisory only to the Zoning Board. Recently there have been changes established such as combining the Planning and Zoning Commissions and creating Form Based Codes. These changes enable the duties of the DRT to be transferred to P&Z and Town staff which will consolidate some of the Land Use procedures.

Comments:

David Sinish-20 Dyer Avenue

There being no further discussion, the Moderator called for a voice vote.

The motion vote was passed unanimously.

2. Leslee Hill moved that the meeting consider and take action on the following question:

Shall the Town of Canton appropriate the following funds for the purpose of partially funding a paramedic level emergency medical service in Canton: \$4,874 from the undesignated fund balance to the line item entitled First Aid Supplies EMS in the EMS Special Revenue Fund; \$14,540 from the undesignated fund balance to the line item entitled Equipment Purchase EMS in the EMS Special Revenue Fund; \$50,000 from the undesignated fund balance to a line item entitled EMS Paramedic Vehicle in the Capital Improvement Fund; and \$35,586 from the undesignated fund balance to a line item entitled Cardiac Monitor in the Capital Improvement Fund?

Seconded by Tom Sevigny.

Discussion:

Robert Skinner, Chief Administrative Officer, explained that the current level of service which is an Advanced EMT Level will no longer be offered as of July 1, 2016. We can either move to a lower, more basic service level or move up to a Paramedic Level. The opinion of the EMS department and the Board of Selectmen is to upgrade to a Paramedic Level of service. Reviewing our best options to do this, it was decided that we would

contract with Vintech to get this service. Additional costs will be part of the next fiscal year's budget. But there are additional costs and equipment which need to be in place for July 1st. Start-up costs for July 1st include additional medicines/supplies, cardiac equipment and a fly-car.

There were no public comments. The Moderator called for a voice vote.

The motion vote was passed unanimously.

3. Leslee Hill moved that the meeting consider and take action on the following question:

Shall the Town of Canton appropriate \$130,000 from the undesignated fund balance to the Capital Improvement Fund Account entitled Traffic Control Signal to partially fund a traffic control signal located at the intersection of Front Street and Bridge Street?

SECONDED BY Larry Minichiello.

Discussion:

Robert Skinner, Chief Administrative Officer, explained that the intersection in question is at Main and Bridge Streets and includes the Bike Trail. A survey of pedestrians and bicycles counted 483 crossings during a recent 2 hour period. It gets substantial use. In addition it gets 9000-11,000 cars through there per day. There is a safety concern getting pedestrians and bikes across. In addition, the Pedestrian & Vehicular Safety Committee recommended back in 2009 that a light be in this location. In 2009/2010 we were awarded a STEEP Grant in the amount of \$165,000, which we believed at the time to be sufficient to complete the project. Over the years, we worked with the Department of Transportation and Town agencies to meet everyone's expectations and needs, we worked out easements with abutters, and we had multiple designs and surveys completed. The plan has now been approved by the DOT. An RFP was sent out with only one bidder responding. The base bid was negotiated down to \$262,000. This motion is asking for the balance to complete the project.

Comments:

Ann Wincze	456 Cherry Brook Rd & 41 Bridge St (owner of Blumen Laden)
Gary Miller	7 East Hill Road
Steve Wincze	456 Cherry Brook Road
John Warner	Owner of Collinsville Canoe & Kayak
Norman Adams	10 Case Street
Larry Minichiello	35 Maple Avenue

There being no further comments, the Moderator called for a voice vote.

The motion vote was passed overwhelmingly with only one 'no' vote.

Gary Miller made a motion to adjourn. Seconded by Tom Sevigny.

The meeting adjourned at 7:26pm.

Linda Smith, Town Clerk
Received for record 12/10/15

**TOWN OF CANTON, CONNECTICUT
ANNUAL TOWN MEETING
Wednesday, January 20, 2016**

The Annual Town Meeting of the Town of Canton was held on Wednesday, January 20, 2016, at 7:00 p.m. in the Town Hall Auditorium, 4 Market Street, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

In accordance with the Town Charter, no binding votes were taken.

Leslee Hill dedicated the FY2014-2015 to Mr. Emil Huyghebaert in recognition of his considerable public service and contributions to our Canton community. Emil was a part of the Canton Community for a wonderful 54 years before passing away in August of 2014. Emil was a member and usher of St. Patrick's Church in Collinsville, a volunteer at the Collinsville Historical Museum, a member of the Ethics Committee for the Town of Canton and worked countless hours at the polls during the elections. In addition to his contributions to the Town of Canton, Emil had a long dedication to the Boy Scouts of America and for the past 30+ years, Collinsville was very fortunate to have had him as Scoutmaster of Troop 77. Members of Troop 77 presented the Colors and the Pledge of Allegiance was recited.

The Moderator then yielded the floor to EDA Chairman Bob Bessel to:

HOLD A DISCUSSION on the marketing analysis and branding plan developed by the Town of Canton's Economic Development Agency for the Town of Canton.

Mr. Bessel presented a power point presentation outlining the reasons for a market study, what was observed during the study, what our opportunities are and the tools we can use to 'brand' the Town. His presentation is attached.

Questions/Comments were made by:

David Kubas-82 East Hill Road

Norm Adams-18 Case Street

Ann Hunter-37 Andrew Drive

Gary Roman-Sweetheart Mountain

Lorinda Pane-Olson Road

Katherine Hooker-35 Maple Ave

Julius Fialkiewicz-11 East Hill Road

There being no further discussion, the Moderator then yielded the floor to Town Planner Neil Pade to:

HOLD A DISCUSSION on the process and possible benefits of creating a Tax Increment Financing Master Plan pursuant to Connecticut Public Act 15-57 for portions of Collinsville, including the Collins Axe Factory, in order to fund certain public improvements and promote economic development.

In a power point presentation, Mr. Pade described what a Tax Increment Financing plan was, its legislative creation, and the broad range of implementation possibilities for a municipality. He described how a town would benefit from the increased assessed value of a TIF District and used the Collins Company site as an

example. Next steps include hiring technical expertise and put a steering committee into place, holding public meetings & hearings, and getting approvals from town boards and commissions. His presentation is attached.

Questions/Comments were made by:

David Sinish-20 Dyer Avenue
Kathrine Hooker-35 Maple Ave
Richard Barlow-321 Cherry Brook Road
Norm Adams-18 Case Street
Jim Keane-Freedom Drive
Larry Minichiello-35 Maple Ave
Bob Bessel-4 South Street
Alan Weiner-9 High Street
Ken Humphrey-250 East Hill Road
Bill Volovski-47 Gildersleeve Ave
Tom Sevigny-Gracey Road
Julie Rush-40 Wilders Pass
Jonathan Thiesse-Wright Road
Kim Hathaway-Trailsend Drive

Richard Barlow made a motion for a non-binding, advisory vote of the Town Meeting for the purposes of supporting the Town's efforts to investigate Tax Incentive Financing for the Collins Company Factory.

Seconded by David Sinish.

Additional Comments were made by:

Ron Larson-4 Stonemeadow Lane
Shawn Cole-timber Lane

There being no further discussion, the Moderator called for a voice vote of the Motion on the table. The Motion passed unanimously with a voice vote.

There being no further business before the Annual Town Meeting, Leslee Hill made a motion to adjourn.
Seconded by Tom Sevigny.

The meeting adjourned at 8:39pm

Linda Smith, Town Clerk
Received for record 1/21/16

**TOWN OF CANTON, CONNECTICUT
ANNUAL BUDGET MEETING
Monday, May 2, 2016**

The Annual Town Budget Meeting of the Town of Canton was held on Monday, May 2, 2016, at 7:00 p.m. in the Canton Middle/High School Auditorium, 76 Simonds Ave, Canton, CT.

David Leff, Moderator, called the meeting to order at 7:08 p.m. The full reading of the call was waived with no objection from the audience. The Town Clerk, Linda Smith, read the abridged call of the meeting and the return of notice.

Since quorum of 150 persons was not yet reached, a motion on the budget was not immediately made. The Moderator proceeded for the purpose of discussion:

Leslee Hill, First Selectman, summarized the BOS proposal:

- The BOS presented a \$10,337,064 budget
- It is a 3.5% increase over last year's spending
- It maintains current services and with few exceptions does not increase personnel
- It includes \$600K for pavement management
- It includes funds needed to upgrade paramedic level/EMS services
- The CIP includes replacement of ambulance, fire truck and highway truck
- It includes an increase in hours for Dial-a-Ride

Julie Ausere, Chairman of the Board of Education, summarized the BOE proposal:

- The BOE presented a \$25,166,699 budget
- It is a 1.1% increase over last year's spending
- It aligns with the district's strategic plan
- It takes into consideration the State's mandates
- It meets contractual obligations
- It meets class sizes and technology needs
- It addresses the aging infrastructure of the buildings
- It adds a part time social worker to the district
- It reflects the priorities of the district

At 7:15pm the requisite quorum of 150 attendees was met. Therefore, the motion was made and seconded: "SHALL THE BOARD OF FINANCE'S RECOMMENDED BUDGET FOR FISCAL YEAR 2016/2017 IN THE AMOUNT OF \$37,549,199 BE APPROVED?"

The presentation/discussion continues with Brian First, Chairman of the Board of Finance. He summarized the budget mailer that was mailed to every household and is attached to these minutes:

- In preparing the budget this year we were faced with limited grand list growth (.62% inc) and uncertainty at the state level
- The BOF was conservative with state and local tax revenues
- The BOF recognizes the need for a relatively light tax burden with maximized services
- The BOE budget was reduced by \$100K

- The BOS budget was reduced by \$13K
- This next year will be a peak one for debt services (roads, roofs, track, fire truck)
- Expenses were offset by \$150K from undesignated funds which is running at a healthy level
- Spending is up an overall 1.94%
- The proposed mil rate will be 29.76

Questions or comments from the public:

- Richard Barlow – 321 Cherry Brook Road

There being no further comments or questions, paper/secret ballot voting commenced.

The motion passed with the following vote results:

Yes 162

No 9

There being no further business the motion to adjourn was made and seconded.

The meeting adjourned at 7:39 pm.

Linda Smith, Town Clerk
Received for record 5/3/16

Town of Canton Annual Report
Fiscal Year 2015-2016



PRINCIPAL OFFICIALS

TOWN OF CANTON
PRINCIPAL TOWN OFFICIALS

June 30, 2016

BOARD OF SELECTMEN

Leslee Hill, First Selectman

William Canny
Larry Minichiello

Elizabeth Kandrysawtz
Thomas Sevigny

BOARD OF FINANCE

Brian D. First, Chairman

Richard Eickenhorst
Kenneth S. Humphrey
Mary B. Tomolonius

Arnold Goldman
David Markowitz

BOARD OF EDUCATION

Julie Ausere, Chairman

Peg Berry
David Briggs
Dana L. Kosior
Joseph Scheideler

Maria Bradley
Ana Cavanaugh
Jack Powell
Helen Treacy

GENERAL GOVERNMENT

Chief Administrative Officer
Chief of Police/Director of Emergency Management
Finance Officer/Treasurer
Tax Collector
Assessor
Town Clerk
Project Administrator
Director of Planning and Community Development
Director of Public Works
Library Director
Parks and Recreation Director
Interim Building Official
Fire Marshal
Senior/Social Services Director

Robert Skinner
Christopher Arciero
Amy O'Toole
Erin Johnson
Harry DerAsadourian
Linda Smith
George Wallace
Neil Pade
Robert Martin
Sarah McCusker
Joshua Medieros
Paul Volovski
Timothy Tharau
Claire Cote

EDUCATION

Superintendent of Schools
Interim Business Manager

Kevin D. Case
Lisa Jones

Town of Canton Annual Report
Fiscal Year 2015-2016



AUDITOR'S REPORT

TOWN OF CANTON, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES -
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
GENERAL GOVERNMENT				
Board of Selectmen	\$ 44,743	\$ 44,743	\$ 44,326	\$ (417)
Chief Administrator	243,696	246,912	234,743	(12,169)
Election	29,725	29,953	29,953	-
Probate court	2,801	2,801	2,719	(82)
Town counsel	70,000	34,679	34,679	-
Town clerk	127,370	133,812	133,812	-
Contingency	72,000	2,108	-	(2,108)
Information technologies	134,376	134,376	129,009	(5,367)
Total general government	<u>724,711</u>	<u>629,384</u>	<u>609,241</u>	<u>(20,143)</u>
FINANCE				
Board of Finance	42,150	42,150	40,344	(1,806)
Finance	205,333	213,630	213,525	(105)
Assessor	121,180	124,447	117,494	(6,953)
Tax collector	90,718	90,718	86,805	(3,913)
Total finance	<u>459,381</u>	<u>470,945</u>	<u>458,168</u>	<u>(12,777)</u>
PUBLIC SAFETY				
Police	1,901,637	1,945,853	1,902,612	(43,241)
Service incentive	23,785	23,785	23,785	-
Fire services	277,763	278,109	250,970	(27,139)
Fire marshal	66,244	67,189	66,762	(427)
Emergency services	38,400	38,400	37,551	(849)
Total public safety	<u>2,307,829</u>	<u>2,353,336</u>	<u>2,281,680</u>	<u>(71,656)</u>
PUBLIC WORKS				
Town hall	280,303	298,733	298,733	-
Park department	102,899	102,899	101,356	(1,543)
General highway	1,095,333	1,054,415	1,024,799	(29,616)
Town garage	37,443	37,860	37,860	-
Grange	6,480	6,480	2,933	(3,547)
Utilities	209,000	214,107	214,107	-
Community center	96,944	96,944	85,307	(11,637)
Total public works	<u>1,828,402</u>	<u>1,811,438</u>	<u>1,765,095</u>	<u>(46,343)</u>

(Continued)

TOWN OF CANTON, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES -
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND (Concluded)
FOR THE YEAR ENDED JUNE 30, 2016

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
HUMAN SERVICES				
Community agencies	\$ 80,368	\$ 80,543	\$ 80,543	\$ -
Senior/Social services	163,215	172,621	171,448	(1,173)
Park and recreation	212,085	217,493	217,493	-
Library	592,420	600,105	596,699	(3,406)
Total human services	<u>1,048,088</u>	<u>1,070,762</u>	<u>1,066,183</u>	<u>(4,579)</u>
INSURANCE	<u>278,141</u>	<u>278,141</u>	<u>260,952</u>	<u>(17,189)</u>
PLANNING AND DEVELOPMENT				
Building official	59,124	60,981	47,352	(13,629)
Town planner	258,063	269,357	267,990	(1,367)
Total planning and development	<u>317,187</u>	<u>330,338</u>	<u>315,342</u>	<u>(14,996)</u>
FRINGE BENEFITS	<u>1,893,735</u>	<u>1,913,132</u>	<u>1,913,132</u>	<u>-</u>
EDUCATION	<u>24,592,296</u>	<u>24,592,296</u>	<u>24,461,908</u>	<u>(130,388)</u>
DEBT SERVICE				
Principal	1,235,000	1,235,000	1,220,000	(15,000)
Interest	607,538	607,538	521,150	(86,388)
Total debt service	<u>1,842,538</u>	<u>1,842,538</u>	<u>1,741,150</u>	<u>(101,388)</u>
Total expenditures	<u>35,292,308</u>	<u>35,292,310</u>	<u>34,872,851</u>	<u>(419,459)</u>
OTHER FINANCING USES				
Transfers out:				
Emergency Services Fund	42,691	75,088	75,088	-
Youth Services Bureau	14,300	14,300	14,300	-
Capital and Nonrecurring Fund	1,440,000	1,655,586	1,655,586	-
BOE Consolidated Fund	-	-	-	-
Cafeteria Fund	45,000	45,000	51,772	6,772
Total other financing uses	<u>1,541,991</u>	<u>1,789,974</u>	<u>1,796,746</u>	<u>-</u>
Total expenditures and other financing uses	<u>\$ 36,834,299</u>	<u>\$ 37,082,284</u>	<u>\$ 36,669,597</u>	<u>\$ (412,687)</u>

TOWN OF CANTON, CONNECTICUT
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
PROPERTY TAXES				
Current year tax collections	\$ 31,680,965	\$ 31,680,965	\$ 31,860,096	\$ 179,131
Prior year tax collections	204,000	204,000	256,694	52,694
Tax interest and liens	100,000	100,000	213,228	113,228
Total property taxes	<u>31,984,965</u>	<u>31,984,965</u>	<u>32,330,018</u>	<u>345,053</u>
INTERGOVERNMENTAL REVENUES				
State miscellaneous	-	-	-	-
Town aid road	260,787	260,787	261,161	374
Education cost-sharing	3,457,436	3,457,436	3,487,103	29,667
Transportation	44,944	44,944	39,749	(5,195)
Special Education- Excess costs	-	-	141,936	141,936
Mashantucket Pequot grant	20,843	20,843	21,455	612
Emergency management performance grant	-	-	5,175	5,175
State PILOT - elderly supplement	61,000	61,000	61,828	828
State PILOT - disabled	750	750	958	208
State PILOT - veterans	2,000	2,000	2,977	977
State PILOT - State property	25,882	25,882	-	(25,882)
State PILOT - manufacturing	7,518	7,518	7,994	476
Housing Authority	10,000	10,000	13,395	3,395
Total intergovernmental revenues	<u>3,891,160</u>	<u>3,891,160</u>	<u>4,043,731</u>	<u>152,571</u>
CHARGES FOR SERVICES				
Telecom tax	28,000	28,000	26,952	(1,048)
BOE tuition fees	120,000	120,000	132,945	12,945
Hunting and fishing licenses	100	100	97	(3)
Town clerk miscellaneous permits and licenses	10,000	10,000	11,168	1,168
Dog licenses	1,300	1,300	1,346	46
Fire Marshall permits and fire reports	600	600	470	(130)
Building licenses and permits	135,000	135,000	106,775	(28,225)
Land use licenses and permits	3,000	3,000	901	(2,099)
Zoning License & Fees	5,000	5,000	1,900	(3,100)
Zoning applications	7,000	7,000	5,469	(1,531)
Aquifer Protection applications	1,000	1,000	100	(900)
Planning applications	1,500	1,500	325	(1,175)
ZBA appeal fee	600	600	615	15
Inland wetlands	2,200	2,200	1,000	(1,200)
Newsletter advertising	4,500	4,500	3,705	(795)
BOE miscellaneous revenue	-	-	1,767	1,767
Town clerk conveyance tax	250,000	250,000	218,721	(31,279)
Tax and town clerk printing services	10,000	10,000	10,394	394
Assessor printing and duplicating services	750	750	-	(750)
Tax CPACE Admin Fee	500	500	500	-
Bad check fees	150	150	320	170

(Continued)

TOWN OF CANTON, CONNECTICUT
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND (Concluded)
FOR THE YEAR ENDED JUNE 30, 2016

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
CHARGES FOR SERVICES (Continued)				
Police printing and duplicating services	\$ 900	\$ 900	\$ 955	\$ 55
Private duty - administration	45,000	45,000	52,835	7,835
Police gun permits	5,000	5,000	6,515	1,515
Police raffle tickets	100	100	-	(100)
Alarm registration fees	-	-	175	175
Vendor permits	200	200	550	350
Traffic fines	2,000	2,000	4,992	2,992
Police Miscellaneous	-	-	3,258	3,258
Dog license/shelter fee	11,280	11,280	11,002	(278)
Dog adoption fee	10	10	20	10
Insurance Rebates	15,000	15,000	12,208	(2,792)
Rental town property	10,000	10,000	7,825	(2,175)
AT&T tower	20,700	20,700	20,700	-
BOS miscellaneous revenue	1,000	1,000	2,842	1,842
Dial-a-Ride tickets	1,850	1,850	1,950	100
Swimming pool fees	32,000	32,000	32,718	718
Pool daily attendance fee	7,500	7,500	11,157	3,657
Building printing and duplicating services	-	-	29	29
Land use printing and duplicating services	200	200	239	39
Land use fines	-	-	-	-
Zoning committee regulations services	50	50	-	(50)
Library printing and duplicating services	2,704	2,704	2,420	(284)
Library income	11,380	11,380	11,570	190
Total charges for services	<u>748,074</u>	<u>748,074</u>	<u>709,430</u>	<u>(38,644)</u>
INVESTMENT INCOME	<u>10,100</u>	<u>10,100</u>	<u>32,673</u>	<u>22,573</u>
Total revenues	<u>36,634,299</u>	<u>36,634,299</u>	<u>37,115,852</u>	<u>481,553</u>
OTHER FINANCING SOURCES				
Appropriation of fund balance	200,000	447,983	-	(447,983)
Premium on general obligation bonds	-	-	-	-
Total other financing sources	<u>200,000</u>	<u>447,983</u>	<u>-</u>	<u>(447,983)</u>
Total revenues and other other financing sources	<u>\$ 36,834,299</u>	<u>\$ 37,082,282</u>	<u>\$ 37,115,852</u>	<u>\$ 33,570</u>

TOWN OF CANTON, CONNECTICUT
SCHEDULE OF PROPERTY TAXES LEVIED, COLLECTED AND OUTSTANDING
FOR THE YEAR ENDED JUNE 30, 2016

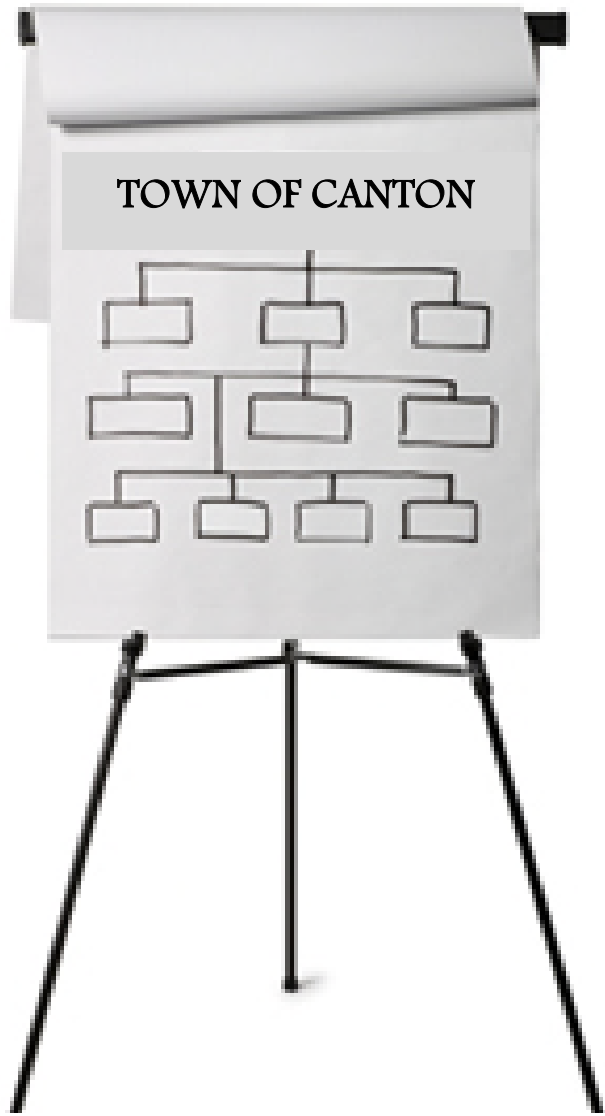
Grand List Year	Balance Uncollected June 30, 2015		Current Levy	Lawful Corrections		Transfers To Suspense	Balance To Be Collected	Collections			Balance Uncollected June 30, 2016
	\$			Additions	Deductions			Taxes	Interest and Lien Fees	Total	
1999	\$ 17,467	\$	-	\$ 17,467	-	\$	-				\$ -
2000	18,039		-				18,039				18,039
2001	18,634		-				18,634				18,634
2002	19,644		-				19,644				19,644
2003	21,627		-				21,627				21,627
2004	21,768		-				21,768				21,768
2005	25,152		-	65			25,217	2,613	1,514	4,127	22,604
2006	26,527		-				26,527	3,134	4,489	7,623	23,393
2007	27,229		-				27,229	3,437	4,291	7,728	23,792
2008	32,546		-				32,546	2,890	3,102	5,992	29,656
2009	49,973		-				49,973	19,795	16,978	36,773	30,178
2010	25,884		-		34		25,884	25,603	15,845	41,448	247
2011	89,578		-	282		7,949	89,296	49,877	22,598	72,475	31,470
2012	131,530		-	349		13,188	131,181	85,280	25,387	110,667	32,712
2013	295,904		-	77	4,399	9,403	291,582	218,616	41,020	259,636	63,563
Suspense Collections	-		-	-	-	-	-	2,814	4,281	7,094	-
Total prior years	821,502		-	142	22,497	30,574	799,147	414,059	139,505	553,564	357,327
2014	-		32,234,923	28,388	81,488	7,965	32,173,858	31,950,097	82,469	32,032,565	223,761
Total	\$ 821,502	\$	\$ 32,234,923	\$ 28,530	\$ 103,985	\$ 38,539	\$ 32,973,004	\$ 32,364,156	\$ 221,974	\$ 32,586,129	\$ 581,088

TOWN OF CANTON, CONNECTICUT
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

(Unaudited)

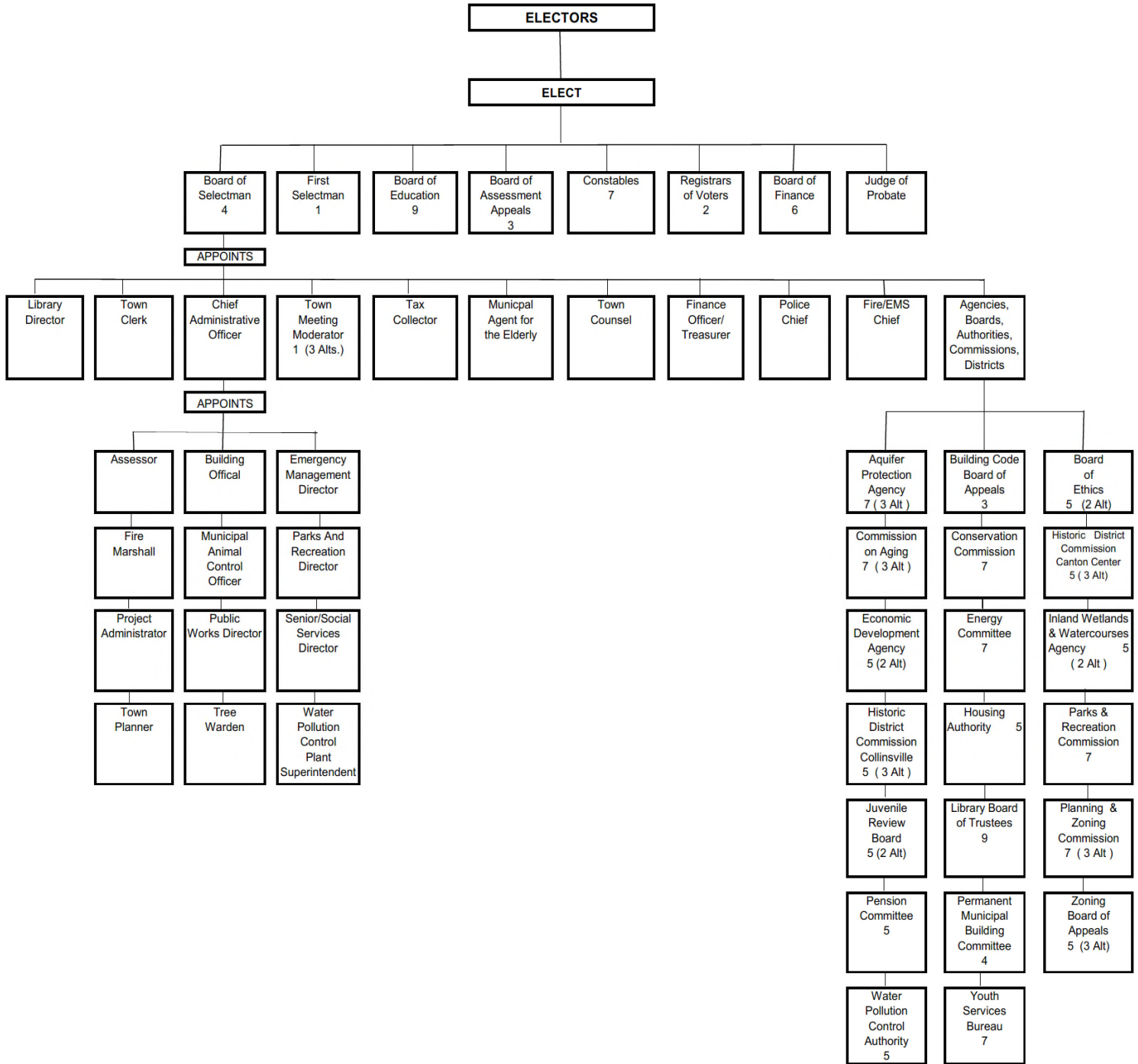
Fiscal Year Ended June 30,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2007	26,157,302	25,878,675	98.93%	256,023	26,134,698	99.91%
2008	27,750,623	27,484,464	99.04%	242,766	27,727,230	99.92%
2009	28,640,303	28,315,851	98.87%	300,660	28,616,511	99.92%
2010	28,383,440	28,060,523	98.86%	291,684	28,352,207	99.89%
2011	29,069,980	28,696,728	98.72%	341,470	29,038,198	99.89%
2012	29,535,976	29,182,732	98.80%	351,325	29,534,057	99.99%
2013	29,937,828	29,614,732	98.92%	279,541	29,894,273	99.85%
2014	30,598,767	30,259,423	98.89%	272,829	30,532,252	99.78%
2015	31,174,215	30,906,949	99.14%	188,816	31,095,765	99.75%
2016	32,181,823	31,968,586	99.34%	-	-	-

Source: Town of Canton, Office of the Tax Collector.



ORGANIZATIONAL REPORT

TOWN OF CANTON ORGANIZATIONAL CHART



Fiscal Year 2015-2016



ANNUAL REPORT

ASSESSOR'S OFFICE

The Assessor's Office is responsible for the preparation of the Town's annual Grand List. The Grand List is a complete listing of all properties in town, their ownership and assessed value as of October 1st each year. The overall 2015 Grand List increased by \$7,106,646 or .6%. The 2015 Grand List as of October 1, 2015 was \$1,110,154,879. This information is then used by the Board of Finance to help determine the mill rate and in preparing the July tax bills. The Town is required to reevaluate all real estate assessments once every five years to 70% of their fair market value. The last reevaluation was in 2013, the next will be in 2018.

Listed below are the three categories that make up the Grand List. The amounts reported are prior to any adjustments made by the Board of Assessment Appeals.

Real Estate Increased \$5,860,490 to \$981,745,480 or .59%. Contributing to this increase was the completion of several new single family homes. Homes are assessed at 70% of their market value, as done in all CT municipalities.

Personal Property decreased \$91,520 to \$44,151,990 or .20%. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables and conduits. Personal Property is assessed each year at 70% of its value.

Motor Vehicles increased \$1,337,676 to \$84,257,409 or 1.58%. Included in this figure are all motor vehicles registered and garaged in Canton on October 1st of each year. Motor Vehicles are valued using the NADA Pricing Guide.

In preparation of the Grand List, tax maps are kept current. Extensive fieldwork is completed to update our records for building changes. This office is also responsible for the administration of the veterans, blind and disabled exemption programs and the State and Town elderly tax relief program. This year a total of \$255,263.54 was granted in elderly tax relief tax relief to 133 property owners.

AQUIFER PROTECTION AGENCY

The Aquifer Protection Agency (“APA”) is a registration and permitting agency charged by the State of Connecticut to review, evaluate, and take action on existing and proposed regulated activities potentially having an adverse environmental impact on public drinking ground water supplies.

During fiscal year 2015-2016, the APA held three (3) regular meetings.

The APA has an Authorized Agent who reports to the Agency the status of and compliance with all permits and registrations issued under its authority and to also acts as the APA’s enforcement officer.

The APA operates with six (6) regular members and two (2) alternates.

The APA holds regular quarterly meetings and special meetings on an as-needed basis on the third Wednesday of each month at 7:20 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. All meetings are open to the public.

BOARD OF ASSESSMENT APPEALS

As required by State law, the Board of Assessment Appeals held one meeting during the month of March to hear appeals concerning the Grand List of October 1, 2015. Any property owner who felt the assessment of their property due to the Revaluation was inaccurate could appeal to the Board.

A total of three (3) appeals were heard; (3 Real Estate, 0 Personal Property, and 0 Motor Vehicle).

The result of these appeals were:

Real Estate	0 Granted	3 Denied
Personal Property	0 Granted	0 Denied
Motor Vehicles	0 Granted	0 Denied

Final Grand List after the Board of Assessment Appeals was no change.

<u>Gross</u>	<u>Exemptions</u>	<u>Net</u>
1,110,154,879	2,501,900	1,107,652,979

Board of Assessment Appeals Members

David Sinish, Chairman
Joe Pelehach
Margo Espinosa

BOARD OF ETHICS

FY 2015-2016 has been a relatively inactive year for the Board of Ethics, but we on the Board are ready to respond when asked.

The Board received two (2) letters of recusal from Canton officials removing themselves from the possibility of a conflict of interest concerning business decisions that their Commissions or Boards were considering.

During this reporting period, there were two regular meetings in which we were pleased to meet our newest appointed members, Nicholas Ouellette appointed as a regular member to fill the vacancy left by resignation of regular member Ryan O'Donnal. Paul Therrien was appointed to fill one of the alternate position vacancies with one yet to be filled.

Nine regular meetings were cancelled. One regular meeting was held for the consideration of a recommendation to modify Ordinance #230 to allow members of the Board to serve concurrently on other commissions or board in town. After a thorough discussion by the Board, it was decided to not pursue this recommendation.

The Board of Ethics meets at 7:00 PM on the third Tuesday of the month at the Canton Community Center, 40 Dyer Avenue unless scheduled otherwise. The Board of Ethics meeting schedule, meeting agendas and minutes are posted on the town of Canton website: www.townofcantonct.org . The public is welcome to attend.

David R. Kubas, Chairman
Canton Board of Ethics
November 9, 2016

BUILDING DEPARTMENT

Chapter 541 of the Connecticut General Statutes sets forth the need, duties, requirements and conditions for the Building Department. Chapter 541, part 1a of the CGS also states that all towns, cities and boroughs in the State of Connecticut shall use this code as their Building Code. This department is responsible for issuing all building and associated permits. Plan review, various inspections and the issuance of Certificates of Occupancy or Completion are among the duties of the office.

The Building Official, performing the duties of the office on a part-time basis, conducted a total of 656 inspections. The Building Department will continue in its efforts to provide customer service and promote safety and general welfare in the construction environment while enforcing the building codes.

Building/ Permit Statistics Fiscal Year 2015-2016

<u>Type of Permit</u>	<u>No. of Permits</u>	<u>Value of Permits</u>
Addition/Alteration	142	\$2,793,475
Deck	6	\$57,971
Demolition	0	\$0
Electrical	144	\$220,749
Garage/Shed	16	\$254,300
HVAC/Woodstove	174	\$725,082
Commercial	8	\$392,000
New Residential	7	\$2,292,000
Plumbing	64	\$71,112
Pool	5	\$196,000
Roofing/Siding	64	\$690,820
Foundation	4	\$35,000
Total	634	\$7,728,509

Total Value of Permits and Permit Fees

<u>July - June 2015-2016</u>		<u>July - June 2014-2015</u>	
<u>Value</u>	<u>Permit Fees</u>	<u>Value</u>	<u>Permit Fees</u>
\$7,728,509	\$108,790	\$12,140,474	\$125,814

CANTON CHAMBER OF COMMERCE

The Canton Chamber of Commerce represents and supports the Canton business community for the purpose of helping to ensure the business success of its members. The Chamber is a volunteer network of local business, professional and government leadership working together to advance the economic and civic development of the business community. Pooling the skills, talents and resources of each individual to drive and support business opportunity and improvement, the Chamber is vital and growing. The Canton Chamber of Commerce was founded in 2003. Membership has grown to nearly 250 members today.

The Canton strategic planning process in 2013 led to a redefinition of its mission: “The mission of the Canton Chamber of Commerce is to *Advocate for its members and Advance their Success*”. Implementation of this new direction was launched with focus on five major initiatives: Advocacy, Outreach, Education, Marketing and Membership. The Chamber actively participates and advocates for its members with government boards and commissions, and played an active role during the Zoning Commission’s rewrite and finalization of the Town’s Plan of Conservation and Development update and the changes to the Sign Regulations.

The Canton Chamber of Commerce fulfills its mission through the commitment and efforts of its volunteer leaders- its officers, directors, committee chairs and committee members- comprised of over 50 dedicated business people and professionals who endorse its goals and strive to make it a vital organization that benefits the whole community. The Chamber builds greater awareness of each member business within its customer and client community.

Active Canton Chamber of Commerce members subscribe to the objectives and purpose of the Chamber. Individuals, firms, partnerships, associations, corporations or other entities that conduct business are eligible for regular membership. Like-minded persons and non-profit organizations that do not conduct business are eligible for associate membership.

The Canton Chamber’s website, CantonChamberofCommerce.com, is updated regularly and remains Canton’s most comprehensive and complete directory of local businesses, products and services. Shopping is simplified for those who want to buy locally, strengthen Canton’s economic vitality, provide jobs and lessen the Town’s reliance on residential taxes- thereby enhancing the quality of life of our community. Unlike static and cumbersome telephone company classified directories, the Chamber website is a dynamic invaluable resource, constantly being updated to include current events and information, new Chamber members and changes to member’s listings.

Visit the Chamber at CantonChamberofCommerce.com, call the Executive Director or Office Manager at (860) 693-0405, or visit the Chamber’s centrally located office: 326 Albany Turnpike, PO Box 704, Canton, CT 06019.

CONSERVATION COMMISSION

The Canton Conservation Commission is authorized under CGS 7-1319 and Chapter 149 of the Town of Canton Code. The primary functions of the Conservation Commission are to monitor and make recommendations regarding the development, conservation, supervision, and regulation of natural resources including water resources in the Town of Canton. The Commission conducts research into the utilization of land areas of the municipality, prepares maps and publications, inventories natural resources, and keeps an index of all open space areas, publicly or privately owned, including open marshlands, swamps and other wetlands, for the purpose of obtaining information on the proper use of such areas. From time to time the Conservation Commission makes recommendations to the Planning and Zoning Commission, Inland Wetlands and Watercourses Agency, and other municipal agencies regarding plans and programs for the development, protection, and use of such areas, as well as on proposed land use changes, land protection plans, and management of municipally-owned open spaces or natural areas.

After the discharge of the Town of Canton Open Space Preservation and Acquisition Commission in 2015, the Conservation Commission has taken the lead role for the community in identifying, evaluating, and recommending open space lands for acquisition.

Some of the Conservation Commission's specific accomplishments in 2015-16 included: completing a new municipal Right to Farm Ordinance; writing a Right To Farm brochure; providing input to several land use commissions on open space protection concerns in the town; continuing work on writing a new Natural Resources Inventory document for the town; and continuing to make progress on numerous initiatives under the Town of Canton Plan of Conservation and Development.

The Conservation Commission met eleven (11) times in 2015-16. It consists of seven (7) members and meets on the fourth Wednesday of every month at 7:30 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT.

ECONOMIC DEVELOPMENT AGENCY

The Canton Economic Development Agency (EDA) continued to execute its three year plan designed to foster and support economic development within the town, provide educational resources to business enterprises, stimulate Canton's economic vitality and enhance the town's character.

The three year plan has the following components:

- Build public awareness about the need for commercial development.
- Work with the town to implement the plan of conservation and development.
- Develop and implement an effective marketing campaign aimed at attracting appropriate businesses to town.
- Help existing Canton businesses improve their economic viability and create opportunities to expand in Canton.

The EDA applied for and received a \$10,000 grant from the Connecticut Main Street Program to hire a consultant to help execute a viable tax increment financing agreement to help develop the Collins Company factory complex. The grant essentially doubled the town's buying power, allowing us to hire a top notch consulting firm. Their engagement began on June 28, 2016 and concluded on September 29, 2016 with the delivery of the Collins Company Complex Preliminary TIF Master Plan. This plan was accepted by the Board of Selectmen on October 13, 2016.

The EDA has also contracted with a designer to develop and produce a suite of marketing materials to help attract businesses to town.

The EDA is an all-volunteer agency appointed by the Board of Selectmen to:

- Conduct research into the economic conditions and trends of the town;
- Make recommendations to appropriate officials and agencies of the town regarding actions to improve economic conditions and development; and
- Seek to coordinate the activities of and cooperate with unofficial bodies organized to promote such economic development.

The EDA is comprised of six members appointed by the Board of Selectmen. Monthly meetings are held on the second Thursday of each month at 6:30 PM at the Library Community Center. Members of the local business community and the general public are welcome to attend. The EDA held ten meetings during this fiscal year.

FINANCE DEPARTMENT

The Finance Department has the responsibility of administering the Town's finances and accounting for all Town funds, except those of the Board of Education. Detailed statements of this accounting appear in the Town's Comprehensive Annual Financial Report, which is on file in the Town Clerk's Office. The Finance Officer prepares monthly reports for the Board of Selectman and the Board of Finance. In addition, the medical self-insurance account is reviewed and reconciled and the Town budget is developed and administered with the Chief Administrative Officer. The Finance office handles the daily Treasury operations and manages cash and debt obligations.

The Finance Department processes accounts payable weekly and payroll bi-weekly. In 2015-16 the department accounted for 6,070 separate expenditures, 1,270 deposits, 3,023 journal entries and payroll, benefit and tax records for 232 employees during the year.

The Town of Canton received the Certificate of Achievement for Excellence in Financial Reporting for fiscal year 2013-14 from the Government Finance Officers Association of the United States and Canada for the 15th consecutive year.

TOWN FINANCES FOR THE FISCAL YEAR 2014-15

The Town's adopted General Fund budget for 2015-16 totaled \$36,834,299.

The mil rate was 29.19.

The Town's credit rating is AAA.

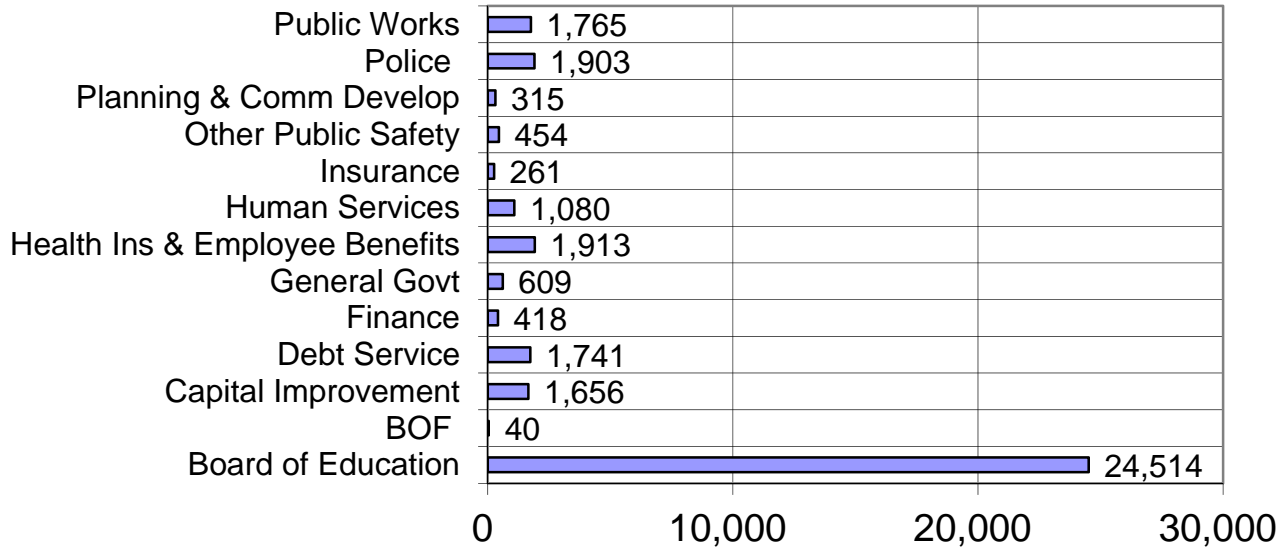
The Town achieved a collection rate of 99.12% on the current levy.

The Town's long term liabilities at June 30, 2016 totaled \$20,653,148.

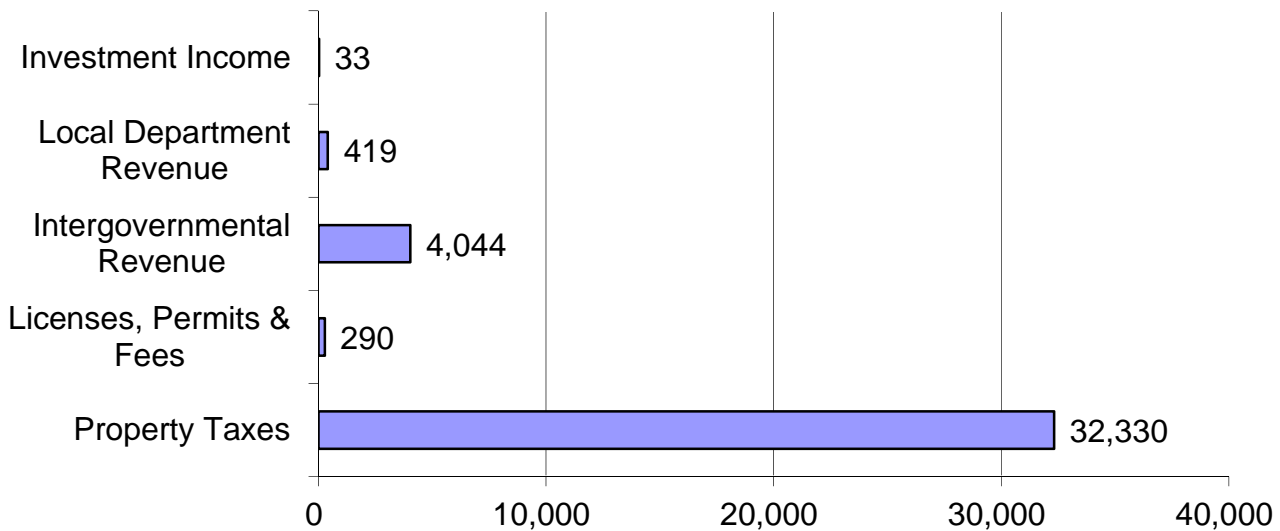
The Town's actual expenditures were \$36,669,597 and actual revenues totaled \$37,115,852.

The comparative actual information, by function and funding source for the fiscal year is presented here. A detailed statement of the Town's Comprehensive Annual Financial Report is on file in the Town Clerk's Office and available on the web at www.townofcantonct.org.

FY 2015-16 Expenditures by Function (in thousands)



FY 2015-16 Revenues by Source (in thousands)



BONDS OUTSTANDING AS OF JUNE 30, 2016 (in thousands)

<u>Use of Proceeds</u>	<u>Maturity Date</u>	<u>Outstanding Amount</u>
School Construction – Refinance	10/15/24	\$ 5,270
Capital Projects – Aug 2013	08/15/33	\$ 6,155
Capital Projects – June 2015	06/01/35	\$ 5,315
Total Outstanding Bonds		<u>\$16,740</u>

Amy O'Toole
Finance Officer/Treasurer

FIRE/EMS

The Town of Canton Volunteer Fire and EMS Department is responsible for Fire, EMS, and Rescue services within the Town of Canton. Additionally, the department is actively involved in numerous public service and fire education events throughout the year.

The Fire Division is completely volunteer. The EMS division utilizes two subcontracted paid personnel to staff one ambulance during weekday hours. Night and weekend shifts are covered by volunteers, along with all responses by the second ambulance.

Total department membership is 72. Of those, (32) belong to the Fire Division, (34) belong to the EMS Division, (11) belong to the Fire Police Division, and (3) belong to the Administrative Division. Some of these members belong to multiple divisions.

Services are provided utilizing a total of 11 apparatus:

- (3) Engines
- (1) Engine Tanker
- (1) Tanker
- (1) 105' Quint
- (1) Rescue Truck
- (1) Brush Truck
- (1) Utility Pickup Truck
- (2) Ambulances

Other ancillary equipment includes (1) inflatable boat and (1) ATV

The department responded to a total of 1,386 calls.

- (901) Ambulance only calls
- (485) Fire or joint responses

Effective July 1, 2016 the EMS division is upgrading from an Intermediate to a Paramedic level of service. Much of fiscal year 2015-2016 was spent preparing for this service upgrade, which included procuring new equipment and medications, specification and delivery of a Paramedic Fly Car, and application processes for the appropriate licenses.

FIRE MARSHAL

The Office of the Fire Marshal is responsible for the following services to the Town of Canton:

- Conduct fire and life safety code inspections in accordance with the Connecticut General Statute 29-305 and the Connecticut Fire Safety Code.
- Investigate all fires within the Town of Canton in accordance with CGS 29-302.
- Review plans for new construction and existing building renovations/alterations for compliance of the Connecticut Fire Safety codes.
- In compliance with Connecticut Regulations grant permits for open burning and blasting.
- Provided fire prevention and code enforcement education to the residents and business owners of the Town of Canton.

The Office of the Fire Marshal in July 2015- June 2016 conducted 8 fire investigations to determine the cause and origin of the fires. The office conducted 504 inspections for compliance of the fire safety code. The main goal of the inspection is to provide the residents and business owners with safer buildings. The Fire Marshal position is part-time 25 hour a week. This office will continue in its efforts to provide fire and life safety presentations to residents, schools and businesses within the Town of Canton.

FIRST SELECTMEN AND CHIEF ADMINISTRATIVE OFFICER

The Chief Administrator's Office has been busy for the period from July 2015 through June 2016. Much of the time was spent overseeing capital projects, adopting new services and transitioning to a new Board of Selectmen.

In July 2015, the Chief Administrative Officer brought a proposal to the Board of Selectmen to change the level of local emergency medical service from an advanced EMT level service to a paramedic level service. The change in service was prompted by the Town no longer being able to provide the advanced level service and a concern that the current paramedic service provided through UCONN may not be available in the near future. The proposal, which was based largely on research and analysis previously performed by the Town's Fire/EMS volunteers, was approved at a Town Meeting and was implemented on July 1, 2016.

Throughout the summer and fall of 2015 there were a number of significant road projects completed. The roads worked on included East Hill Road, Powder Mill Road and Indian Hill Road. Over three million dollars of road construction occurred during the 2015 construction season. The road projects had significant engineering challenges including major drainage improvements on East Hill Road and widening Powder Mill Road. Much of the planning and oversight for these projects were performed by the Director of Public Works Robert Martin and Project Administrator George Wallace. By June 30, 2016 most of the six million dollars that had been approved for bonding in May 2013 had been spent. A complete list of the roads improved and the cost can be located on the Town Web Page (www.townofcantonct.org) under the Department of Public Works.

There were also capital improvements completed as part of Phase One of the Collinsville Streetscape project. These included redesigning the Town Hall parking lot, creating a better connection from Main Street to the Farmington River Bike Trail and other lighting and pedestrian enhancements. The result is that Collinsville is better able to accommodate some of the large events which have traditionally occurred in Collinsville such as the Halloween Parade and new events such as Collinsville Hot. This project was coordinated through the Land Use Department and the Department of Public Works. In January 2016, the Board of Selectmen approved applying for a 1.3 million dollar Transit Orientated Development grant to complete the Collinsville Streetscape project. The Town was notified in June of 2016 that the grant was approved by the State of Connecticut.

A new Board of Selectmen was elected on November 2015. There were four new members: Beth Kandrysawtz, William Canny, Larry Minichiello and First Selectman Leslee Hill. Selectman Tom Sevigny was reelected and is the only returning member from the prior Board. Part of the transition is that the Board appoints the Towns Attorneys and sets goals for the new Board of Selectmen. These goals included maintaining infrastructure, implementing a paramedic level emergency medical service and promoting economic development. These goals were reviewed by all Town Agencies through a semi-annual meeting of all Agency Chairs at a Board of Selectmen Meeting. The first such meeting occurred in January 2016.

For years the Town has struggled with developing the Collins Axe Factory. In February 2016, the Board of Selectmen created the Temporary Tax Increment Financing Committee. The temporary committee is working

on a Preliminary Tax Incremental Financing Master Plan that will eventually be submitted to the Board of Selectmen for approval. The plan will outline possible financial incentives for Developers interested in developing the Axe Factory.

Since the defeat of the last Public Works Facility proposal in November 2014, Town staff has been working on different options for how to update the existing Public Works facility. In January 2016, a proposal was presented to the Board of Selectmen which outlined a plan to construct a new Public Works Facility at the existing site (50 Old River Road). The Board of Selectmen reviewed the proposal along with the possibility of constructing a Public Works Facility at other potential sites. In May, 2016, the Board of Selectmen authorized engineering consultants to be hired to further review the 50 Old River Road proposal and make suggested modifications.

The Chief Administrative Officer submitted a proposed 2016/2017 budget for general government operations in February 2016. The total budget was \$10,367,268 which represented a 3.85% increase over the prior year's adopted budget. Part of the reason for the increase was the additional cost of transitioning to a paramedic level emergency medical service and an increase in fixed costs such as employee benefits. The Board of Selectmen reduced the budget \$17,204 before sending the budget to the Board of Finance in March. A 3.5% increase was eventually approved by the tax payers at the Budget Town Meeting in May.

The Chief Administrator's Office continues to perform the routine duties of the office, including hiring of Town staff, union negotiations, contract administration for capital projects, acting as purchasing agent and carryout all the policies and directives of the Board of Selectmen. These tasks could not be performed without the dedicated staff of the Chief Administrator's Office, CAO Executive Assistant Claudia Nardi and CAO Clerk Kerri Kazlauskas.

INLAND WETLAND & WATERCOURSES AGENCY

The Inland Wetlands and Watercourses Agency (“IWWA”) is a permitting agency charged by the State of Connecticut to review, evaluate, and take action on proposed regulated activities potentially having an adverse environmental impact on wetlands and/or watercourses.

During fiscal year 2015-2016, the IWWA held twelve (12) regular meetings, two (2) site walks, and no special meetings. They processed twelve (12) applications, two (2) Jurisdictional Determinations and held no public hearings.

The IWWA has an Authorized Agent who is allowed to permit minor activities in upland review areas but not within wetlands or watercourses themselves. The Authorized Agent reports to the Agency all permits issued under its authority at regular meetings and also acts as the IWWA’s enforcement officer. The wetlands agent issued three (3) authorized agent approvals under this authority during the fiscal year.

The IWWA operates with five (5) regular members and two (2) alternate members. The IWWA holds its regular meetings on the second Thursday of each month at 7:00 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. In addition to its regular meetings, the Commission holds special meetings/site-walks as needed. All meetings are open to the public.

LAND USE OFFICE

Description of Department Functions and Services:

The Land Use Office assists the Town land use and development commissions to adopt plans, policies, regulations and programs to promote the sound long-range development, general welfare and safety of the community. This includes the preservation of property values, conservation of natural resources, and preservation of historic resources, in balance with the development of a strong economic base. These changes are guided by the Town's Plan of Conservation and Development, Zoning Regulations, Inland Wetland and Watercourse Regulations, and Subdivision Regulations. The Commissions served by the Land Use Office include the: Planning and Zoning Commission; Inland Wetlands and Watercourses Agency; Zoning Board of Appeals; Economic Development Agency; Tax Increment Financing Steering Committee; Conservation Commission; Aquifer Protection Agency; Canton Center Historic District Commission; Collinsville Historic District Commission; and POCD Plan Implementation Committee. The Land Use Office also manages a public help desk that provides guidance to developers, private citizens and other interested parties in regard to land use and development policies and regulations in pursuit of improving the future sound development of the Town.

Commission Achievements:

The Land Use Commissions processed a total of 51 applications and or referrals as follows: Zoning Board of Appeals (10); Inland Wetlands and Watercourses Agency (14); Aquifer Protection Agency (4); and Planning and Zoning Commission (23).

Also, this year the Assistant Planner/Zoning & Wetlands Enforcement Officer continued the process of consistently enforcing regulatory approvals of Land Use Commissions, as well as overseeing general compliance with the regulations. During this past year, the position has issued 122 permits (24 signs, 3 IWWA Authorized Agent Applications, 5 liquor, 75 Zoning Permits, 12 Minor Site Plan Modifications, and 3 Certificate of Zoning Compliance); issued 14 notices of violations, sent 14 observation of violations, issued 6 cease and desist orders, and issued 6 municipal citations.

During this year the Land Use Office initiated and participated in several key land use projects including but not limited to:

- Assisted the Plan Implementation Committee in the facilitation, monitoring, and documentation the second years efforts to implement the 2014-2024 POCD;
- Completed a comprehensive rewrite of the Town Subdivision Regulations (pending before PZC);
- Continued the development of public improvement and emergency response standards;
- Presented a draft Form Based Code to the PZC for review and comment;
- Conducted a multi-day marketing and branding charrette and development of new town logo and style guide;
- Pursued the continued development of a Natural Resources Inventory and Open Space Plan;
- Continued annual Bike-Ped count program along the Farmington River Rail Trail;
- Worked with merchants in the Collinsville Business District to develop standardized temporary signage that allows much desired temporary promotional signage, while reducing zoning violations;
- Updated the Town Aquifer Protection Program Inspection and Registration Renewal Process;

- Developed and received approval of a Right To Farm Ordinance with the support of the Conservation Commission and Board of Selectman;
- Continued working with Town Attorney in the land use appeal filed at 5 Homestead Lane;
- Conducted a Training Workshop for Connecticut Municipalities through CCM on Canton Road Designs and Zoning projects;
- Coordinated with officials from the Town of New Hartford the development of potential connection plans of the Farmington River Rail Trail to communities in Litchfield County;
- Continued participation in the Connecticut Working Group on Hoarding;
- Land Use Staff, Zoning Enforcement Officer and Land Use Coordinator, completed comprehensive zoning training from state association on zoning and ZEO certificates;
- Participated in the subcommittee to roll out the Governor's Community Connectivity Program;
- Worked with Chamber of Commerce Advocacy Committee to develop an understanding of development and business limitations based on limits of existing utility infrastructure and costs of installation and connections;
- Participated in the update of the State Strategic Highway Safety Plan;
- Applied for and received award of a grant to develop a Tax Increment Financing Master Plan to assist in the potential redevelopment of the Collins Company Complex;
- Applied for and received award of \$1.3 million dollar Responsible Growth Grant to continue Collinsville Streetscape Master Plan and associated improvements;
- Updated and presented Canton's Standard Zoning Enforcement Procedures to Connecticut's Association of Zoning Enforcement Officers as part of an annual training provided by that organization;
- Received award from the Connecticut Chapter of the American Planning Association on the Town's efforts to implement and monitor its Plan of Conservation and Development;
- Worked with Natural Resources Conservation Services and Connecticut Department of Agriculture on preservation of Bristol's Farm;
- Prepared and brought live new WebGIS interface with New England GeoSystem's;
- Hired a firm and conducted initial training to move Land Use, Fire Marshal and Building Departments to E-permitting; and
- Implemented Master Planning with private property owners on potential changes to the Commerce Drive Industrial Park.

PARKS AND RECREATION DEPARTMENT

Department Mission & Overview

It is the mission of the Canton Parks and Recreation Department to offer a wide range of recreational opportunities and to provide safe, attractive and well maintained facilities in an effort to enhance the quality of life for all Canton residents. The Parks and Recreation Department main office is located in the Canton Community Center. The department is overseen by the Parks and Recreation Commission, a full time Parks and Recreation Director, a full time Recreation Supervisor and a part time Recreation Coordinator. There are approximately 60 seasonal employees including aquatics staff, summer camp staff, and maintenance as well as dozens of contracted instructors throughout the year.

Department programs and events are now being released in seasonal brochures through the Valley Press. Additional information can be found at the Parks and Recreation website www.cantonrec.org and on Facebook: www.facebook.com/Canton-Parks-and-Recreation. The website also includes registration capabilities to allow you to register from the convenience of your home with a credit card, an e-mail system to keep you informed of department happenings, and a facility guide to allow you to view schedules.

Parks and Recreation impacts the entire community, from taking a stroll on the Farmington River Walk, to enrolling your child in tee-ball, taking a Yoga program, or enjoying a family picnic in the park to the backdrop of our summer concerts. Our slogan is “Connecting Community through Parks, Programs and People”. We always encourage individuals to come forward with new program ideas or ways the Parks and Recreation Department can improve the lives of Canton residents.

Programs

Canton Parks and Recreation offers over 150 programs throughout the year for all ages and ability levels. During the summer season the department runs a popular Explorers Day Camp, Red Cross Swimming Lessons, Dusky Dolphins Swim Team, and a variety of sports and enrichment camps. In 2016 the department broke record attendance at all of the main summer camps including Explorers Day Camp, Tiny Tots Pre-School Camp, Teen Adventure Camp and Counselors in Training.

During the school year the department offers activities for toddlers through seniors at the Canton Community Center, Cherry Brook Elementary and Canton Intermediate School. Activities include Acrofitness, T-ball, Hoops Basketball, After School Mad Science, Winter Ski Bus, Zumba, Adult Volleyball and Adult Basketball to name a few. Additionally, the department is now operating a comprehensive Recreation Basketball League for grades 1st-6th during the winter.

Events

Parks and Recreation Department offers many family special events throughout the year including Spook-A-Palooza: Halloween Carnival, Turkey Shoot Basketball Contest, Holiday House Lights Contest, Breakfast with Santa, Canton Family Ice Skating Day, Valentine’s Parents’ Night Out, Easter Egg-Stravaganza, Dive In Movie Night, Teen Night, Sundae Funday, and the Pooch Plunge. In 2016, the 6 week summer concert series was expanded to an 8 week series with the help of community sponsorships.

New in 2016, the department collaborated with the Public Works Department to offer an annual Spring Clean-up Event and partnered with the Library to offer Pokémon Go: Collinsville. Both events were well attended.

Parks & Projects

The Canton Parks and Recreation Department provides oversight of town park facilities and athletic fields. Mills Pond Park is the town's primary recreation facility. The 40 acre park holds Mills Pond Pool, a 50 meter Olympic swimming pool, a smaller wading pool, a playground, skate park, 2 full sized basketball courts, 4 tennis courts, and a multi-use field that hosts a range of sporting activities including baseball, softball, football, soccer, lacrosse and field hockey. In addition to Mills Pond, Parks and Recreation schedules and provides oversight to the care of the Canton Community Center gardens, Bicentennial Park, Dyer Field, Canton Green and Millennium Fields.

The Parks and Recreation Department was awarded \$500,000 from the Steap Grant which has been allocated to several important park projects. The majority of the projects have been completed including a renovated pool house, resurfaced tennis and basketball courts and fence repairs. Skate Park construction began in fall 2016 and is anticipated to be completed by the time of this publication.

Future Initiatives

- In 2016 the Parks and Recreation Department worked closely with community volunteers to establish a Friends of Canton Dog Park Inc. non-profit in an effort to establish a Dog Park in town. This partnership will continue through 2017 as final approvals are met and fundraising gets underway.
- The town is awaiting news on a STEAP grant application for the development of a recreation field's complex on Lawton Road. If approved, the department will move forward with this project.
- The department is working towards developing a new After School program to service students at Cherry Brook and Canton Intermediate School. The program is anticipated to launch in 2017.

PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission (PZC) carries out its usual delegated authority through regular monthly meetings with the aid of the Land Use Coordinator and the Town Planner. Approvals of the PZC are monitored and enforced by the Zoning Enforcement Officer. The Enforcement Officer also oversees and enforces general compliance with the zoning regulations, and reports monthly to the PZC and Zoning Board of Appeals.

In Fiscal Year 2015-2016, the PZC held twelve (12) regular meetings, nine (9) special meetings, processed twenty-two (22) applications and one (1) request for referral.

The PZC is comprised of six (6) regular members and two (2) alternate members. Meetings are held on the third Wednesday of each month at 7:30 PM, at the Library Community Center. All meetings are open to the public and the Commission welcomes input from town residents and property owners for all public hearings.

POLICE DEPARTMENT

The Canton Police Department is committed to excellence in law enforcement and dedicated to the people, traditions, and diversity of our Town. Canton Police Department personnel remain devoted to protecting lives, property, and the rights of all people and to maintain order and to impartially enforce the law. In partnership with our community, we provide professional and ethical law enforcement services and protection of public safety. Canton was recognized as the 13th Safest Town in Connecticut.

Canton Police Department personnel strive to maintain the trust and confidence of our citizens, while working to improve quality of life. It is our mission to improve the quality of life for all Canton residents, visitors and businesses. Department personnel recognize the importance of the key values such as integrity, professionalism, and quality customer service in order to gain and maintain the confidence of the community.

The following are some of the highlights from the 2015-16 Fiscal Year.

PERSONNEL:

- The current staffing of the Canton Police Department as of June 30, 2016 was: Chief of Police, Captain, four patrol Sergeants, one Detective, eight Patrol Officers, four fulltime Dispatchers, three part-time Dispatchers, and an Administrative Secretary.
- This fiscal year the Canton Police Department's Patrol and Dispatch force remained unchanged as there were no retirements, no new hires nor separations from service.
- Chief Arciero was named to the Board of Director's for the United Way of Connecticut and to a position on the CIRMA Statewide Law Enforcement Council.

ADMINISTRATIVE HIGHLIGHTS:

The major administrative activities that were accomplished during this fiscal year:

- Canton Police Dispatch center completed its cut over to the Next Generation 911 phone system.
- Chief Arciero continued as the lead role as the chief administrative oversight to the nine (9) North Central Municipal Police Department's Accident Reconstruction team. Implemented Regional Sharing agreement with other Capitol Region NCMARS Units.
- Radio repeaters were installed in patrol cruisers and at the Cherry Brook Primary School.

COMMUNITY POLICING PROGRAMS:

The major Community Policing Programs that were instituted/upgraded during this fiscal year:

- Canton Police revamped the policies, practices and procedures for the Town's Juvenile Review Board.
- Continued to participate in many charitable/social assistance events: Ride to School, Walk for Hunger, Bagging for Hunger, Minds in Motion School project, Toy Drive, Food Drive, Special Olympics Torch Run, College Internship Programs, Child ID Safety events, Safety talks at day care facilities, Youth Services Bureau meetings, Senior TRIAD, JRB program, CPD Building tours, and submission of articles for the Canton Connections and Senior Scribe.
- Received a grant from the Canton Community Health Fund Grant to purchase self-applying tourniquets for patrol officers and CPR training for CERT members.

- Canton CERT hosted a statewide CERT Ambassador training meeting at the CCC.
- Canton Police instituted a CPD facebook page.
- Canton Police initiated the 'Holiday Safe Package Delivery' protocol for residents.
- Canton Police created a CADET program with Avon Police Department.
- Canton Police/CERT trained its third Community Emergency Response Team (CERT).
- In addition, the CERT participated in its first annual food drive for the Canton Food Bank.
- CERT, in conjunction with FEMA and the Connecticut State Department of Emergency Management, presented its first national emergency planning STEP training to CIS students.

OPERATIONS: ACTIVITY INCIDENT DATA:

- Canton Police Department involved in the security planning and operational support for the first Annual Collinsville 'HOT' summertime event and the first Hartford Marathon 10K road race in Canton.
- Canton Police Officers participated in two (2) federally funded grant programs for highway safety (Distracted Driving and High Risk Rural Road Speed Enforcement). In addition, Canton Police Officer participated in the annual State DOT Seatbelt WAVE campaign.
- Canton was also the recipient of JAG Violent Crime Prevention Grant funds that were used for equipment purchases (speed detecting device, medical bags, and rifle scopes).
- Canton Police Officers began its NARCAN carry program in response to the increase in opioid use.
- Canton Police Officers continued their participation in 'Code Red' emergency response drills at all Canton Public Schools.
- Canton Police Department hosted the Statewide Emergency Planning and Preparedness Initiative for Canton Department Heads and Town Emergency Response Units.
- During Fiscal Year 2015-2016, there were 10191 incidents recorded which including the following:
 - 33 Domestic Disturbances/Family Offense Cases
 - 130 Larceny/Theft Investigations
 - 949 Medical calls were responded as first responders
 - 1548 Motor Vehicle (MV) Stops
 - 374 MV accident investigations
 - 19 Driving Under the Influence cases
 - 38 Fraud cases investigated
 - 8 Sex Offense Investigation cases
 - 18 Missing Person cases
 - 246 Suspicious Circumstances/Persons/Vehicles

On a daily basis our Officers and Dispatchers continue to work very hard to reach the goal of providing the best coverage possible as they respond to the public safety needs of our Town. For additional information about the Canton Police Department, its mission and programs, please contact Chief Christopher Arciero at 860-693-7872 or carciero@townofcantonct.org.

In closing, Chief Arciero extends his thanks and praise to the dedicated and professional employees of the Canton Police Department for their continued commitment to the provision of law enforcement and public safety services to all residents, visitors, and businesses to the Canton Community.

PUBLIC LIBRARY

It is an exciting time to be involved with libraries. Books are here to stay, but libraries are about so much more than just books.

Libraries are “open for business” 24/7. Through our website at www.cantonpubliclibrary.org, patrons can search our catalog; place holds; download ebooks, audiobooks, movies, and music; do research; and more. The Connecticut State Library provides many services via the researchIT CT platform and we augment that for Canton patrons with subscriptions to services such as Consumer Reports Online, Mango Languages, Ancestry Library Edition, and the Historical Hartford Courant. This year we were excited to introduce a subscription to Lynda.com, a leading online learning platform providing courses in technology, business, marketing, creative skills, and more. We also subscribed to Hoopla, a resource for downloadable media including ebooks, audiobooks, music, movies, and graphic novels. Hoopla has been a resounding and immediate success. Combined with our already-popular Overdrive downloadable media platform, Hoopla raised our e-material circulation by 23% over last fiscal year.

Libraries are community gathering places. Our physical facility is open 54 hours a week (50 during July and August) and this year we welcomed 97,149 visitors – a 2.5% increase over FY2015. We are open to all ages and on any given day one can walk through our building and see parents playing with and reading to their children, senior citizens engaging in debates over the day’s news, teens working together on school projects, kids playing games and coloring...and so much more. We love seeing all the different ways our patrons make the library their own.

Libraries help prevent “summer slide”. We provide copies of books from all the Canton Public Schools summer reading lists and our popular summer reading incentive programs encourage students to keep reading and learning throughout the summer. During Summer 2015 our 74 children’s programs attracted 2,994 participants, and we had 292 active participants in our summer reading program from grades 1-6 who read a total of 5,652 books over the course of the summer. These students were prepared to dive right back into active learning at the start of the school year.

Libraries are a gathering place for teens. We know that it can be difficult for teenagers to find somewhere to go to explore their own interests, and we work hard to provide such a place for them. FY16 was our second year with a devoted teen librarian, and the positive effect of this position has been undeniable. Circulation of teen materials was up 12% over last fiscal year, and teen program attendance was up by a staggering 44%. Our teen librarian has a remarkable rapport with students and has worked hard at establishing a strong working relationship with staff at Canton Middle School and Canton High School, and our “Teen Zone” has become a bustling, vibrant hub of activity.

Libraries encourage appreciation of our historical and cultural treasures. We are lucky in Canton to have both Town Historian David Leff and Poet Laureate Joan Hofmann, and during FY2016 we worked closely with both. We were particularly happy to institute regular “office hours” in our Local History Room with Mr. Leff; he makes himself available to patrons to answer their local history questions, and this in turn helps promote awareness of the large number of unique library resources available to genealogists and history buffs. On November 22, 2015 we hosted a poetry reading and reception honoring Ms. Hofmann as she officially began her role as Poet Laureate. This event attracted more than 75 attendees and featured readings from Ms. Hofmann and a number of other Poets Laureate from across Connecticut, including the state Poet Laureate, Rennie

McQuilkin. In addition to our work with Mr. Leff and Ms. Hofmann, we also host art exhibits throughout the year. These help spotlight local artists and enhance Canton's reputation as a strong arts community.

Libraries are a place for learning, entertainment, and enrichment for all ages. During FY15 we ran 479 programs (up from 415 in FY14) that attracted 11,021 attendees. These programs included "Music for Me" programs for infants and toddlers; dozens of storytimes; movie showings; musical concerts; lectures on topics as diverse as the Middle East, personal finance, and the Appalachian Trail; book groups; stop motion animation classes; jewelry design sessions; a multi-town Hunger Games trivia competition; and so much more. We also expanded the availability of one-on-one technical help – patrons can schedule a session with one of our librarians to learn a new computer skill or get hands-on help learning to use a new tablet or other device.

Libraries are community partners. We coordinate and collaborate with other town departments, particularly with our Community Center neighbors Senior and Social Services and Parks and Recreation, in order to improve services to all of Canton's patrons. We are a drop-off point for Gifts for Canton and the Canton Food Bank. For the first time this year, we promoted our library and its services on Nutmeg TV. Our children's department works closely with CPAT (Canton Parents as Teachers) and local nursery schools to provide excellent service to Canton's youngest children through initiatives such as the Early Childhood Community Fair, the Preschool Art Show, and outreach visits. Similarly, we work with Canton Public Schools to make sure that students (and teachers!) know the resources available to them via their public library. Over the next year, we plan to work actively to increase our cooperation, collaboration, and outreach opportunities with other town agencies and organizations.

Libraries look to the future. We work actively to increase our services; enhance our digital collections; improve our physical space; and continue to provide the high-quality programs and collections that serve all of Canton's residents.

Libraries welcome everyone. We strive to provide something for everyone and encourage all residents to visit the Canton Public Library – a place where you can imagine, discover, and connect. We look forward to seeing you.

Sarah McCusker
Library Director

PUBLIC WORKS DEPARTMENT

Highway

The highway department is responsible for the repair and maintenance of 71.2 miles of improved and unimproved roads within the Town of Canton. This winter season once again challenged the department to keep the roads clean and safe. The department responded to 13 full and 3 partial staff winter storm events. Following the town pavement management program, the highway department along with several contractors performed \$3,646,794.48 of roadway improvements this past year (see attached list). The roadway improvements consisted of several repair strategies that included reclaiming and paving of Case Street, East Hill Road, Farmington Valley Trail (Farmington River Section), Indian Hill Road, Main Street (Streetscape Section), Town Hall Parking Area, and Powder Mill Road. Thin overlay paving was also performed on East Hill Road, Indian Hill Road (upper section) and Thayer Avenue. Crack sealing was performed on 15 town roads. Reconstruction of Cross Culverts was also performed on Bunker Hill Road and Hanson Road. To access information on roadwork please go to the Pavement Management Program link <http://www.townofcantonct.org/filestorage/19342/19345/19712/19727/2015.pdf> located on the town website. The highway department also spent time during the summer working with the Cherry Brook Primary School PTO to help build the new playground pavilion. The department also responded to numerous requests from residents to perform drainage, tree work and road improvements throughout the year. The department did an exemplary job dealing with a stormy winter season and numerous emergency call-ins throughout the year, successfully keeping the town roads open and safe. Leonard Dupee and Donald Gravel were hired this past year to fill two vacancies in the department.

Parks

The parks department is responsible for 110+ acres of maintenance and improvements to all town fields, greens, parks, pool, athletic fields, building and grounds including all school campuses. The staff continued the use of excellent cultural practices, including Integrated Pest Management (IPM), an effective and environmentally sensitive approach to pest management that relies on a combination of common-sense practices and last resort pesticide use. This management practice has shown excellent results in both field quality and lowering maintenance costs. This year illustrated the department's ongoing commitment to maintaining and improving the Farmington River Trail including an emphasis on trail safety by adding additional benches, signage, fencing, and overseeing repairs to the trail surface behind the WPCF/DPW section of the trail. The department also assisted with the Flower Bridge irrigation project. The town pool continues to be maintained at a high level by the department including performing, for the first time, the spring opening of the pool, maintenance during the summer open times and winterizing duties helping to save costs. This past year new sod and irrigation was installed around the pool making for a very attractive feature for pool users. The department also continued to maintain the landscaping at the town's buildings and parks and recreational facilities to provide a consistent appearance. This growing department continues to add new services to accurately reflect the needs of the community. The parks department goals are to improve the quality of each facility while reducing maintenance costs.

Building Maintenance

The building maintenance department is responsible for the maintenance and upkeep of 86,765 square feet of building space at the Town Hall, Library/Community Center, Collinsville Fire Station, Public Works, Grange, and Police Station. During this past year, the department responded to 334 service calls along with their regular duties. The department managed the replacement of the DPW roof and replacement of an aging oil boiler to an energy efficient gas model. A new roof was also installed this past year at the Grange. The department supervised the basement carpet replacement at the Collinsville Fire Station as well as new carpeting in the Police Dispatch Center. The year also saw continuing support from the department involving maintenance/repair work at the North Canton Fire Station. The division's commitment to perform at a high level this past year was very evident in keeping the buildings clean and well maintained.

Transfer Station

The transfer station staff had another excellent year assisting the town residents who bring their trash and recyclables to the facility. The transfer station sells over thirteen hundred permits per year. The facility serves as the primary trash and recycling option for more than 1/3 of Canton's households. The recycling rate for the year turned out to be 27%, a small decrease over the previous year. The transfer station special revenue fund was created and implemented in 2013 to finance the operating budget for the facility. The revenue generated through the selling of permits, tokens, and recycling rebates stays in the fund to pay out the operational expenditures and future upgrades to the facility. Upgrades to the electronic recycling program began on July 1, 2015 with fluorescent bulbs, compact fluorescent, mercury containing lamps, and metal items containing Freon being added to this no-fee service. A new mattress recycling service was added in late spring allowing for a no-fee disposal of clean mattresses and box springs. A canopy/roof system over the bulky waste containers is planned to be installed in 2016. Because we pay by the ton, this will help cut down on water adding to the weight of the materials to save tipping fees. This year the town held three Household Hazardous Waste (HHW) collection days with the Towns of Simsbury, Avon, Farmington, and Granby. By sharing this service, the town has been able to provide addition local collection dates and still maintain a lower cost than what was charged previously by the MDC. The credit card swipe option and acceptance of personal checks instituted two years ago, allowing residents to purchase tokens and pay for loads on-site, continues to be a popular service that residents have taken advantage of in record numbers. This busy departments goal is to continue making strides to improve trash and recycling services for our community.

Administrative

The administration department provides organizational support and oversight to the entire department to effectively manage the diverse infrastructure and related capital improvement programs consistent with town policy, industry standards, and regulatory agency requirements. The Director, along with the Project Administrator and Administrative Assistant, worked on many large scale projects that included; the Relocation of the Town Garage, continued monitoring the States progress on final design agreements for the Town Bridge Road Bridge Project and an Energy Audit Project that includes all Town Municipal Facilities including all Board of Education Facilities. Administrative staff also coordinated the award of the Main Street/Bridge Street Traffic Signal Project as well as several Bids/RFP for various town departments. Staff prepared an updated

Pavement Management Condition Survey to be used to determine future roadwork projects. This past year Administrative Assistant Heather Maroon's position was made full-time allowing more time to take on extra responsibilities for the department. Heather has provided improved over site for employee certifications, licenses, mandated training, and taken on a lead role in our Road Manager software program. The Canton Public Works Department's motto is "Serving the Community with Pride". The department's goal is to search for improved ways to perform their jobs.

Name	From	To	Length (linear feet)	Width	PCI	Actual Cost	Assigned Resources	Repair Strategy	Date Completed
Allen Place	Dyer Avenue	Maple Avenue	1,515	21	100	\$ 1,212.00	Vendor	Crack Seal	Fall
Andrew Drive	West Simsbury Road	High Valley Drive	0	26	100	\$ 5,000.03	Vendor/DPW	Retainage (Reclaim, Mill & Overlay w/drainage)	Summer
Andrew Drive	West Simsbury Road	High Valley Drive	0	26	100	\$ 4,259.50	Vendor/DPW	Crack Seal	Fall
Ann Lane	Robin Drive	Wright Road	802	25	55	\$ 341.60	Vendor	Crack Seal	Fall
Bunker Hill Road	Bunker Hill Road	1,300' South of Wright Road	75	21	81	\$ 25,710.01	Vendor	Reconstruct Cross Culvert	Summer
Case Street	Cherry Brook Road	Windmill Lane	4,826	24	100	\$ 628,208.80	Vendor/DPW	Reclaim (Arterial/Collector)	Spring
East Hill Road	Wilders Pass	Albany Turnpike	4,038	24	100	\$ 362,128.80	Vendor/DPW	Thin Overlay w/drainage	Fall
East Hill Road	North Mountain Road	East Mountain Road	5,227	19	100	\$ 302,502.57	Vendor/DPW	Reclaim (Arterial/Collector) w/drainage	Fall
East Hill Road	East Mountain Road	Bahre Corner Road	2,572	19	100	\$ 766,129.52	Vendor/DPW	Reclaim (Arterial/Collector) w/drainage	Fall
East Hill Road	Albany Turnpike	Dowd Avenue	2,794	21	100	\$ 260,025.86	Vendor/DPW	Reclaim (Local) & Overlay	Summer
Farmington Valley Trail	Old River Road	Rattle Snake Hill Brook	2,000	10	100	\$ 40,472.45	Vendor/DPW	Reclaim (Local)	Spring
Freeland Farms Road	Bunker Hill Road	Cul De Sac	1,009	26	63	\$ 908.10	Vendor	Crack Seal	Fall
Gracey Road	Sexton Hollow Road	Dry Bridge Road	0	28	100	\$ 10,000.00	Vendor/DPW	Retainage (Reclaim (Local))	Summer
Gildersleeve Avenue	River Road	Mills Lane	2,573	24	100	\$ 2,058.40	Vendor	Crack Seal	Fall
Gildersleeve Avenue	Mills Lane	Simonds Avenue	272	24	90	\$ 217.60	Vendor	Crack Seal	Fall
Hanson Road	Hanson Road	1,000' West of Bunker Hill Road	250	26	95	\$ 50,644.80	Vendor	Reconstruct Cross Culvert	Fall
High Valley Drive	Cherry Brook Road	Andrew Drive	5,896	26	100	\$ 4,127.20	Vendor	Crack Seal	Fall
Hill Street	Gildersleeve Avenue	Allen Place	614	21	100	\$ 491.20	Vendor	Crack Seal	Fall
Homestead Lane	Case Street	Cul De Sac	934	24	90	\$ 653.80	Vendor	Crack Seal	Fall
Indian Hill Road	Spaulding Road	#139 Indian Hill Road	711	26	100	\$ 43,458.12	Vendor	Thin Overlay w/drainage	Summer
Indian Hill Road	West Mountain Road	Spaulding Road	2,520	26	100	\$ 440,119.44	Vendor/DPW	Reclaim (local) w/drainage	Summer
Indian Hill Road	Albany Turnpike	West Mountain Road	2,807	24	100	\$ 2,245.60	Vendor	Crack Seal	Fall
Main Street/Town Hall Parking Lot	Bridge Street	Front Street	300	30	100	\$ 98,662.14	Vendor	Reclaim (local) Textile w/drainage	Summer
Mills Lane	Gildersleeve Avenue	Maple Avenue	592	21	100	\$ 473.60	Vendor	Crack Seal	Fall
Mountain Laurel Court	Wright Road	Cul De Sac	668	26	52	\$ 601.20	Vendor	Crack Seal	Fall
Powder Mill Road	Town Bridge Road	1581' N of Town Bridge Road	1,581	16	100	\$ 488,896.74	Vendor/DPW	Reclaim (Local)	Summer
Robin Drive	72' N Of Foxcroft Lane	Cul De Sac	3,295	26	86	\$ 2,966.40	Vendor	Crack Seal	Fall
Sexton Hollow Road	#65 Sexton Hollow Road	#65 Sexton Hollow Road	0	27	65	\$ 2,811.94	Vendor	Retainage (Drainage)	Summer
Stone Meadow Lane	Bunker Hill Road	Cul De Sac	744	26	76	\$ 669.60	Vendor	Crack Seal	Fall
Thayer Avenue	Maple Avenue	Atwater Road	1,636	18	100	\$ 49,476.56	Vendor/DPW	Overlay w/drainage	Fall
Wright Road	Barkhamsted Town Line	Cherry Brook Road	11,106	22	84	\$ 7,774.20	Vendor	Crack Seal	Fall
Full Dept. Patching/Misc. Drainage						\$ 28,633.22			
Testing and Engineering Services						\$ 14,913.48			
Totals			61,357	11.62	Miles	\$ 3,646,794.48			

SENIOR & SOCIAL SERVICES/COMMISSION ON AGING

The Senior & Social Services Department offers services, programs and other resources to residents of Canton to help them achieve self-sufficiency maintain economic well-being and adjust to different circumstances and events in their lives. The department provides current information on local, regional and statewide resources and coordinates increasingly diverse programs to serve residents with varying backgrounds and needs.

The department is responsible for the administration of social services to residents experiencing financial, physical and psychosocial hardships. This is facilitated primarily through case management- the process through which a social worker assesses an individual's or family's needs, advises on the various options available, and help clients achieve the maximum level of self-determination.

CANTON SENIOR CENTER

One division of the department is the active Canton Senior Center, which is open Monday through Friday between 9am-4:30pm. The department is responsible for coordinating Senior Center programs, special events and health and wellness campaigns, serving the continually growing and diverse needs and interests of older adults (defined to be residents 55 years or older).

During the Fiscal Year 2015-2016, many Senior Center programs offered previously were maintained, while some programming came to a natural end, after years of fitting a niche here for years.

ONGOING CANTON SENIOR CENTER PROGRAMMING

The “In the News” Fact & Opinion discussion group disbanded after years of providing the space and opportunity for a small tight-knit group to come together to discuss topics of a wide range. New programs evolved, however, such as the “Community Conversation Group”, and a formalized Wii Bowling Team (called the CANTON ROLLERS) who play in the CT Wii Bowling League and travel throughout the state playing other Senior Center teams. Ongoing health and wellness programs were planned, as well as a number of one-time only workshops, all promoting general health and wellbeing.

SENIOR CENTER PROGRAM	# DAYS MET	#PEOPLE SERVED	ID
CANTON SENIOR CLUB	12	40	S
F.V. MENS' CLUB	24	90	S
BRIDGE GROUP	48	8	S
BINGO GROUP	45	20	S
WOMEN OF THE FIBER	49	15	S
60+ CARDS GROUP	101	10	S
MAH JONGG MAVENS	48	8	S
CRT COMMUNITY CAFE	101	3334 meals total	S/N
Wii BOWLING TEAM	150	10 Players	S/W
COMMUNITY CONVERSATION GROUP	8	5	S/W

Representative special events this past year included:

SENIOR CENTER SPECIAL EVENT	DATE	#PEOPLE SERVED	ID
“Matter of Balance”	7/9-8/6/15	15	S/W
Annual Rotary Club Senior Picnic	7/16/15	120	S/W/N
Movie Matinee	7/24, 8/21	16 total	S
Medicare Savings Program Presentation	7/29/15	16	S/W
ArtFull Heart	8/13/15	2	S/W
Thank You Party	8/14/15	35	S/W
“Holistic Physical Therapy for Chronic Pain”	8/19/15	14	S/W
“Learn How to Self-Manage Your Diabetes”	8/20/15	12	S/W
“Emergency Preparedness Event”	9/4/15	35	S/W
“Food Safety”	9/11/15	35	N
Nutrition & CRT	9/11/15	15	S/N

The **CANTON SENIOR CENTER SCRIBE NEWSLETTER** continues to be utilized as the major form of communication and has close to 900 subscribers. In an effort to “go green” and to cut down costs as much as possible, the publication is now being sent out three times a year, as opposed to four and the way the publication is distributed is constantly being assessed. The publication is packed with Community events, as well as pertinent information from the other town departments.

"Sock Hop" Senior Center Celebration	9/14/15	40	S/W/N
Balance Assessments	9/23/15	8	S/W
Wii Bowling Match	9/29/15	25	S/W
"Making it Meaningful: Planning for the Future"	10/1-11/5	49	S/W
"How to Protect Yourself from the Hidden Costs of Medicare"	10/9/15	30	S/W
League of Ladies – Candidates Night	10/14/15	35	S
Annual Oktoberfest	10/19/15	36	S/N
Identity Theft/Fraud Workshop	11/9/15	50	S/W
LGBT Moveable Senior Center Event	12/15/15	25	S/W/N
Memorial Service	1/6/16	30	S/W
Dial-A-Ride Luncheon Celebration	1/11/16	40	S/W
"Be Your Own Healthcare Advocate"	1/13/16	11	S/W
Love Your Neighbor Day	2/12/16	100	S
Linda Smith/Perm. Absentee Ballot discussion	2/19/16	35	S/N
Leap Year Luncheon	2/29/16	50	S
Salt-Free Cooking; Smoothies; Food Allergies Nutritional Workshops	3/14; 5/25; 6/13	22 total	S/N
Blanket Bingo	3/17/16	20	S
Adult Coloring Workshop	4/4/16	10	S/W
Volunteer Luncheon	4/18/16	85	S
"Days of Our Lives"	4/8-6/10/16	16	S
Free Hearing Screenings	5/10/2016	12	S/W
Long Term Care Presentation	5/12/2016	25	S/W
Medication Safety	5/18/2016	10	S/W
Canton HS Band Performance	5/25/2016	20	S
Older American's Month Award Ceremony	5/27/2016	30	S
Canton Cabaret	6/2/2016	30	S
Independence Unlimited	6/8/2016	35	S/W
Senior Eye Screenings	6/9/2016	10	S/W
CRIS Radio	6/29/2016	35	S/W

Looking forward to 2016-2017, the Senior and Social Services, with the support of the Canton Commission on Aging will continue to diversify and expand existing services and programs. The Senior Center and Commission on Aging are assessing ways of formalizing membership, while increasing and tracking member engagement and tracking trends.

**FISCAL YEAR
2010/2011- 2015/2016
TRENDS**

	CRT Lunches	Days Opened	M O W	Clients Served	Blood Pressure Screenings	F O C Dialysis Rides	Medical Transport	Flu Shot	CHOICES	Foot Care	AARP Taxes	AARP Smart Driving Course	Rx Discount Card	# of Claims	% Savings for Residents
FY 2010/11	4274	94	7449	209	1886	295	238		53	100					
FY 2011/12	4101	96	6649	206	1840	322	251		63	110					
FY 2012/13	4055	100			816	322	355		46		106				
FY 2013/14	3668	95	10,390	318	975		426		40	50	145	46	62	102	169
FY 2014/15	3422	98	8464	244	1016		240	92	73	53	132	55	138	173	405
FY 2015/16	3334	101	4810	141	604	164	149	81	56	18	0	50	45	46	159

through Friday, and joint trips with Simsbury. Senior & Social Services continues to coordinate Medical Transportation for Canton’s elderly residents and adults with disabilities who have appointments & procedures outside the Dial-A-Ride service area, and provides ongoing transportation for dialysis patients to local hospitals and clinics.

Senior & Social Services also accepted a brand new Chevy bus that was funded through section 5310 grant funding through CROG for the purposes of Dial a Ride in December 2015. In the previous fiscal year, this Department successfully applied for this funding, working closely with the CT Department of Transportation and with Martel Transportation.

Month	DAR Pass.	DAR Trips	Donations Collected
15-Jul	441	366	\$305.00
15-Aug	457	364	\$85.00
15-Sep	468	372	\$275.00
15-Oct	429	344	\$140.00
15-Nov	388	304	\$55.00
15-Dec	455	365	\$20.00
Jan-16	455	365	\$10.00
Feb-16	371	299	\$40.00
Mar-16	495	375	\$40.00
Apr-16	461	375	\$0.00
May-16	445	355	\$0.00
Jun-16	505	395	\$770.00
TOTAL	5370	4279	\$1,740.00

ENHANCED MEDICAL TRANSPORTATION

To the right is an illustration of the number of medical transportation rides were authorized through the Senior & Social Services office over the course of the fiscal year, as well as the breakdown of the funding sources for those rides. The town applies for annually Dept. of Transportation grant monies that are used towards these enhanced medical transports, outside the regular Dial A Ride service area. A local non-profit organization, Focus On Canton, Inc. provides assistance to the town on a case by case basis depending on the extended needs of the people who are served by this transportation service. These are Canton residents who are either 60 years of age or older, or who are younger but who have been deemed eligible for Social Security Disability or SSI.

CANTON SENIOR & SOCIAL SERVICES INTERNSHIP PROGRAM

In 2015-2016 Canton Senior & Social Services welcomed one Social Work Student Intern, Kristen Rogers, who was a first year social work student at Central Connecticut State University. Kristen was in a bad vehicular crash shortly after she began with the department, and was unable to complete her internship because of the residual effects of the accident unfortunately.

The Internship program is very important to the Senior and Social Services department insomuch as the number of programs and services offered through this department are so plentiful that it is necessary to have interns. It is anticipated the department will work with an Intern again in fall 2016.

CANTON COMMUNITY EMERGENCY PREPAREDNESS TEAM & EMERGENCY SERVICES

Senior and Social Services continues to play a role in the Emergency Preparedness of the town of Canton and is planning on, in collaboration with the Emergency Management Director, co-coordinating a Community Emergency Response Team. This is a group of volunteers who assist emergency personnel who may be ‘stretched’ during large community events and natural disasters. The town has a motivated team of almost 40 now, who continue to train monthly and provide outreach and education to the town, as well as support during large community events.

FUTURE PLANS This office will continue to provide programs, services and events that increase wellbeing of all Canton residents, while working with them to increase self-sustainability, self-esteem and their ability to be active members of their community here in Canton.

TAX COLLECTOR

Department activities during Fiscal Year 2015-2016 included:

- Worked with the Town Clerk and Assessor offices for cross training
- Switched State Marshals for delinquent tax collection
- Used tax software vendor for book binding, bill printing and mailing services
- Utilized online inquiry system giving taxpayers the ability to both view and pay online
- Attended several certification courses and educational seminars

For Fiscal Year 2015-2016, Canton's tax collection rate was 101.9% of the budgeted tax revenue. The sewer use collection rate was 113.1% of the budgeted revenue.

Breakdown for both below:

(Tax Figures)	15-16 YTD	15-16 % of budgeted <small>(as of 6/30/2016)</small>
Current Year Tax	\$31,675,813	100.6
Current Year MVS	\$292,774	146.4
Prior Year Tax	\$418,310	209.2
Prior Year Suspense	\$2,706	67.7
Tax Interest and Lien	\$213,228	213.2
Total % of budgeted amount for fiscal year		101.9

(Sewer Figures)	15-16 YTD	15-16 % of budgeted <small>(as of 6/30/2016)</small>
Current Year Sewer Use	\$878,175	109.8
Prior Year Sewer Use	\$63,294	158.2
Sewer Use Interest & Lien	\$25,136	167.6
Total % of budgeted amount for fiscal year		113.1

A list of the top 10 delinquent tax and sewer accounts as of June 30, 2016 follows:

TOP TEN DELINQUENT TAXES OUTSTANDING

TAX ACCOUNTS			
	Property Owner	Total Taxes Outstanding as of 6-30-16	Total Taxes Outstanding as of 6-30-16
1	Cadle Properties Property: 51 Albany Turnpike Type: Business - Mitchell VW is on this site	\$357,814.31	6 Bittel, Inc. Property: 61 Maple Ave Type: Commercial \$ 8,380.44
2	Herbert, Edward Property: 1 Dyer Cemetary Rd Type: Residential	\$ 9,457.28	7 Stankelis, John & Rosalie Property: 104 Torrington Ave Type: Residential \$ 7,912.92
3	Cournean, Elaine M Property: 73 High Street Type: Residential	\$ 8,982.17	8 Pileski, Steven & Lebel, Sandra Property: 36 New Road Type: Residential \$ 6,642.74
4	Meo, Steven F & Marinos, Eloise Property: 27 Ridge Rd Type: Residential	\$ 8,903.57	9 Dowd Apartments LLC Property: 4 Dowd Ave Type: Residential \$ 6,478.44
5	Chez Hinman LLC Property: 295 Albany Tpke Type: Residential	\$ 8,812.66	10 H & B Realty Associates LLC Property: 95B Albany Tpke Type: Commercial \$ 4,794.92

TOP TEN DELINQUENT SEWER USE FEES OUTSTANDING

SEWER ACCOUNTS				
	Property Owner	Total Sewer Use Outstanding as of 6-30-16	Property Owner	Total Sewer Use Outstanding as of 6-30-16
1	Quintal Phillip R & Caroline J Property: 8 East Street Type: Residential Home	\$ 5,478.72	6 Nathan, Lucy D Property: 85 Dunne Ave Type: Residential	\$ 1,756.71
2	Benson, Bret A and Nancy G Property: 20 Maple Ave Type: Residential	\$ 2,970.00	7 Franklin, Quiana P Property: 50 East Hill Rd - 1E Type: Residential	\$ 1,660.00
3	Cantwell, Richard Property: 3 Burlington Ave & 17 South St Type: Residential	\$ 2,100.00	8 Bongard, Erin Property: 55 Dowd Ave - 29 Type: Residential	\$ 1,660.00
4	Hebert, Edward Property: 1 Dyer Cemetary Rd Type: Residential	\$ 2,100.00	9 Horozy, Jason & Brooke U Property: 95 Dunne Ave Type: Residential	\$ 1,400.00
5	Sherman, Crystal Property: 4 Riverbend Lane Type: Residential	\$ 1,851.80	10 Osdan, Donald Property: 10 Market Street Type: Residential	\$ 1,400.00

TOWN CLERK'S OFFICE

The Town Clerk's Office is responsible for the organization and safekeeping Town records that include land records, maps and surveys, vital records (birth, death, and marriage), election and referendum results, justice of the peace appointments, dog licenses, sport licenses, military discharges, town ordinances, meeting minutes & agendas, trade name certificates, notary public appointments, transfer station permits and liquor licenses. The public has access to a majority of these records during regular business hours.

Department activities during Fiscal Year 2015-2016 included:

- Worked with the Town Historian to enhance the Collinsville Walking Tour and develop the Canton Driving Tour
- Used the Canton High School for the first time as the new November polling location
- Codified the Town's Ordinances to include the following Ordinances:
 - 237 – Moved the Voting Location
 - 238 – Right to Farm
 - 239 – Repeal of Design Review Team
 - 240 – Farm Equipment/Buildings Tax Exemption
- Began using new program for Department of Public Health ConnVRS Birth Recordings
- Accepted \$4000 Grant from the Connecticut State Library for the purpose of Historical Document Preservation
- Began using new program for Election Management System
- Hosted FOIC Information Officer Thomas Hennick for a FOI session with employees and board/commission members
- Participated on a Tax Collector Association Conference discussion panel
- Attended CCM Social Media training session
- Attended the Spring and Fall Connecticut Town Clerk Conferences
- Used the Canton Community Center for the first time as the new primary polling location
- Town Instagram account began (cantontct)
- Attended CPR and Safety training
- Drew the "Top Dog" winner to decide which currently licensed dog in Canton was to receive the honor of Tag #1. Thurber Shreve received top honors and was awarded his new tag and a basket of goodies
- Receipts:

• Conveyance Tax/Land Records/Maps	\$218,721.26
• Hunting/Fishing (Sport) Licenses	\$ 97.00
• Miscellaneous Permits and Licenses	\$ 11,168.00
• Dog Licenses	\$ 1,346.00
• Copies	\$ 10,393.52
- Communications:

• Website - # of Visits	108,907
• Facebook Total Reach	177,506
• Facebook Likes	340
• Twitter Impressions	142,324
• Twitter Tweets	749

WATER POLLUTION CONTROL FACILITY

The Canton Water Pollution Control Facility (WPCF) operates under a National Pollutant Discharge Elimination System (NPDES) permit issued by the State of Connecticut Department of Energy and Environmental Protection (DEEP), our current rating is for 950,000 gallons per day. The WPCF staff operates and maintains the facility, along with 3 sewage-pumping stations and approximately 26 miles of sanitary sewers.

The mission statement of the WPCF is *“To protect our natural resource, the Farmington River and give the community a place to enjoy nature at its best. We shall provide this service to the people of Canton while operating an efficient and economical facility within budget.”*

This past year the facility treated over 185 million gallons of wastewater, equating to an average flow of approximately 507,000 gallons per day. We have seen a significant drop in our flows this past year due to the dry weather we all have experienced. The WPCF consistently achieved advanced treatment as required by the NPDES permit, averaging pollutant removals of 98% for Biochemical Oxygen Demand and 98% for Total Suspended Solids. We continue to receive positive inspection reports from the Connecticut Department of Energy and Environmental Protection.

The WPCF is staffed by four well trained and experienced personnel including a Superintendent, a Chief Operator, an Operator III and Operator II. Plant personnel are certified and licensed in both treatment plant and collection system operation and maintenance. Three of the personnel are also certified in Laboratory analysis. The operators participate in continuing education to stay abreast of the ever-changing rules, regulations and technology. The Fats Oil & Grease (FOG) Program continues to make strides in keeping the town's infrastructure (sewer lines and manholes) clear of fats, oil and grease from Food Preparation Establishments.

The WPCF staff is happy to say we have made significant strides in minimizing the odors generated at the facility. We have seen a remarkable cleanup of our effluent and the process continues to perform well. The projects that the WPCF & WPCA completed this past year are listed below.

1. The Ultraviolet Light Disinfection System that was installed in the early 1990's has surpassed its life expectancy and was replaced in the winter months of 2016. This unit was operational for our disinfection season start of April 1, 2016 and has worked well in disinfecting the effluent prior to discharge to the Farmington River.
2. Repairs: The force main for the pump station located at the Shoppes at Farmington Valley needed a second emergency repair. This was successfully completed with the assistance of staff and an outside contractor. This section of force main is being evaluated for possible replacement in the future.
3. The NPDES permit is up for renewal and the application has been submitted to DEEP for approval.

The Water Pollution Control Authority meets on the first Tuesday of each month at the Library Community Center at 7 p.m. The meetings are open to the public and interested residents are encouraged to attend. Tours of the Canton Water Pollution Control Facility are open to the public.

ZONING BOARD OF APPEALS

The purpose of the Zoning Board of Appeals is: to hear and decide appeals where it is alleged that there is an error in any order, requirement or decision made by the official charged with the enforcement of the Zoning Regulations as adopted under the provisions of Connecticut General Statutes; to hear and decided all matters including special exceptions as may be duly authorized by the Zoning Regulations; and to determine and vary the application of the zoning regulations in harmony with their general purpose and intent and with due consideration for conserving the public health, safety, convenience, welfare and property values solely with respect to a parcel of land where a literal enforcement of the regulations would result in exceptional difficulty or unusual hardship so that substantial justice will be done and the public safety and welfare is secured.

The Zoning Board of Appeals carries out its usual delegated authority through regular monthly meetings with the aid of the Land Use Coordinator and the Assistant Planner/Zoning Enforcement Officer.

The Zoning Board of Appeals held seven (7) regular meetings and two (2) special meetings. They processed seven (7) applications for variances to the Zoning Regulations, two (2) applications for Motor Vehicle Location Approval and one (1) application to appeal the decision of Zoning Enforcement Officer.

The Zoning Board of Appeals has four (4) regular members and one (1) alternate member. The concurring vote of four (4) members is necessary to grant a variance and to overturn an action of the Zoning Enforcement Officer. The Zoning Board of Appeals meets the second Monday of each month at the Library Community Center at 7:30 PM. All meetings are open to the public.

TOWN OF CANTON BOARD/COMMISSION MEMBERS

BOARD	PARTY AFFILIATION	LAST	FIRST	M
Board of Assessment Appeals	R	Pelehach	Joe	
Board of Assessment Appeals	D	Sinish	David	P
Board of Assessment Appeals	R	Espinosa	Margo	
Board of Education	R	Ausere	Julie	
Board of Education	R	Bradley	Maria	
Board of Education	D	Cavanaugh	Ana	
Board of Education	U	Kosior	Dana	L
Board of Education	D	Powell	Jack	
Board of Education	D	Berry	Peg	
Board of Education	R	Briggs	David	
Board of Education	D	Scheideler	Joseph	
Board of Education	R	Treacy	Helen	
Board of Ethics	D	Ciccarillo	Dennis	G
Board of Ethics	R	Kubas	David	R
Board of Ethics	U	Casey	Arthur	
Board of Ethics	D	Offenhartz	Edith	
Board of Ethics	D	Oulette	Nicholas	
Board of Ethics		VACANT	VACANT	
Board of Ethics	D	Paul	Therrien	
Board of Finance	D	Eickenhorst	Richard	W
Board of Finance	R	First	Brian	D
Board of Finance	R	Goldman	Arnold	
Board of Finance	R	Humphrey	Kenneth	S
Board of Finance	R	Markowitz	David	
Board of Finance	D	Tomolonius	Mary	B
Board of Selectmen	R	Canny	William	
Board of Selectmen	R	Minichiello	Larry	
Board of Selectmen	R	Hill	Leslee	
Board of Selectmen	R	Kandrysawtz	Beth	
Board of Selectmen	D	Sevigny	Thomas	
Building Code Board of Appeals	U	Richardson	Russell, Jr.	
Building Code Board of Appeals	R	VACANT	VACANT	
Building Code Board of Appeals	R	Whitney	Charles	
Canton Center Historic District Commission -	R	Bridgman	Sandra	
Canton Center Historic District Commission - Vacant		VACANT	VACANT	
Canton Center Historic District Commission - Vacant		VACANT	VACANT	
Canton Center Historic District Commission - Vacant		VACANT	VACANT	

TOWN OF CANTON BOARD/COMMISSION MEMBERS

Canton Center Historic District Commission - Vacant		VACANT	VACANT	
Canton Center Historic District Commission - Vacant		VACANT	VACANT	
Canton Center Historic District Commission- Vacant		VACANT	VACANT	
Canton Center Historic District Commission- Vacant		VACANT	VACANT	
Canton Housing Authority	D	Cheney	Sarah	P
Canton Housing Authority	R	Lowell	Bette	R
Canton Housing Authority	R	Rote	Arthur	W
Canton Housing Authority		VACANT	VACANT	
Canton Housing Authority	D	Spiers	Linda	M
Canton Public Library Board of Trustees	U	Gillette	Walter	
Canton Public Library Board of Trustees	D	Leonard	Michael	H
Canton Public Library Board of Trustees	D	Clarke	Marjorie	
Canton Public Library Board of Trustees	D	Dill	Jeffrey	
Canton Public Library Board of Trustees	D	Matos	Richard	
Canton Public Library Board of Trustees	D	Owen	David	A
Canton Public Library Board of Trustees	D	Donoghue	Nancy	A
Canton Public Library Board of Trustees	U	Uccello	Sue Ann	
Canton Public Library Board of Trustees	R	Okie	Rowena	
Canton Public Library Board of Trustees	D	Schott	Beverly	
Central Regional Tourism District - Vacant		VACANT	VACANT	
Chief of Fire / EMS	U	Robbins	Craig	
Collinsville Historic District Commission	U	Veillette	Stephen	
Collinsville Historic District	D	Cancela	Sylvia	
Collinsville Historic District	D	Leff	David	K
Collinsville Historic District Commission	R	Grant	James	
Collinsville Historic District Commission	D	Jackson	Eric	

TOWN OF CANTON BOARD/COMMISSION MEMBERS

Collinsville Historic District Commission	D	Kendra	Walter	
Collinsville Historic District Commission		VACANT	VACANT	
Collinsville Historic District Commission	U	Yagid	Robert	
Commission on Aging	U	Hesselbrock	Michie	
Commission on Aging	U	Kluessendorf	Lori	
Commission on Aging	D	Daniels	Kenneth	
Commission on Aging	R	Murray	Dorothea	E
Commission on Aging	D	Christensen	Mary Ann	
Commission on Aging	D	Wallison	Maureen	
Commission on Aging	D	Daniels	Ken	
Commission on Aging	U	Erardi	Marylou	
Commission on Aging		VACANT	VACANT	
Commission on Aging	I	Cifone	Priscilla	
Conservation Commission	U	Spatcher Jr	William	
Conservation Commission	D	Flynn	Maureen	
Conservation Commission	D	Faulkner	Sarah	
Conservation Commission	D	Kaplan	Jay	
Conservation Commission	D	Barton	Hedy	
Conservation Commission	D	Zdanzukas	Cynthia	
Conservation Commission	D	Pendell	Michael	
Constable	R	Barnhart	Dan	
Constable	R	Berry	Karen	L
Constable	R	Fialkiewicz	Julius	
Constable	D	Hammond	Charles	
Constable	D	Rhea	Carlene	
Constable	R	Roberto	Stephen	
Constable	D	Sinish	Carrie	
CRCOG Representative	R	Hill	Leslee	B
DECD Central Tourism Representative Vacant		VACANT	VACANT	
Economic Development Agency	D	Bessel	Robert	
Economic Development Agency	R	Roberto	Stephen	
Economic Development Agency	R	Parchen	Amy	
Economic Development Agency		VACANT	VACANT	
Economic Development Agency	D	Hunter	Anne	
Economic Development Agency	D	Volovski	William	
Economic Development Agency	D	Barger	Theresa	
Energy Committee	D	Barlow	Richard "Dick"	
Energy Committee	R	Langlois	Candace	
Energy Committee	U	Madigan	David	
Energy Committee	D	Miller	Nancy	

TOWN OF CANTON BOARD/COMMISSION MEMBERS

Energy Committee	D	Namnoum	Bob	
Energy Committee	U	Quinlan	Mark	
Energy Committee	I	West	Milliege "Guy"	
Farmington River Coordinating Committee		VACANT	VACANT	
Farmington River Coordinating Committee	I	Quinlan	Mark	
Farmington Valley Health District	R	Canny	William	
Farmington Valley Health District	R	Hill	Leslee	B
Fire & EMS Facility Study Committee	R	Asaro	Anthony	
Fire & EMS Facility Study Committee	D	Bunnell	John	
Fire & EMS Facility Study Committee	R	Harmon	Gordon	
Fire & EMS Facility Study Committee	U	Henson	William	
Fire & EMS Facility Study Committee	U	Hutchings	Richard	
Fire & EMS Facility Study Committee	U	Toro	Anthony	
Fire & EMS Facility Study Committee	R	Yacovino	Michael	
Inland Wetlands & Watercourses Agency	R	Bahre	Robert	H.
Inland Wetlands & Watercourses Agency	D	Henry	Eric	
Inland Wetlands & Watercourses Agency	D	Sinish	David	P
Inland Wetlands & Watercourses Agency	D	Shepard	David	
Inland Wetlands & Watercourses Agency	D	Van de Bogart	Richard	Jr.
Inland Wetlands & Watercourses Agency	U	Rosenfeld	David	
Inland Wetlands & Watercourses Agency	R	Bombassei	Al	
Juvenile Review Board	U	Conway	Kelly	
Juvenile Review Board	R	Mills	Ben	
Juvenile Review Board	U	Taylor-Huey	Elizabeth	
Juvenile Review Board	R	Brown-Egan	Lee	
Juvenile Review Board	D	Whittingslow	Tracy	
Juvenile Review Board	D	Spiers	Linda	
Juvenile Review Board	D	Corcoran	Kara	

TOWN OF CANTON BOARD/COMMISSION MEMBERS

Municipal Agent for the Elderly		Cote	Claire	
Parks & Recreation Commission	D	Andrews	Rebecca	
Parks & Recreation Commission	R	Fialkiewicz	Julius	
Parks & Recreation Commission	G	Holden	Ben	
Parks & Recreation Commission	R	Eckert	Christopher	D
Parks & Recreation Commission	R	Jacobs	Todd	Q
Parks & Recreation Commission	D	Vallo	Elaine	
Parks & Recreation Commission	D	Miller	Brian	
Pension Committee	D	Carman	Matthew	
Pension Committee	R	Chellgren	David	
Pension Committee	R	Griffin	Michael "Ken"	
Pension Committee	U	Benedetti	Sergio	
Pension Committee	D	Britt	John	
Permanent Municipal Building Committee	R	Berry	Karen	L
Permanent Municipal Building Committee	D	Reynolds	Peter	
Permanent Municipal Building Committee	D	Dymicki	Ronald	L
Permanent Municipal Building Committee	U	Madigan	David	
Plainville Area Cable Television Advisory Council	D	Boorjian	Diana	D
Plainville Area Cable Television Advisory Council		VACANT	VACANT	
Planning & Zoning Commission		VACANT	VACANT	
Planning & Zoning Commission	R	Pane	Philip	
Planning & Zoning Commission	R	Perry	Lansford	W
Planning & Zoning Commission	R	Sarmuk	William	
Planning & Zoning Commission	U	Huyghebaert	John	
Planning & Zoning Commission	U	Thiesse	Jonathan	
Planning & Zoning Commission	R	August	Keith	
Planning & Zoning Commission	R	Evens	David	A
Planning & Zoning Commission	U	Baldwin	Kevin	
Planning & Zoning Commission	R	O'Donnell	Ryan	
PMBC - PW Garage Project	R	Celmer	Robert	
PMBC - PW Garage Project	I	Healy	Tim	
PMBC - PW Garage Project	D	Tarinelli	Donald	
Poet Laureate	D	Hofmann	Joan	
Registrar of Voters	D	Homan	Lynn	
Registrar of Voters	R	Miner	John (Jack)	R
Registrar of Voters	R	Contrastano	Rich	
Registrar of Voters	D	Golfin	Margaret	
TIF Committee - Temporary	R	Permenter	Tyla	

TOWN OF CANTON BOARD/COMMISSION MEMBERS

Town Historian	D	Leff	David	K.
Town Historian Deputy		VACANT	VACANT	
Town Meeting Moderator	D	Leff	David	K.
Town Meeting Moderator	R	Pane	Lorinda	M
Town Meeting Moderator		VACANT	VACANT	
Town Meeting Moderator		VACANT	VACANT	
Water Pollution Control Authority	D	Greacen	Stuart	
Water Pollution Control Authority	D	Suttmiller	Robert	
Water Pollution Control Authority	D	Balavender	Paul	T
Water Pollution Control Authority	D	Place	Thomas	
Water Pollution Control Authority		VACANT	VACANT	
Wild and Scenic River Study Committee		VACANT	VACANT	
Wild and Scenic River Study	R	Antonucci	Mayan	
Youth Services Bureau	D	Barger	Glenn	
Youth Services Bureau	R	Fillian	Karen	
Youth Services Bureau	U	Krzanowski	Stan	
Youth Services Bureau	D	Meheran	Laura	
Youth Services Bureau	D	Saidel	Sue	E
Youth Services Bureau	D	Narducci	Thomas	
Youth Services Bureau	I	Skinner	Maria	
Zoning Board of Appeals	R	Adajian	Gary	
Zoning Board of Appeals	U	Brainard	Robert, Jr.	
Zoning Board of Appeals	R	Kerr	Christopher	W
Zoning Board of Appeals	R	Dotson	Guerry	
Zoning Board of Appeals		VACANT	VACANT	
Zoning Board of Appeals		VACANT	VACANT	
Zoning Board of Appeals		VACANT	VACANT	
Zoning Board of Appeals	R	Rucci	Lucien	