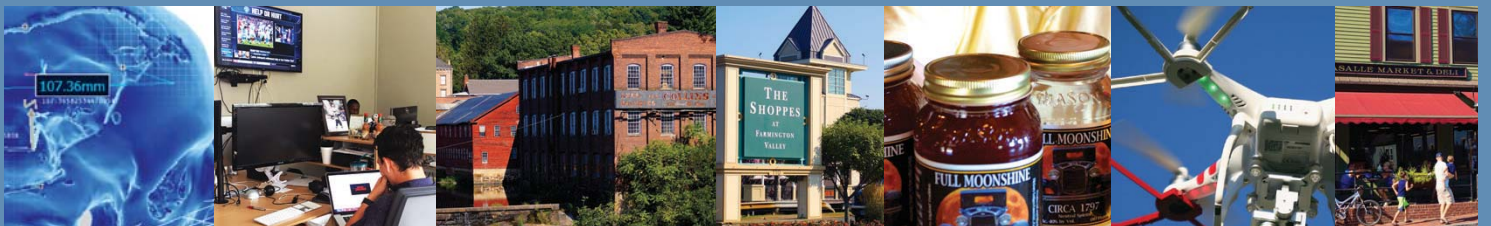


# CANTON



*Small Town, Big Impact*

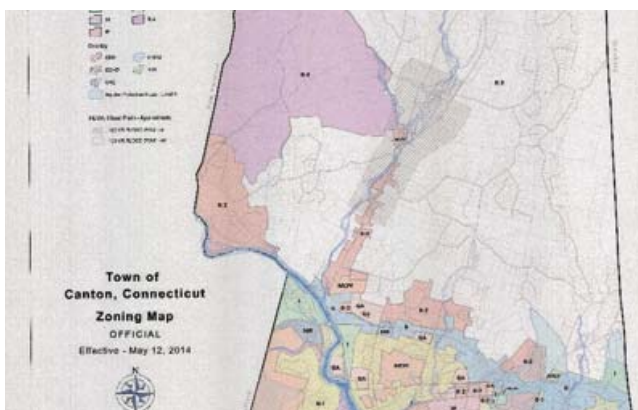
## Town of Canton Annual Report Fiscal Year 2016-2017

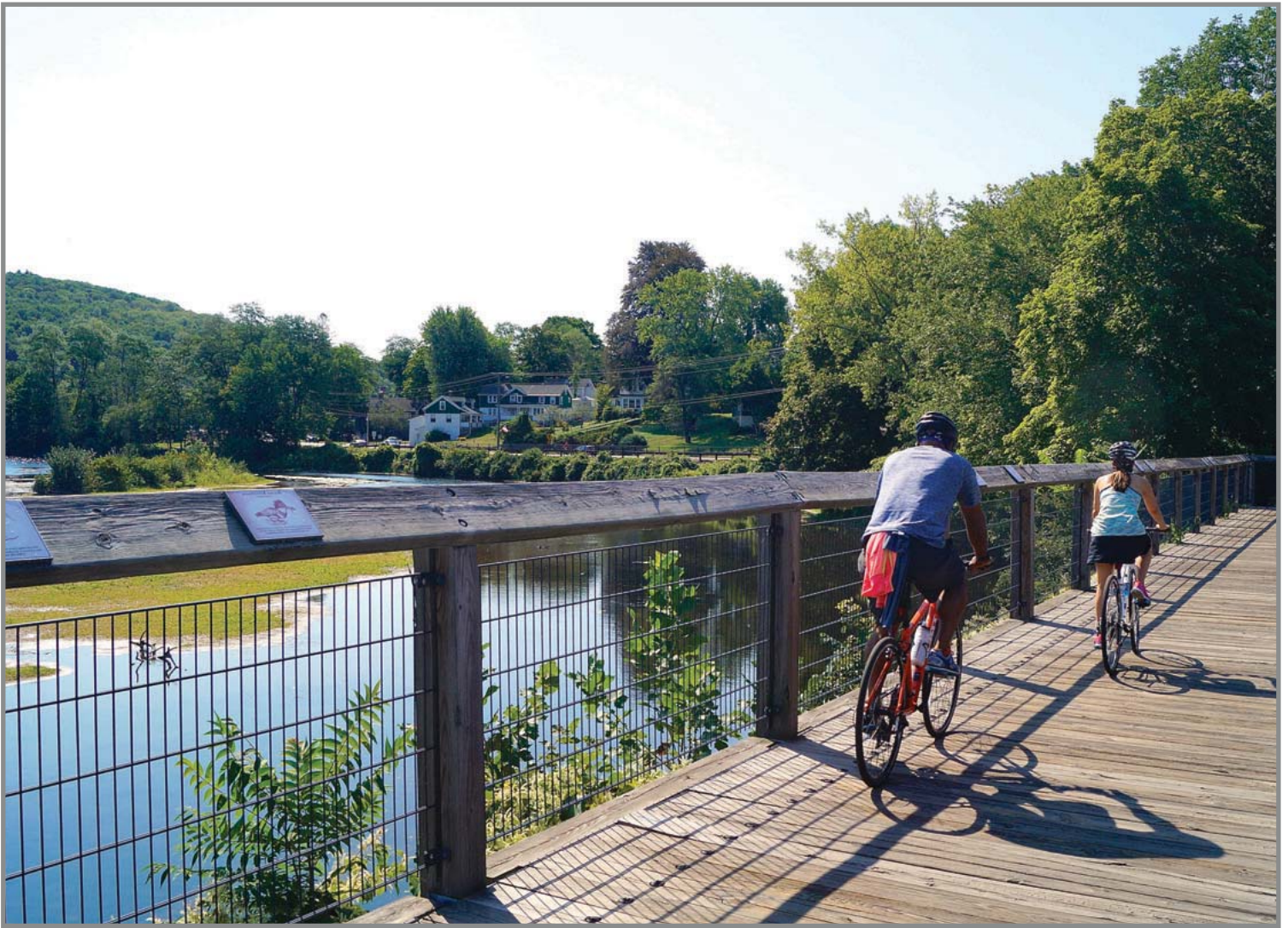


# Government



A great community like Canton constructs its foundation on active partnership between businesses, residents and government. Objective assessments of process and regulations are key to successful growth. So are long term thinking and data-driven decision-making. Canton leads the Farmington Valley in developing form-based zoning codes. Aimed at reducing the time needed to evaluate and approve the land-use applications process, Canton's form-based codes remove much of the uncertainty associated with land-use decisions. Canton's land-use department also works closely with its Economic Development Agency which has assembled a comprehensive view of market demographics and land-use possibilities. Working with current businesses and potential developers, the EDA is a full partner in the effort to expand Canton's commercial tax base while preserving the unique character of this community. Part of this partnership also includes a multi-platform consumer campaign of print and digital advertising plus signage that creates awareness of Canton as a shopping and recreation destination, growing your business opportunity.





## Natural Beauty



## Succeed Here.

Canton, Connecticut, nestled in the rolling hills outside Hartford, is a surprising community of authentic talent, growth and business success. From humble roots as a Native American trading camp in the 1700s, Canton evolved into a manufacturing powerhouse in the 1800s and today has become a magnet for business innovators and creative talent.

Fast-paced, yet cool,  
historic and natural.  
That's Canton, Connecticut.

Businesses balance intense  
work with relaxing vistas  
and activities.

# Country Charm



# Cosmopolitan Sophistication



## Town of Canton Annual Report Fiscal Year 2016-2017

It is with much gratitude and respect that the Fiscal Year 2016 - 2017 Annual Report be dedicated to Mary Eichhorn Fletcher, in recognition of her many years of leadership and contributions to the Canton community.



Mary was the first woman to be elected Canton's First Selectman, on November 3, 1987. She was re-elected in 1989, and served until 1992. Mary served in a time of extraordinary and sometimes controversial change in Canton. She capably steered the town through critical and highly charged issues dealing with the future of the Canton Golf Course, expansion of the sewage treatment plant, whether to maintain the transfer station or go to curbside pickup, the use of the industrial park off Dowd Avenue, and development on Huckleberry Hill. She also dealt with budget controversies that required referenda, including two in one year. On Mary's watch the town started accepting open space in subdivisions, the first Town Planner was hired, the old firehouse in Collinsville was restored, the state designated a mile of road from the Burlington town line to Allen Place as a state scenic road, a recycling ordinance was adopted, the Selectmen approved the hiring of a Chief Administrative Officer under a proposed new charter, Town Bridge was repaired, Town Hall became computerized, and the sewage treatment plant was upgraded and expanded.

Mary also served two years as a regular member of the Board of Selectmen, and two years on the Board of Finance. In addition to these elected positions, she also served at various times on the League of Women Voters, the Roaring Brook Nature Center Auxiliary, the Canton Historical Society, the Canton Creative Arts Council, the Canton Library Board, the Farmington River Wild & Scenic Study, and the Democratic Town Committee.

This dedication is made with deepest respect and gratitude for Mary Eichhorn Fletcher's years of diverse service, which has benefitted Canton in countless ways.

**Town of Canton Annual Report  
Fiscal Year 2016-2017**

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Town of Canton Annual Report  
Fiscal Year 2016-2017

**TOWN MEETING  
MINUTES & ELECTION  
RESULTS**



LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, August 10, 2016

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, August 10, 2016 at 7:00 PM in Room F located at the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following questions:

1. Shall the Town of Canton accept the Connecticut Department of Transportation Responsible Growth and Transit-Orientated Development Grant in the amount of \$1,297,100 to fund Phase Two of the Collinsville Streetscape Project?
2. Shall the Town of Canton transfer \$221,500 from the undesignated fund balance to the Capital Improvement Plan Account entitled Cherry Brook Primary School Roof to partially fund the replacement of a section of the roof on the Cherry Brook Elementary School?

Dated at Canton, Connecticut this 2<sup>nd</sup> day of August, 2016

Board of Selectmen

Leslee B. Hill  
First Selectman

**RETURN OF NOTICE**

I HEREBY CERTIFY that on August 1, 2016, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on August 4, 2016, a copy of said warning and notice was published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on August 2, 2016, a copy of said warning and notice was posted on the Town's website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on August 10, 2016.

Leslee B. Hill  
First Selectman



**TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, August 10, 2016**

A Special Town Meeting of the Town of Canton was held on Wednesday, August 10, 2016, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

1. Leslee Hill moved that the meeting consider and take action on the following question:

Shall the Town of Canton accept the Connecticut Department of Transportation Responsible Growth and Transit-Orientated Development Grant in the amount of \$1,297,100 to fund Phase Two of the Collinsville Streetscape Project?

Seconded by Kevin Witkos.

Discussion:

Town Planner, Neil Pade, made a presentation outlining the evolution of the Collinsville area over the last forty years, the priorities of the Responsible Growth Grant, the plans/improvements recently made, and the number of people that are attracted to the Collinsville area. He explained why we applied for the grant and the proposed plans we have for its use.

Questions and comments were made by:

Barbara Backman-Wickhams Fancy

Rose Minichiello-Maple Ave

Senator Kevin Witkos-Highledge Road

David Hudon-Gildersleeve Ave

Margaret Pinton-Bunker Hill Ave

Gail Deutsch-Frey Road

Richard Barlow-Cherry Brook Road

Howard Tennen-The Green

Jane Latus-Uplands Drive

Bill Volovski-Gildersleeve Ave

David Sinish-Dyer Ave

Georgio Pinton-Bunker Hill Ave

Mary Ann Mahoney-Thayer Ave

Sarah Faulkner-Dyer Ave

Katherine Hooker-Maple Ave

Guerry Dotson-Torrington Ave

Tim Healy-Bidwell Farm Road

Larry Minichiello-Maple Ave

The Question was called, seconded and approved with a 2/3 voice vote.

The motion carried with a voice vote.

2. Leslee Hill moved that the meeting consider and take action on the following question:

Shall the Town of Canton transfer \$221,500 from the undesignated fund balance to the Capital Improvement Plan Account entitled Cherry Brook Primary School Roof to partially fund the replacement of a section of the roof on the Cherry Brook Elementary School?

Seconded by Ken Humphrey.

Discussion:

Chief Administrative Officer, Robert Skinner, explained the purpose of the request is to have enough money to replace half of the roof at Cherry Brook Primary School. Two years ago the first half of the roof was replaced with bonded money. The PMBC and a hired consultant recommends the other half be replaced at this time. There are some funds remaining from the original roof project, but we need additional funds. The breakdown is as follows:

\$543,360	Total project for half roof
\$193,860-	State Reimbursement
\$128,000-	Remainder from original bonding
\$221,500-	Being requested at tonight's vote

The project will be completed in the summer of 2017 before it's too late to use the bond money left over from the first half of the roof.

No comments or discussion.

The motion carried with a voice vote.

Ken Humphrey made a motion to adjourn. Bill Volovski seconded.

The meeting adjourned at 7:50 pm.

Linda Smith, Town Clerk  
Received for record 8/11/16

LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Thursday, October 13, 2016

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Thursday, October 13, 2016 at 7:00 PM in Room F located at the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following question:

1. Shall the Town of Canton transfer \$12,983.09 from the undesignated fund balance to the Emergency Medical Service Special Revenue Fund for the purpose of funding Fiscal Year 2015-2016 deficits in the Emergency Medical Service budget?

Dated at Canton, Connecticut this 29th day of September, 2016

Board of Selectmen

**RETURN OF NOTICE**

I HEREBY CERTIFY that on September 29, 2016, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on October 5, 2016, a copy of said warning and notice was published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on September 29, 2016, a copy of said warning and notice was posted on the Town's website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on October 13, 2016.

Leslee B. Hill  
First Selectman

TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Thursday, October 13, 2016

A Special Town Meeting of the Town of Canton was held on Thursday, October 13, 2016, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. Lorinda Pane, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Leslee Hill moved that the meeting consider and take action on the following question:

3. Shall the Town of Canton transfer \$12,983.09 from the undesignated fund balance to the Emergency Medical Service Special Revenue Fund for the purpose of funding Fiscal Year 2015-2016 deficits in the Emergency Medical Service budget?

Seconded by Lowell Humphrey

Discussion:

Chief Administrative Officer, Robert Skinner, explained that the Emergency Medical Service Special Revenue Fund did not have enough revenue to cover the higher than expected paid staff expenses. Advanced EMT certification is required with every call. It was sometimes hard to find volunteers with this certification; therefore we needed to hire paid staff from Vintech to cover the trip.

There were no comments or questions.

The motion vote passed unanimously with a voice vote.

Tom Sevigny made a motion to adjourn; seconded by Leslee Hill.

The meeting adjourned at 7:05pm.

Linda Smith, Town Clerk  
Received for record 10/14/16

TOWN OF CANTON  
NOTICE OF  
SPECIAL TOWN MEETING - OCTOBER 26, 2016  
REFERENDUM - NOVEMBER 8, 2016

A special town meeting of the electors and citizens qualified to vote in town meetings of the Town of Canton, Connecticut, will be held at the Canton High School Auditorium, 76 Simonds Avenue, in Canton, Connecticut, on Wednesday, October 26, 2016 at 7:00 p.m. for the following purposes:

1. To consider a resolution,

(a) to appropriate \$3,825,000 for costs in connection with the design, construction and equipping of a new Canton Public Works Facility to be located on the site of the current facility at 50 Old River Road in Canton, and related work, improvements, equipment and appurtenances, including but not limited to demolition of portions of the existing facilities on the site, rebuilding and lowering the adjacent ball field to provide flood plain mitigation offsetting fill in connection with the construction project and, to the extent of available funds, site access improvement including but not limited to modification of Old River Road to its intersection with State Route 179 to provide an independent bicycle/walking path; and for costs related to the financing thereof. It is contemplated that the project will be completed substantially in accordance with the Concept Design drawings prepared by Svigals+Partners (building and salt storage shed) and by Fuss & O'Neill (improvements) designated, respectively, "Town of Canton Public Works Facility, Concept Design, Svigals Project Number: 1633.00, Issue Date: 08/09/2016" and "Public Works Facility, Canton, CT., Schematic Site Plan, 8/10/2016," copies of which are on file in the office of the Canton Town Clerk. The appropriation may be spent for design and construction costs, demolition and site improvements, appurtenances, equipment, materials, testing and inspection costs, surveying, engineering and other consultant fees, legal fees, net temporary interest and other financing costs, and other expenses related to the project or its financing. Subject to final approval of the Board of Selectmen, the Permanent Municipal Building Committee shall determine the scope and particulars of the project, and may reduce or modify the scope of the project, including the deletion of components thereof; and the entire appropriation may be spent on the reduced or modified project;

(b) to authorize the issue of bonds or notes of the Town in an amount not to exceed \$3,825,000 to finance the appropriation for the project, and to authorize the issue of temporary notes of the Town in an amount not to exceed \$3,825,000 in anticipation of such bonds or notes and the receipt of grants; to authorize the First Selectman and the Treasurer of the Town to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes and temporary notes, and to perform all other acts which are necessary or appropriate to issue the bonds or notes and temporary notes; to take such action to allow temporary advances of available funds which the Town reasonably expects will be reimbursed from the proceeds of borrowings; and to authorize the First Selectman and the Treasurer to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes and temporary notes authorized by the resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years and to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes and temporary notes; and

(c) to authorize the Board of Selectmen, the First Selectman, the Treasurer, the Chief Administrative Officer, the Permanent Municipal Building Committee, and other proper officers and officials of the Town to

take all other action which is necessary or desirable to construct and complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

2. Pursuant to Sections 7-7, 9-369 and 9-369d of the General Statutes to adjourn said town meeting at its conclusion and to submit the resolution to be presented under item 1 of this Notice to referendum vote on Tuesday, November 8, 2016, between the hours of 6:00 A.M. and 8:00 P.M., in conjunction with the election to be held on that date. Application for absentee ballots should be made to the Town Clerk's office. Electors shall vote on the question at the following polling place: Cafeteria Room, Canton High School, 76 Simonds Avenue, Canton, Connecticut. Persons qualified to vote in town meetings who are not electors shall vote on the question at the following polling place: Room #208, Canton High School, 76 Simonds Avenue, Canton, Connecticut.

The aforesaid resolution will be placed on the ballots under the following heading:

“SHALL THE TOWN OF CANTON APPROPRIATE \$3,825,000 FOR DESIGN, CONSTRUCTION AND EQUIPPING OF A NEW CANTON PUBLIC WORKS FACILITY TO BE LOCATED ON THE SITE OF THE CURRENT FACILITY AT 50 OLD RIVER ROAD IN CANTON; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?”

Voters approving the resolution will vote “Yes” and those opposing the resolution will vote “No.”

**THE COMPLETE TEXT OF THE RESOLUTION TO BE PRESENTED UNDER ITEM 1 OF THIS NOTICE IS ON FILE AND AVAILABLE AT THE OFFICE OF THE TOWN CLERK FOR PUBLIC INSPECTION DURING REGULAR BUSINESS HOURS.**

Dated at Canton, Connecticut, this 14<sup>th</sup> day of October, 2016.  
Board of Selectmen

MINUTES OF SPECIAL TOWN MEETING  
OF THE TOWN OF CANTON  
HELD OCTOBER 26, 2016

A special town meeting of the electors and citizens qualified to vote in town meetings of the Town of Canton, Connecticut, was held at the Canton High School Auditorium, 76 Simonds Avenue in Canton, Connecticut, on Wednesday, October 26, 2016 at 7:00 P.M.

David Leff was chosen as moderator of the meeting and Linda Smith acted as clerk.

In the absence of objection the reading of the full notice of the meeting was waived. The notice was published in the Hartford Courant on October 18, 2016, and is recorded in these records immediately preceding these minutes.

\*\*\*\*\*

**Item 1. (Canton Public Works Facility)**

The Moderator called for the presentation of the resolution warned under item 1 of the notice appropriating \$3,825,000 for a new Canton Public Works Facility. In the absence of objection the reading of the full text of the resolution into the minutes was waived, copies of the resolution having been made available to those in attendance.

Leslee Hill moved the resolution for adoption, which motion was seconded by Sally Albrecht.

A copy of the full text of the resolution is recorded following these minutes.

Robert Skinner, Chief Administrative Officer, presented a PowerPoint presentation which outlined the following:

- Previous studies
- The 2008 building design at 50 Old River Road
- Site evaluations
- Prior proposals
- The history of 50 Old River Road
- Original concept plan
- Proposed facility design
- Proposal site plan
- Floor Plan/Office Area/Storage Area comparison to the Barkhamsted Facility
- Salt shed size and location
- Proposal attributes
- flood mitigation
- Cost and impact of average taxpayer
- Loan/bond payment schedule
- Schedule for next steps

Transition plan  
The ballot question

DPW Director Robert Martin reviewed the transition plan. The Moderator then stated that the meeting was open for discussion of the foregoing resolution.

Questions and comments were made by:

Mark Osmolski	34 Bart Drive
John Sharp	18 Allen Place
Dick Barlow	321 Cherry Brook Road
David Sinish	20 Dyer Ave
Cynthia Zdanaukas	193 Cherry Brook Road
Gil Small	315 East Hill Road
Gregory Evans	16 Thayer Ave
Bruce Richardson	20B River Street
Sarah Faulkner	25 Dyer Ave
Gerald Ricard	59 Dowd Ave
Holly Hambleton	18 Dyer Ave
Anthony Newman	5 Whirling Dun
Patti White	81 Dyer Ave
Larry Minichiello	35 Maple Ave
Dana Schriber	808 Timber Lane
James Grant	27 Maple Ave
Elaine Morisano	37 Mohawk Drive
Todd Atkinson	18 Old Mill Drive
Joe Casioppo	18 Dyer Ave
Eric Jackson	137 Main Street
David Beck	34 Washburn Road
Etienne Morofoky	61 River Road
James Keane	32 Freedom Drive
Bill Volovski	47 Gildersleeve Ave
Teresa Dotson	109 Torrington Ave
Barry Deautesch	2 Frey road
Tim LeGeyt	135 West Road
Theresa Barger	8 Pond Road
Tom Richardson	12A Freedom Drive
Jim Whitney	72 Dunne Ave
Mike Ross	6 Old Mill Drive

There being no further comment, the Moderator declared that the town meeting was adjourned at 9:24pm to a referendum vote on November 8, 2016.

Linda Smith, Town Clerk



**RESOLUTION OF BOARD OF SELECTMEN**

**(Canton Public Works Facility)**

RESOLVED, that the Town Meeting consider and act upon the following resolution which the Board of Selectmen recommends be approved, and which the Board of Selectmen hereby adopts:

**RESOLUTION OF TOWN MEETING**

**APPROPRIATING \$3,825,000 FOR DESIGN, CONSTRUCTION AND EQUIPPING OF A NEW CANTON PUBLIC WORKS FACILITY TO BE LOCATED ON THE SITE OF THE CURRENT FACILITY AT 50 OLD RIVER ROAD IN CANTON; AND AUTHORIZING THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION**

RESOLVED,

1. That the Town of Canton appropriate THREE MILLION EIGHT HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$3,825,000) for costs in connection with the design, construction and equipping of a new Canton Public Works Facility to be located on the site of the current facility at 50 Old River Road in Canton, and related work, improvements, equipment and appurtenances, including but not limited to demolition of portions of the existing facilities on the site, rebuilding and lowering the adjacent ball field to provide flood plain mitigation offsetting fill in connection with the construction project and, to the extent of available funds, site access improvement including but not limited to modification of Old River Road to its intersection with State Route 179 to provide an independent bicycle/walking path; and for costs related to the financing thereof. It is contemplated that the project will be completed substantially in accordance with the Concept Design drawings prepared by Svigals+Partners (building and salt storage shed) and by Fuss & O'Neill (improvements) designated, respectively, "Town of Canton Public Works Facility, Concept Design, Svigals Project Number: 1633.00, Issue Date: 08/09/2016" and "Public Works Facility, Canton, CT., Schematic Site Plan, 8/10/2016," copies of which are on file in the office of the Canton Town Clerk. The appropriation may be spent for design and construction costs, demolition and site improvements, appurtenances, equipment, materials, testing and inspection costs, surveying, engineering and other consultant fees, legal fees, net temporary interest and other financing costs, and other expenses related to the project or its financing. Subject to final approval of the Board of Selectmen, the Permanent Municipal Building Committee shall determine the scope and particulars of the project, and may reduce or modify the scope of the project, including the deletion of components thereof; and the entire appropriation may be spent on the reduced or modified project.

2. That the Town issue its bonds or notes in an amount not to exceed THREE MILLION EIGHT HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$3,825,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds, notes or temporary notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

3. That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes and the receipt of grants for the project. The amount of the temporary notes outstanding at any time shall not exceed THREE MILLION EIGHT HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$3,825,000). The temporary notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The temporary notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the temporary notes do not mature within the time permitted by said Section 7-378.

4. That the First Selectman and the Treasurer of the Town shall sign any bonds, notes or temporary notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or temporary notes. The First Selectman and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or temporary notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The First Selectman and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

6. That the First Selectman and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

7. That the Board of Selectmen, the First Selectman, the Treasurer, the Chief Administrative Officer, the Permanent Municipal Building Committee, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to construct and complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

FURTHER RESOLVED, that a Special Town Meeting be held on October 26, 2016 at 7:00 p.m. at the Canton High School Auditorium, 76 Simonds Avenue in Canton to consider and act upon the above resolution.

FURTHER RESOLVED, that the Board of Selectmen hereby determine that action on the aforesaid resolution shall be by submission to the voters at referendum to be held on November 8, 2016, in conjunction with the election to be held on that date, between the hours of 6:00 a.m. and 8:00 p.m., in the manner provided by Sections 7-7, 9-369 and 9-369d of the Connecticut General Statutes, Revision of 1958, as amended, including the procedures set out in Section 9-369d(b)(2) of said Statutes with respect to submission of local questions to voters that are not electors, which procedures the Board of Selectmen hereby adopts. Application for absentee ballots should be made to the Town Clerk's office. Electors shall vote on the question at the following polling place: Cafeteria Room, Canton High School, 76 Simonds Avenue in Canton. Persons qualified to vote in town meetings who are not electors shall vote on the question in a room to be determined at Canton High School separate from the electors' polling place.

FURTHER RESOLVED, That said resolution shall be placed upon the ballots under the following heading:

“SHALL THE TOWN OF CANTON APPROPRIATE \$3,825,000 FOR DESIGN, CONSTRUCTION AND EQUIPPING OF A NEW CANTON PUBLIC WORKS FACILITY TO BE LOCATED ON THE SITE OF THE CURRENT FACILITY AT 50 OLD RIVER ROAD IN CANTON; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?

YES

NO”

FURTHER RESOLVED, that due and proper notice of the Special Town Meeting to be held on October 26, 2016 and the Referendum to be held on November 8, 2016 be given.

FURTHER RESOLVED, that, in their discretion, the Town Clerk is authorized to prepare a concise explanatory text regarding said resolution and the Chief Administrative Officer is authorized to prepare additional explanatory materials regarding said resolution, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.

LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, December 14, 2016

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, December 14, 2016 at 7:00 PM in Room F located at the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following question:

1. Shall the Town of Canton transfer \$102,000 from the undesignated fund balance to a new Capital Improvement Plan account entitled Purchase of Street Lights and Conversion to LED for the purpose of purchasing street lights currently owned by Eversource and then converting the purchased lights to LED?

Dated at Canton, Connecticut this 6th day of December, 2016

Board of Selectmen  
Leslee B. Hill  
First Selectman

**RETURN OF NOTICE**

I HEREBY CERTIFY that on December 6, 2016, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on December 8, 2016, a copy of said warning and notice was published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on December 6, 2016, a copy of said warning and notice was posted on the Town's website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on December 14, 2016.

Leslee B. Hill  
First Selectman

**TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, December 14, 2016**

A Special Town Meeting of the Town of Canton was held on Wednesday, December 14, 2016, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

1. Leslee Hill moved that the meeting consider and take action on the following question:

Shall the Town of Canton transfer \$102,000 from the undesignated fund balance to a new Capital Improvement Plan account entitled Purchase of Street Lights and Conversion to LED for the purpose of purchasing street lights currently owned by Eversource and then converting the purchased lights to LED?

Seconded by Beth Kandrysawtz

Discussion:

Chief Administrative Officer Robert Skinner explained the proposal. A Cost Analysis was made available to all attendees and is made a part of these minutes. The Town is interested in purchasing the street lights from Eversource which will give us the ability to get a reduced rate for electricity. We would then look to upgrade each of them to LED. We would get an incentive credit once the LED conversion was complete. Overall cost would be \$101,903.22. Cost savings is estimated to cause this project to pay for itself in just under 4.5 years. This would all be done under a program that has already been approved by the Board of Selectmen and the Board of Finance whereby the \$102K would be borrowed from the fund balance and pay back the fund balance over the next 4.5 years. The Police Chief is currently creating an inventory of lights to determine which ones are no longer needed.

There were no comments or questions from the audience.

**Streetlight Cost Analysis  
December 14, 2016**

**Canton Street Light - Purchase & Upgrade Evaluation Costs**

<b>Purchase Lights &amp; Upgrade</b>	<b>Units</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Cost</b>
Lights	Ea	248	\$142.89	\$ 35,436.72
Upgrade Lights to LED	Ea	248	\$318.15	\$ 78,901.20
Incentive to upgrade Lights to LED	Ea	248	\$(58.00)	\$(14,384.00)
Poles	Ea	10	\$194.93	\$ <u>1,949.30</u>
<b>Total Purchase &amp; Upgrade Cost</b>				<b>\$101,903.22</b>

Yearly Power - before purchase	kWh	81,571.61	\$0.3730	\$30,426.21
Yearly Power-after purchase & upgrade	kWh	33,624.41	\$0.1634	\$ 5,494.23
Yearly Maintenance (before purchase)	Ea	248		
Yearly Maintenance (after purchase)	Ea	248	\$ 8.33	\$ 2,066.67
Total yearly cost before purchased – present				\$30,426.21
Total yearly cost after purchase and upgrade				<u>\$ 7,560.90</u>
Savings per year if purchased and upgraded				\$22,865.32
Payback (years)				4.46

The motion vote was passed by a unanimous voice vote.

Tom Sevigny made a motion to adjourn. Leslee Hill seconded.

The meeting adjourned at 7:07pm

Linda Smith, Town Clerk  
Received for record 12/15/16

LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, January 11, 2017

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, January 11, 2017 at 7:00 PM in Room F located at the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following question:

1. Shall the Town of Canton authorize an additional appropriation of \$125,070 from the undesignated fund balance for the Canton Junior Senior High School Window Replacement project raising the total cost authorized for the project to \$725,070?

Dated at Canton, Connecticut this 3rd day of January, 2017

Board of Selectmen  
Leslee B. Hill  
First Selectman

RETURN OF NOTICE

I HEREBY CERTIFY that on January 3, 2017, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on January 5, 2017, a copy of said warning and notice was published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on January 3, 2017, a copy of said warning and notice was posted on the Town's website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on January 11, 2017.

Leslee B. Hill  
First Selectman

TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, January 11, 2017

A Special Town Meeting of the Town of Canton was held on Wednesday, January 11, 2017, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

1. Leslee Hill moved that the meeting consider and take action on the following question:

Shall the Town of Canton authorize an additional appropriation of \$125,070 from the undesignated fund balance for the Canton Junior Senior High School Window Replacement project raising the total cost authorized for the project to \$725,070?

Seconded by Bill Canny.

Discussion:

Robert Skinner, Chief Administrative Officer explained that this project has been going on for several years. In 2014 the original cost estimate was \$1.8 million to replace the windows. Much of that expense was associated with environmental concerns with the windows. It was determined thereafter, in 2015, that there was a process (encapsulation) that would address the environmental concerns of the window frames for much less expense. This process reduced the cost estimate to \$600,000. Based on that information, we got approval through a Town Meeting. Thereafter we went through the RFP process, got architectural designs, got approval from the State of Ct to do the project, and put the project out to bid this past May. The bids came back at \$825,000. We re-bid the project in November 2016 hoping to get more competitive bids. The low qualifying bid accepted by the Board of Selectmen was \$598,200. That number, in addition to the ‘soft costs’ (architectural fees, contingencies etc), brought the total to \$725,070. Since \$600K had already been appropriated, we are looking today to approval an additional \$125,070. It is not anticipated that the Town will need the entire \$725,070 because we will be reimbursed by the State of CT at 39% bringing the Town’s total to approximately \$535,000. The final reimbursement has to be approved by the State but State rules require that the entire amount of the project be appropriated. The plan would be to replace the windows this summer using the existing air conditioning window units. Some of the units may be replaced but they would be paid for out of the operating budget of the Board of Education.

There were no comments or questions from the public.

The motion passed with a unanimous voice vote.

Leslee Hill made a motion to adjourn. Seconded by Tom Sevigny.

The meeting adjourned at 7:07pm

Linda Smith, Town Clerk  
Received for record 1/12/17



LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
ANNUAL TOWN MEETING  
Wednesday, January 18, 2017

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that the Annual Town Meeting will be commenced on Wednesday, January 18, 2017 at 7:00 p.m. in the Town Hall Auditorium, 4 Market Street, Collinsville, Connecticut, to:

HOLD A DISCUSSION on economic development initiatives currently being developed by the Town of Canton's Economic Development Agency.

HOLD A DISCUSSION on mental health issues facing the Town of Canton with a focus on the opioid epidemic confronting Connecticut communities.

In accordance with the Town Charter, no binding votes will be taken.

Dated at Canton, Connecticut this 10th day of January, 2017

Board of Selectmen

RETURN OF NOTICE

I HEREBY CERTIFY that on January 10, 2017, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on January 12, 2017, a copy of said warning and notice was published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on January 10, 2017, a copy of said warning and notice was posted on the Town's website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on January 18, 2017.

Leslee B. Hill  
First Selectman

TOWN OF CANTON, CONNECTICUT  
ANNUAL TOWN MEETING  
Wednesday, January 18, 2017

The Annual Town Meeting of the Town of Canton was held on Wednesday, January 18, 2017, at 7:00 p.m. in Town Hall Auditorium, 4 Market Street, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:01p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

The meeting began with a dedication of the Fiscal Year 2015-2016 Annual Report to long-time Canton residents Judith and Louis Friedman. The Friedmans were renowned both locally and internationally for their educational, environmental, peace and anti-nuclear activism. The dedication was made in recognition for their years of continuous contributions to the Canton community. Their passing this past year has been deeply felt in the Town of Canton. First Selectman Leslee B. Hill presented the dedication to their son, Seth Friedman.

The meeting then went on to discuss the economic development initiatives currently being developed by the Town of Canton's Economic Development Agency.

Bob Bessell, Chairman of the Economic Development Agency, discussed:

- How economic development enhances the value and character of the community
- The Town's current economic situation
- The impact of growing the Grand List
- Commercial vs residential growth
- Available land to develop
- Working with already established zoned sites
- Making established areas more appealing
- The Industrial Park
- Route 44
- Traffic flow

Bill Volovski, member of the Economic Development Agency, discussed:

- Development of the Collins Company
- The benefits of a Tax Increment Financing Committee
- Results of the TIF study

Bob Bessell continued the presentation regarding:

- The marketing strategy for Canton
- Canton's dependency on people and dollars from outside of the Town
- Three year marketing plan
- Next steps
- Working with the Chamber of Commerce

Comments and discussion:

Kim Hathaway-37 Trailsend Drive and business owner  
Kristen Oswald-138 Torrington Ave

The second topic of the meeting addressed mental health issues facing the Town of Canton with a focus on the opioid epidemic confronting Connecticut communities.

Jennifer Kertanis, Farmington Valley Health District Director, addressed:

- Opioid & heroin related misuse, abuse and premature death
- Mental health statistics
- Depressive disorder

Maria Skinner, Executive Director of the McCall Center for Behavioral Health, addressed:

- The root of addiction in taking hold of people
- Deciding what our responsibility is
- Addiction as a quiet and shameful disease
- Addiction thrives in isolation
- Connectedness extinguishes addiction
- Risk factors
- Accessibility
- Prescription drop box in Canton
- Opioid deaths and demographics

Claire Cote, Canton's Director of Senior and Social Services, addressed:

- How Canton's been affected by this epidemic
- Who is affected
- Canton's community response
- Resources and access
- Resilience and wellness among our residents
- Helping people develop dimensions of wellness
- Mental Health Task Force
- 2017 is the Year of Mental Wellness
- A program of themes throughout the year
- March 9<sup>th</sup> is next educational presentation, community forum and resource fair
- Multiple dimensions of wellness
- Mental Wellness Campaign

LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, February 8, 2017

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, February 8, 2017 at 7:00 PM in Room F located at the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following question:

1. Shall the Town of Canton transfer \$35,534.45 from the undesignated fund balance to a new Capital Improvement Plan account entitled Police Station Energy Conservation Measures for the purpose of funding energy conservation improvements at the Canton Police Station?

Dated at Canton, Connecticut this 26th day of January, 2017.

Board of Selectmen  
Leslee B. Hill  
First Selectman

**RETURN OF NOTICE**

I HEREBY CERTIFY that on January 26, 2017, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on February 2, 2017, a copy of said warning and notice was published in The Valley Press, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on January 26, 2017, a copy of said warning and notice was posted on the Town's website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on February 8, 2017.

Leslee B. Hill  
First Selectman

TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, February 8, 2017

A Special Town Meeting of the Town of Canton was held on Wednesday, February 8, 2017, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

1. Leslee Hill moved that the meeting consider and take action on the following question:

Shall the Town of Canton transfer \$35,534.45 from the undesignated fund balance to a new Capital Improvement Plan account entitled Police Station Energy Conservation Measures for the purpose of funding energy conservation improvements at the Canton Police Station?

Seconded by Dick Barlow

Discussion:

Chief Administrative Officer Robert Skinner explained that this proposal was the result of a Town-wide energy audit of all municipal buildings (including the schools). One of the first buildings completed was the Police Department. Recommendations for that building include retrofitting the existing lights with LED lights and putting in multiple-zone electronic controls for the HVAC system. Total cost for this work is:

\$56,874.95

-21,340.50 credit to be received from Eversource through the CT Energy Efficiency Fund

\$35,534.45 to be borrowed from Fund Balance

The funds to be approved tonight would be transferred out of Fund Balance and then over time will be paid back to the fund balance with the annual savings incurred. Anticipated annual savings is \$5762 which would give us a 6.2 year pay back. Thereafter, the Town would see the savings. This would be the first of many buildings that we will address as a result of the energy audit.

Comments:

Larry Minichiello-35Maple Ave

The motion vote passed unanimously with a voice vote.

Dick Barlow made a motion to adjourn; seconded by Leslee Hill.

The meeting adjourned at 7:06pm

Linda Smith, Town Clerk  
Received for record 2/10/17

Legal Notice  
Town of Canton Annual Budget Meeting  
 Monday, May 22, 2017 at 7:00 p.m.  
 Canton Middle/High School - Auditorium

The annual town budget meeting of all electors and those qualified to vote in Town Meetings in the Town of Canton will be held on Monday, May 22, 2017 at 7:00 p.m. in the auditorium of Canton Middle/High School, 76 Simonds Avenue, for the purpose of discussing the Board of Finance recommended budget for the fiscal year July 1, 2017 through June 30, 2018. **The Charter requires 150 voters be present for a quorum and if not it will automatically go to a referendum which will cost the taxpayers approximately \$3,500.**

“SHALL THE BOARD OF FINANCE’S RECOMMENDED BUDGET FOR FISCAL YEAR 2017/2018 IN THE AMOUNT OF \$37,767,987 BE APPROVED?”

<b>BUDGET SUMMARY</b>	<b>Audited Actual FY 2015/16</b>	<b>Revised Budget FY 2016/17</b>	<b>Proposed Budget FY 2017/18</b>
<b>REVENUES</b>			
Property Taxes	\$ 32,330,018	\$ 32,743,326	\$ 34,009,287
Licenses, Permits & Fees	\$ 290,063	\$ 334,400	\$ 346,400
Intergovernmental Revenue	\$ 4,043,731	\$ 3,861,044	\$ 2,520,026
Local Department Revenue	\$ 419,367	\$ 400,429	\$ 424,774
Investment Income	\$ 32,673	\$ 60,000	\$ 142,500
Use of Undesignated Fund Balance	\$ -	\$ 634,104	\$ -
Other Financing Sources	\$ -	\$ -	\$ 325,000
Total - General Fund Revenues	\$ 37,115,852	\$ 38,033,303	\$ 37,767,987
<b>EXPENDITURES</b>			
Board of Selectmen	\$ 10,044,923	\$ 10,474,598	\$ 10,434,753
Board of Education	\$ 24,778,160	\$ 25,513,269	\$ 25,304,545
Board of Finance	\$ 1,846,494	\$ 2,045,436	\$ 2,028,689
Total - General Fund Expenditures	\$ 36,669,577	\$ 38,033,303	\$ 37,767,987

**The detailed Budget mailer is available on the town’s website at [townofcantonct.org](http://townofcantonct.org)**

Brian First  
 Chairman, Board of Finance

**RETURN OF NOTICE**

I HEREBY CERTIFY that on May 3, 2017, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on May 11, 2017, a copy of said warning and notice was published in The Valley Press, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on May 3, 2017, a copy of said warning and notice was posted on the Town's website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on May 22, 2017.

Leslee B. Hill  
First Selectman

TOWN OF CANTON, CONNECTICUT  
ANNUAL BUDGET MEETING  
Monday, May 22, 2017

The Annual Town Budget Meeting of the Town of Canton was held on Monday, May 22, 2017, at 7:00 p.m. in the Canton Middle/High School Auditorium, 76 Simonds Ave, Canton, CT.

David Leff, Moderator, called the meeting to order at 7:07p.m. The full reading of the call was waived with no objection from the audience. The Town Clerk, Linda Smith, read the abridged call of the meeting and the return of notice.

Since quorum of 150 persons was not yet reached, a motion on the budget was not immediately made. The Moderator proceeded for the purpose of discussion:

Brian First, Chairman of the Board of Finance, summarized the budget mailer that was mailed to every household and is attached to these minutes. Our budget was prepared in an unprecedented climate of uncertainty created by the State of CT. As of this meeting we still do not have a firm budget from the State which means we don't have a definite number of the revenues we can expect from them. In that climate we took a very conservative view and projected a negative impact on revenues to Canton from the State of -35%. We asked other Boards to take the same approach. We also continue to experience limited grand list growth which affects our ability to increase our tax base. The Board of Finance put together a budget that represents a .9% decrease in spending which is largely driven by the debt service in Town. We did not recommend using any fund balance since there is so much uncertainty on revenues from the State. Mr. First described the logistics of putting the budget together including board meetings, public feedback and workshops making the best conservative estimates possible. We cut the BOE's operating budget and CIP budget. The BOS's operating and CIP budgets were also cut. All those cuts resulted in a less than 1% increase in spending. This is a maintenance budget without any new initiatives. The overall result is a .58% increase in spending; a tax increase of 2.45%; the mil rate will go from 29.76 to 30.49; the average homeowner will see a \$174 annual tax increase. Mr. First pointed out a typo in the budget mailer which lists the current mil rate at 27.96 (it should be 29.76). The BOF voted unanimously in support of this budget. It was a bipartisan effort that put together this very difficult budget.

At 7:13pm the requisite quorum of 150 attendees was met. Therefore, the motion was made by Leslee Hill and seconded by Ken Humphrey:

“SHALL THE BOARD OF FINANCE’S RECOMMENDED BUDGET FOR FISCAL YEAR 2017/2018 IN THE AMOUNT OF \$37,767,987 BE APPROVED?”

The presentation continued with Leslee Hill, First Selectman. The BOS spent a lot of time collaborating with our neighbors of the Farmington Valley, talking with our State legislators and talking with various municipal groups trying to get the best information possible. The State crisis has caused us to make reductions in spending while maintaining current services, road funding, and the key personnel who keep this Town moving forward. This is not a time for any new initiatives. We will continue to do the best we can to provide the services that you have come to expect.

Julie Ausere, Chairman of the Board of Education, summarized the BOE proposal. Our community has high expectations for its schools. A quality education for their children is one of the reasons people choose to move to Canton. The high quality education includes class sizes that allow for personalized learning and maintaining a quality staff that has a direct impact on education in the classroom and provides a curriculum that will prepare Canton students for the rigors of the 21<sup>st</sup> century. The BOE budget proposal supports these community expectations as well as the goals of the district, all of our contractual obligations, special needs instruction, professional development and class sizes that are within policy. This budget relies on grant funding, significant reductions and has taken advantage of cost savings.

Questions and comments from the public:

Maurice Poirer- 28 Bridle Path  
Caryl Sinnish-20 Dyer Ave  
Richard Barlow-321 Cherry Brook Rd  
Warren Humphrey-96 Barbourtown Rd

There being no further comments or questions, paper/secret ballot voting commenced.

The motion passed with the following vote results:

**Yes 150**  
**No 14**

There being no further business the motion to adjourn was made and seconded.

The meeting adjourned at 7:40pm.

Linda Smith, Town Clerk  
Received for record 5/23/17



LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, May 24, 2017

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, May 24, 2017 at 7:00 PM in Room F located at the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following questions:

1. Shall the Town of Canton approve submitting a Neighborhood Assistance Act grant application in the amount of \$150,000 to the Department of Revenue Services on behalf of the ARC of the Farmington Valley for the purpose of funding transportation services for disabled individuals?
2. Shall the Town of Canton approve submitting a Neighborhood Assistance Act grant application in the amount of \$150,000 to the Department of Revenue Services on behalf of the ARC of the Farmington Valley for the purpose of funding the design and development of energy efficient facilities on Commerce Drive in Canton?
3. Shall the Town of Canton approve submitting a Neighborhood Assistance Act grant application in the amount of \$75,000 to the Department of Revenue Services on behalf of True North, Inc. to fund job training and educational services for teens at risk of dropping out of the educational system?
4. Shall the Town of Canton approve submitting a Neighborhood Assistance Act grant application in the amount of \$20,000 to the Department of Revenue Services on behalf of the Canton Police Department to fund the purchase and installation of mobile tablets and supporting hardware/software in police vehicles?

Copies of the following applications can be located online at [www.townofcantonct.org](http://www.townofcantonct.org) and in the office of the Town Clerk and at the Canton Public Library.

Dated at Canton, Connecticut this 11th day of May 2017

Board of Selectmen  
Leslee B. Hill  
First Selectman

**RETURN OF NOTICE**

I HEREBY CERTIFY that on May 11, 2017, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on May 18, 2017, a copy of said warning and notice was published in The Valley Press, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on May 11, 2017, a copy of said warning and notice was posted on the Town's website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on May 24, 2017.

Leslee B. Hill  
First Selectman

TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, May 24, 2017

A Special Town Meeting of the Town of Canton was held on Wednesday, May 24, 2017, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

1. Leslee Hill moved that the meeting consider and take action on ITEM #1: (Shall the Town of Canton approve submitting a Neighborhood Assistance Act grant application in the amount of \$150,000 to the Department of Revenue Services on behalf of the ARC of the Farmington Valley for the purpose of funding transportation services for disabled individuals?)

Seconded by Bill Canny

Discussion:

Chief Administrative Officer, Robert Skinner, discussed the Neighborhood Assistance Act Grant program process. Grant applications from government and community non-profit organizations that come to the Town need to be endorsed by the Town in order to move forward to the State of CT Dept of Revenue Services. Once the DRS approves the application, businesses can contribute donations towards the grant's monetary goal. Businesses then get tax credits based on their donated amount. The Town's roll is mostly administrative. There are no local funds involved.

ITEM #1 involves the ARC of Farmington Valley funding transportation services for disabled individuals.

There was no public discussion. There being no further discussion, the motion passed unanimously with a voice vote.

2. Leslee Hill moved that the meeting consider and take action on ITEM #2:  
(Shall the Town of Canton approve submitting a Neighborhood Assistance Act grant application in the amount of \$150,000 to the Department of Revenue Services on behalf of the ARC of the Farmington Valley for the purpose of funding the design and development of energy efficient facilities on Commerce Drive in Canton?)

Seconded by Beth Kandrysawtz

Discussion:

Chief Administrative Officer, Robert Skinner, discussed ITEM #2. It involves the ARC of the Farmington Valley for the purpose of funding the design and development of energy efficient facilities on Commerce Drive.

Comments:

Larry Minichiello – 35 Maple Ave

There being no further discussion, the motion passed unanimously with a voice vote.

3. Leslee Hill moved that the meeting consider and take action on ITEM #3:  
(Shall the Town of Canton approve submitting a Neighborhood Assistance Act grant application in the amount of \$75,000 to the Department of Revenue Services on behalf of True North, Inc. to fund job training and educational services for teens at risk of dropping out of the educational system?)

Seconded by Beth Kandrysawtz

Discussion:

Chief Administrative Officer, Robert Skinner, discussed ITEM #3. It involves the funding of job training and educational services for teens at risk of dropping out of the educational system.

There was no public discussion. There being no further discussion, the motion passed unanimously with a voice vote.

4. Leslee Hill moved that the meeting consider and take action on ITEM #4:  
(Shall the Town of Canton approve submitting a Neighborhood Assistance Act grant application in the amount of \$20,000 to the Department of Revenue Services on behalf of the Canton Police Department to fund the purchase and installation of mobile tablets and supporting hardware/software in police vehicles?)

Seconded by Beth Kandrysawtz

Discussion:

Chief Administrative Officer, Robert Skinner, discussed ITEM #4. It involves the purchase and installation of mobile tablets and supporting hardware/software in police vehicles.

There was no public discussion. There being no further discussion, the motion passed unanimously with a voice vote.

There being no further business, Beth Kandrysawtz made a motion to adjourn; seconded by Leslee Hill.

The meeting adjourned at 7:09pm.

Linda Smith, Town Clerk

Received for record May 25, 2017

LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, June 7, 2017

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, June 7, 2017 at 7:00 PM in Room F located at the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following question:

1. Shall the Town of Canton adopt the Ordinance entitled "Tax Abatement Ordinance" which authorizes the Board of Selectmen to abate real property taxes on any housing to be used solely for low or moderate income persons or families pursuant to Connecticut General Statute Section 8-215?

Copies of the proposed new ordinance is available for public inspection at the Town Clerk's Office and the Canton Public Library during normal business hours and can be viewed at the Town's web site at [www.townofcantonct.org](http://www.townofcantonct.org).

Dated at Canton, Connecticut this 26th day of May, 2017

Board of Selectmen  
Leslee B. Hill, First Selectman

RETURN OF NOTICE

I HEREBY CERTIFY that on May 26, 2017, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on June 1, 2017, a copy of said warning and notice was published in The Valley Press, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on May 26, 2017, a copy of said warning and notice was posted on the Town's website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on June 7, 2017.

Leslee B. Hill  
First Selectman

TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, June 7, 2017

A Special Town Meeting of the Town of Canton was held on Wednesday, June 7, 2017, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. Lorinda Pane, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

1. Leslee Hill moved that the meeting consider and take action on the following question:
  - a. Shall the Town of Canton adopt the Ordinance entitled “Tax Abatement Ordinance” which authorizes the Board of Selectmen to abate real property taxes on any housing to be used solely for low or moderate income persons or families pursuant to Connecticut General Statute Section 8-215?

Seconded by Beth Kandrysawtz

Discussion:

Chief Administrative Officer, Robert Skinner, explained that the proposed ordinance authorizes the Board of Selectmen to enter into an agreement with the owners of real property that are used solely for low or moderate income persons. It would be up to the Board of Selectmen whether they would grant that request. There is a developer on Commerce Drive who came to the Town and asked that we enter into an agreement whereby the Town would not change the method of assessment for a period of time. They aren’t looking for us to lower their taxes. They are looking for us to continue using the “income method” of assessment for a period of time that could last as long as their financing. In order for us to enter into an agreement with the developer, this ordinance must be in place. It is the same ordinance that has been used in other towns and is a requirement of their financing.

Questions/Comments:

Lori Klussendorf – 15 Old Canton Road  
Lee Pierce – 79 East Hill Road  
David Sinish – 20 Dyer Ave  
Tyla Permenter – 102 Atwater Road  
Steve Kosofsky – Canton Town Assessor  
Sharon Smith – 20 Bart Drive  
Patti Maulucci – 5 Shingle Mill Drive  
Lansford Perry – 22 Barbourtown Road  
Stephen Morris – Executive Director of FAVARH  
Michael Pendell – 11 Tanglewood Drive  
Peter O’Meara – 72 Bart Drive  
Tamara Anderson – 59 Bart Drive  
Daniel Lanois (sp?) – Plainville  
Jeremy Blumenfeld – 63 Bart Drive  
Tom Blatchley – 39 Bart Drive  
Michael Rossley – 6 Old Mill Drive  
Larry Minichiello – 35 Maple Ave

Marshall Minoux – 2 Livingston Road  
Philip Doyle – 95 Wright Road

There being no further discussion, the Moderator called for a vote.

The motion vote was:

16 YES

42 NO

Tom Sevigny made a motion to adjourn. Seconded by Leslee Hill.

The meeting adjourned at 7:57pm.

Linda Smith, Town Clerk  
Received for record 6/8/17



## **PRINCIPAL OFFICIALS**

**TOWN OF CANTON**  
**PRINCIPAL TOWN OFFICIALS**

**June 30, 2017**

**BOARD OF SELECTMEN**

Leslee Hill, First Selectman

William Canny  
Larry Minichiello

Elizabeth Kandrysawtz  
Thomas Sevigny

**BOARD OF FINANCE**

Brian D. First, Chairman

Richard Eickenhorst  
Kenneth S. Humphrey  
Mary B. Tomolonius

Arnold Goldman  
David Markowitz

**BOARD OF EDUCATION**

Julie Ausere, Chairman

Peg Berry  
David Briggs  
Dana L. Kosior  
Joseph Scheideler

Maria Bradley  
Ana Cavanaugh  
Jack Powell  
Helen Treacy

**GENERAL GOVERNMENT**

Chief Administrative Officer  
Chief of Police/Director of Emergency Management  
Finance Officer/Treasurer  
Tax Collector  
Assessor  
Town Clerk  
Project Administrator  
Director of Planning and Community Development  
Director of Public Works  
Library Director  
Parks and Recreation Director  
Building Official  
Fire Marshal  
Senior/Social Services Director

Robert Skinner  
Christopher Arciero  
Amy O'Toole  
Erin Johnson  
Steven Kosofsky  
Linda Smith  
George Wallace  
Neil Pade  
Robert Martin  
Sarah McCusker  
Joshua Medieros  
Jerry Waters  
Timothy Tharau  
Claire Cote

**EDUCATION**

Superintendent of Schools  
Business Manager

Kevin D. Case  
Vacant



Town of Canton Annual Report  
Fiscal Year 2016-2017



# AUDITOR'S REPORT

**TOWN OF CANTON, CONNECTICUT**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES -**  
**BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2017**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<b>GENERAL GOVERNMENT</b>				
Board of Selectmen	\$ 45,667	\$ 45,667	\$ 42,832	\$ (2,835)
Chief Administrator	245,996	238,659	235,110	(3,549)
Election	34,075	31,284	30,911	(373)
Probate court	2,885	2,885	2,675	(210)
Town counsel	70,000	37,147	37,147	-
Town clerk	129,162	132,865	125,778	(7,087)
Contingency	130,616	-	-	-
Information technologies	143,596	144,189	142,684	(1,505)
Total general government	<u>801,997</u>	<u>632,696</u>	<u>617,137</u>	<u>(15,559)</u>
<b>FINANCE</b>				
Board of Finance	42,500	42,500	37,226	(5,274)
Finance	215,368	222,654	221,995	(659)
Assessor	106,184	106,184	88,386	(17,798)
Tax collector	91,869	93,343	90,794	(2,549)
Total finance	<u>455,921</u>	<u>464,681</u>	<u>438,401</u>	<u>(26,280)</u>
<b>PUBLIC SAFETY</b>				
Police	1,919,115	1,992,771	1,957,983	(34,788)
Service incentive	25,820	25,820	25,820	-
Fire services	280,452	280,722	256,715	(24,007)
Fire marshal	69,094	69,835	68,817	(1,018)
Emergency services	20,690	20,690	20,690	-
Total public safety	<u>2,315,171</u>	<u>2,389,838</u>	<u>2,330,025</u>	<u>(59,813)</u>
<b>PUBLIC WORKS</b>				
Town hall	288,263	306,174	306,174	-
Park department	115,320	115,320	112,878	(2,442)
General highway	1,115,020	1,124,412	1,116,626	(7,786)
Town garage	36,498	36,498	27,170	(9,328)
Grange	4,500	4,500	2,176	(2,324)
Utilities	207,000	225,977	225,977	-
Community center	92,444	98,630	98,630	-
Total public works	<u>1,859,045</u>	<u>1,911,511</u>	<u>1,889,631</u>	<u>(21,880)</u>

*(Continued)*

**TOWN OF CANTON, CONNECTICUT**  
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES -  
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND (Continued)  
FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
<b>HUMAN SERVICES</b>				
Community agencies	\$ 87,118	\$ 87,118	\$ 84,704	\$ (2,414)
Senior/Social services	180,791	184,208	178,238	(5,970)
Park and recreation	226,043	229,123	226,050	(3,073)
Library	601,669	593,442	590,593	(2,849)
Total human services	<u>1,095,621</u>	<u>1,093,891</u>	<u>1,079,585</u>	<u>(14,306)</u>
<b>INSURANCE</b>	<u>276,100</u>	<u>276,100</u>	<u>265,515</u>	<u>(10,585)</u>
<b>PLANNING AND DEVELOPMENT</b>				
Building official	60,694	67,816	67,815	(1)
Town planner	263,244	270,504	261,428	(9,076)
Total planning and development	<u>323,938</u>	<u>338,320</u>	<u>329,243</u>	<u>(9,077)</u>
<b>FRINGE BENEFITS</b>	<u>1,947,419</u>	<u>1,968,175</u>	<u>1,968,175</u>	<u>-</u>
<b>EDUCATION</b>	<u>24,851,199</u>	<u>24,851,199</u>	<u>24,803,851</u>	<u>(47,348)</u>
<b>DEBT SERVICE</b>				
Principal	1,460,000	1,460,000	1,460,000	-
Interest	500,936	500,936	485,625	(15,311)
Total debt service	<u>1,960,936</u>	<u>1,960,936</u>	<u>1,945,625</u>	<u>(15,311)</u>
Total expenditures	<u>35,887,347</u>	<u>35,887,347</u>	<u>35,667,188</u>	<u>(220,159)</u>
<b>OTHER FINANCING USES</b>				
Transfers out:				
Emergency Services Fund	193,752	193,752	193,752	-
Youth Services Bureau	11,300	11,300	11,300	-
Capital and Nonrecurring Fund	1,411,800	1,895,904	1,895,904	-
Cafeteria Fund	45,000	45,000	40,121	(4,879)
Total other financing uses	<u>1,661,852</u>	<u>2,145,956</u>	<u>2,141,077</u>	<u>(4,879)</u>
Total expenditures and other financing uses	<u>\$ 37,549,199</u>	<u>\$ 38,033,303</u>	<u>\$ 37,808,265</u>	<u>\$ (225,038)</u>

**TOWN OF CANTON, CONNECTICUT**  
**SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES**  
**BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2017**

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
<b>PROPERTY TAXES</b>				
Current year tax collections	\$ 32,539,326	\$ 32,539,326	\$ 32,815,591	\$ 276,265
Prior year tax collections	144,000	144,000	175,733	31,733
Tax interest and liens	60,000	60,000	120,857	60,857
Total property taxes	32,743,326	32,743,326	33,112,181	368,855
<b>INTERGOVERNMENTAL REVENUES</b>				
Town aid road	261,161	261,161	261,069	(92)
Education cost-sharing	3,461,000	3,461,000	3,410,842	(50,158)
Transportation	37,005	37,005	-	(37,005)
Municipal revenue sharing	-	-	211,078	211,078
Mashantucket Pequot grant	20,134	20,134	20,081	(53)
Emergency management performance grant	-	-	10,357	10,357
State PILOT - elderly supplement	61,000	61,000	59,102	(1,898)
State PILOT - disabled	750	750	958	208
State PILOT - veterans	2,000	2,000	2,620	620
State PILOT - manufacturing	7,994	7,994	7,994	-
Housing Authority	10,000	10,000	12,193	2,193
Total intergovernmental revenues	3,861,044	3,861,044	3,996,294	135,250
<b>CHARGES FOR SERVICES</b>				
Telecom tax	27,000	27,000	27,220	220
BOE tuition fees	145,000	145,000	88,436	(56,564)
Hunting and fishing licenses	100	100	79	(21)
Town clerk miscellaneous permits and licenses	10,000	10,000	11,474	1,474
Dog licenses	1,300	1,300	1,397	97
Fire Marshall permits and fire reports	600	600	340	(260)
Building licenses and permits	138,000	138,000	139,433	1,433
Land use licenses and permits	1,200	1,200	1,371	171
Zoning license & fees	2,000	2,000	2,700	700
Zoning applications	5,500	5,500	7,050	1,550
Aquifer Protection applications	600	600	300	(300)
Planning applications	1,000	1,000	100	(900)
ZBA appeal fee	600	600	375	(225)
Inland wetlands	1,500	1,500	1,400	(100)
Newsletter advertising	4,500	4,500	1,200	(3,300)
BOE miscellaneous revenue	-	-	941	941
Town clerk conveyance tax	205,000	205,000	213,571	8,571
Tax and town clerk printing services	10,000	10,000	10,244	244
Assessor printing and duplicating services	750	750	-	(750)
Tax CPACE Admin Fee	-	-	500	500
Bad check fees	150	150	598	448

*(Continued)*

**TOWN OF CANTON, CONNECTICUT**  
**SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES**  
**BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND (Continued)**  
**FOR THE YEAR ENDED JUNE 30, 2017**

	<b>Budgeted Amounts</b>		<b>Actual</b>	<b>Variance With Final Budget Over (Under)</b>
	<b>Original</b>	<b>Final</b>		
<b>CHARGES FOR SERVICES (Continued)</b>				
Police printing and duplicating services	\$ 900	\$ 900	\$ 968	\$ 68
Private duty - administration	54,325	54,325	90,152	35,827
Police gun permits	5,000	5,000	4,760	(240)
Police raffle tickets	100	100	10	(90)
Alarm registration fees	25	25	125	100
Vendor permits	200	200	460	260
Traffic fines	2,000	2,000	3,939	1,939
Police miscellaneous	2,450	2,450	1,335	(1,115)
Dog license/shelter fee	11,280	11,280	11,691	411
Dog adoption fee	15	15	-	(15)
Insurance rebates	15,000	15,000	15,381	381
Rental town property	10,000	10,000	8,110	(1,890)
AT&T tower	20,700	20,700	20,700	-
BOS miscellaneous revenue	1,000	1,000	8,422	7,422
Dial-a-Ride tickets	1,850	1,850	3,105	1,255
Swimming pool fees	32,000	32,000	29,400	(2,600)
Pool daily attendance fee	9,000	9,000	10,084	1,084
Building printing and duplicating services	-	-	35	35
Land use printing and duplicating services	100	100	157	57
Library printing and duplicating services	2,704	2,704	2,095	(609)
Library income	11,380	11,380	9,824	(1,556)
Total charges for services	<u>734,829</u>	<u>734,829</u>	<u>729,482</u>	<u>(5,347)</u>
<b>INVESTMENT INCOME</b>	<u>60,000</u>	<u>60,000</u>	<u>156,802</u>	<u>96,802</u>
Total revenues	<u>37,399,199</u>	<u>37,399,199</u>	<u>37,994,759</u>	<u>595,560</u>
<b>OTHER FINANCING SOURCES</b>				
Appropriation of fund balance	<u>150,000</u>	<u>634,104</u>	<u>-</u>	<u>(634,104)</u>
Total revenues and other other financing sources	<u>\$ 37,549,199</u>	<u>\$ 38,033,303</u>	<u>\$ 37,994,759</u>	<u>\$ (38,544)</u>

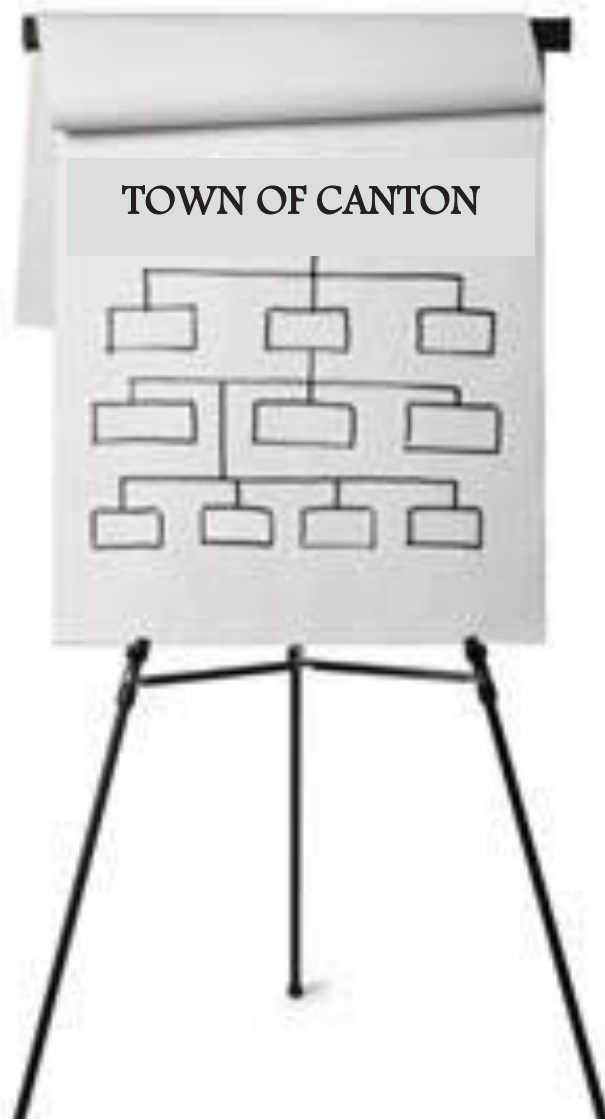
TOWN OF CANTON, CONNECTICUT  
SCHEDULE OF PROPERTY TAXES LEVIED, COLLECTED AND OUTSTANDING  
FOR THE YEAR ENDED JUNE 30, 2017

Grand List Year	Balance Uncollected June 30, 2016	Current Levy	Lawful Corrections		Transfers To Suspense	Balance To Be Collected	Collections			Balance Uncollected June 30, 2017
			Additions	Deductions			Taxes	Interest and		
								Lien Fees	Total	
2000	\$ 18,039	\$ -	\$ -	\$ 18,039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2001	18,634	-	-	-	-	18,634	-	-	-	18,634
2002	19,644	-	-	-	-	19,644	-	-	-	19,644
2003	21,627	-	-	-	-	21,627	-	-	-	21,627
2004	21,768	-	-	-	-	21,768	-	-	-	21,768
2005	22,604	-	-	-	-	22,604	-	-	-	22,604
2006	23,393	-	-	-	-	23,393	-	-	-	23,393
2007	23,792	-	-	-	-	23,792	-	-	-	23,792
2008	29,656	-	-	-	-	29,656	-	-	-	29,656
2009	30,178	-	-	-	-	30,178	-	-	-	30,178
2010	247	-	-	-	-	247	247	36	283	-
2011	31,470	-	-	-	665	30,805	246	192	438	30,559
2012	32,713	-	-	-	667	32,046	523	307	830	31,523
2013	63,559	-	551	2,718	4,170	57,222	22,384	6,512	28,896	34,838
2014	223,761	-	1,466	6,583	10,263	208,381	143,418	28,209	171,627	64,963
Total prior years	581,085	-	2,017	27,340	15,765	539,997	166,818	35,256	202,074	373,179
2015	-	33,080,496	73,759	111,269	17,626	33,025,360	32,790,714	78,628	32,869,342	234,646
Total	\$ 581,085	\$ 33,080,496	\$ 75,776	\$ 138,609	\$ 33,391	\$ 33,565,357	\$ 32,957,532	\$ 113,884	\$ 33,071,416	\$ 607,825

**TOWN OF CANTON, CONNECTICUT**  
**PROPERTY TAX LEVIES AND COLLECTIONS**  
**LAST TEN FISCAL YEARS**  
*(Unaudited)*

Fiscal Year Ended June 30,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2008	\$ 27,750,623	\$ 27,484,464	99.04%	\$ 242,792	\$ 27,727,256	99.90%
2009	28,640,303	28,315,851	98.87%	300,712	28,616,563	99.90%
2010	28,383,440	28,060,523	98.86%	291,684	28,352,207	99.89%
2011	29,069,980	28,696,728	98.72%	341,559	29,038,287	99.83%
2012	29,535,976	29,182,732	98.80%	351,917	29,534,649	99.91%
2013	29,937,828	29,614,732	98.92%	280,114	29,894,846	99.70%
2014	30,598,767	30,259,423	98.89%	273,942	30,533,365	99.57%
2015	31,314,580	30,984,208	98.94%	208,493	31,192,701	98.94%
2016	32,234,923	31,950,097	99.12%	126,710	32,076,807	99.51%
2017	33,080,496	32,790,714	99.12%	-	32,790,714	99.12%

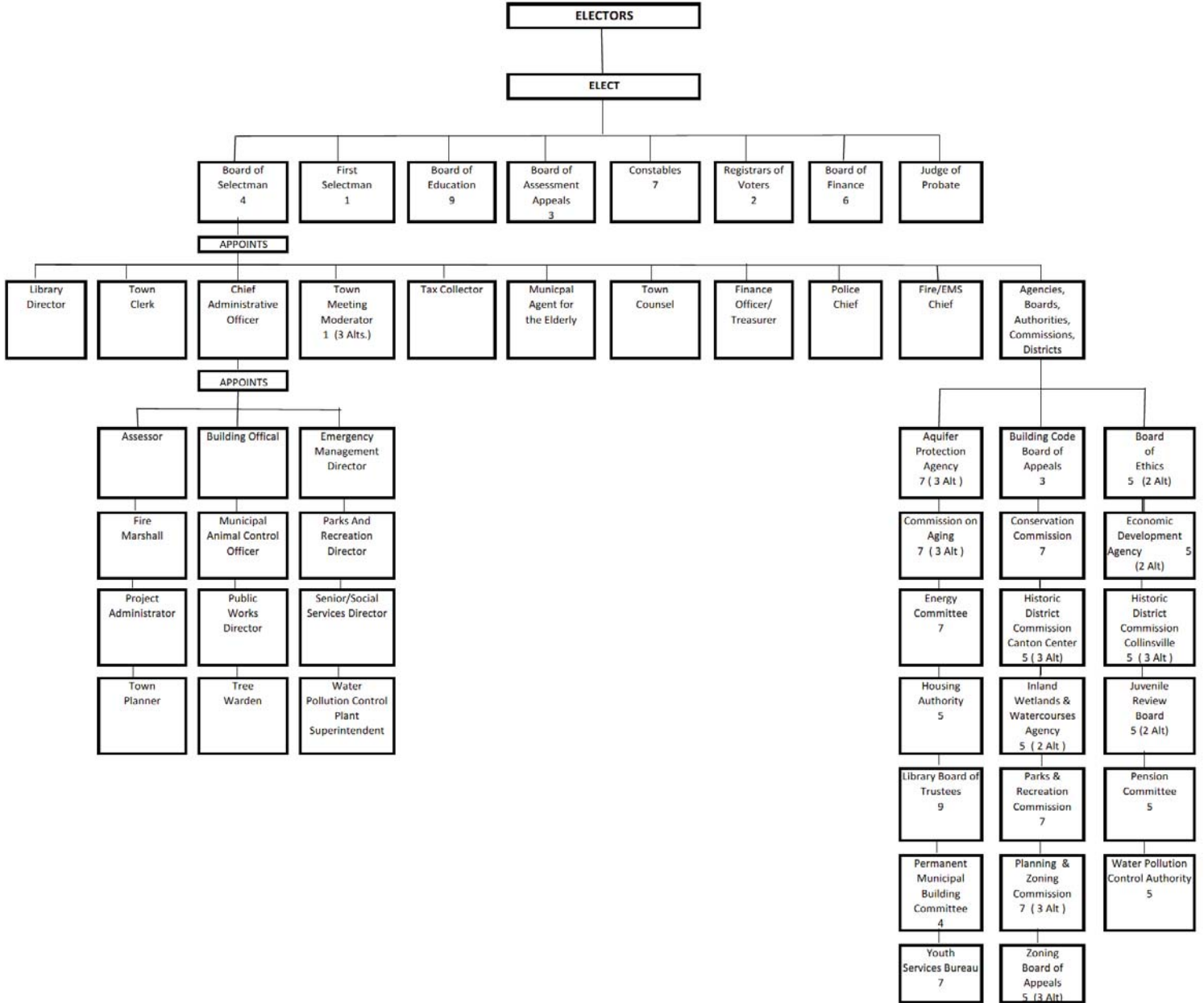
Source: Town of Canton, Office of the Tax Collector.



# ORGANIZATIONAL REPORT



**TOWN OF CANTON  
ORGANIZATIONAL CHART**



Town of Canton Annual Report  
Fiscal Year 2016-2017



# ANNUAL REPORT

## **AQUIFER PROTECTION AGENCY**

The Aquifer Protection Agency (“APA”) is a registration and permitting agency charged by the State of Connecticut to review, evaluate, and take action on existing and proposed regulated activities potentially having an adverse environmental impact on public drinking ground water supplies.

During fiscal year 2016-2017, the APA held three (3) regular meetings.

The APA has an Authorized Agent who reports to the Agency the status of and compliance with all permits and registrations issued under its authority and to also acts as the APA’s enforcement officer.

The APA operates with seven (7) regular members and two (2) alternates.

The APA holds regular quarterly meetings and special meetings on an as-needed basis on the third Wednesday of each month at 7:20 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. All meetings are open to the public.

## ASSESSOR'S OFFICE

The Assessor's Office is responsible for the preparation of the Town's annual Grand List. The Grand List is a complete listing of all properties in town, their ownership and assessed value as of October 1st each year. The overall 2016 Grand List increased by \$9,063,976 or .82%. The 2016 Grand List as of October 1, 2016 was \$1,116,716,955. This information is then used by the Board of Finance to help determine the mill rate and in preparing the July tax bills. The Town is required to reevaluate all real estate assessments once every five years to 70% of their fair market value. The last reevaluation was in 2013, the next will be in 2018.

Listed below are the three categories that make up the Grand List. The amounts reported are prior to any adjustments made by the Board of Assessment Appeals.

Real Estate Increased \$4,257,590 to \$984,580,080 or .43%. Contributing to this increase was the completion of several new single family homes, a corrective reassessment, and a change of assessment with the cell phone tower sites within the Town. Homes are assessed at 70% of their market value, as done in all CT municipalities.

Personal Property increased \$1,107,490 to \$44,373,280 or 2.56%. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables and conduits. Personal Property is assessed each year at 70% of its value. Changes to the Personal Property Declaration form which asked for more information and leading to more property being reported were made. Additionally, a 15% increase penalty was instituted for non-filers. A previously exempt solar company is no longer being treated as exempt due to recent changes in the interpretation of the law.

Motor Vehicles increased \$3,698,896 to \$87,763,595 or 4.40%. Included in this figure are all motor vehicles registered and garaged in Canton on October 1<sup>st</sup> of each year. Motor Vehicles are valued using the NADA Pricing Guide unless they are registered as a Historic Vehicle.

In preparation of the Grand List, tax maps are kept current. Extensive fieldwork is completed to update our records for building changes. This office is also responsible for the administration of the veterans, blind and disabled exemption programs and the State and Town elderly tax relief program. This year a total of \$260,562.61 was granted in elderly tax relief tax relief to 135 property owners.

## **BOARD OF ASSESSMENT APPEALS**

As required by State law, the Board of Assessment Appeals held one meeting during the month of March to hear appeals concerning the Grand List of October 1, 2016. Any property owner who felt the assessment of their property due to the Revaluation was inaccurate could appeal to the Board.

A total of nineteen (19) appeals were heard; (3 Real Estate, 6 Personal Property, and 24 Motor Vehicle).

The results of these appeals were:

Real Estate	1 Granted	2 Denied	
Personal Property	4 Granted	1 Denied	1 No Decision
Motor Vehicles	11 Granted	13 Denied	

Final Grand List after the Board of Assessment Appeals

<u>Gross</u>	<u>Exemptions</u>	<u>Net</u>
1,201,671,203	85,364,550	1,116,306,653

### **Board of Assessment Appeals Members**

David Sinish, Chairman  
Joe Pelehach  
Margo Espinosa (Resigned 5/19/17)  
Brad Parliament (Appointed 8/23/17)

## BOARD OF ETHICS

During FY 2016-2017 the Board received one letter of recusal from a Canton official removing himself from the possibility of a conflict of interest concerning business decisions that his Commission was considering.

During this reporting period, nine regular meetings were cancelled. Three regular meeting were held. The Board received one complaint from a town resident which was considered and unanimously dismissed by the Board. One regular meeting was held for the consideration of a recommendation to modify Ordinance #230 to allow members of the Board to serve concurrently on other commissions or board in town. After a thorough discussion by the Board, it was decided not to pursue this recommendation. The ordinance remains as stated in §4,A(1) that “No member, regular or alternate, shall serve as a member of any other Town Agency, be an Employee or Consultant or have a contractual relationship with the Town.”

The Board welcomed former selectman Lowell Humphrey who will serve as an alternate member replacing Nicholas Ouelette who became a regular member following the resignation of Ryan O’Donnell.

On March 23, 2017 the chairman attended a conference in Vernon, CT sponsored by the Connecticut Conference of Municipalities entitled “Ethics, Accountability, and Conflicts of Interest”.

The Board of Ethics meets at 7:00 PM on the third Tuesday of the month at the Canton Community Center, 40 Dyer Avenue unless scheduled otherwise. The Board of Ethics meeting schedule, meeting agendas and minutes are posted on the town of Canton website: [www.townofcantonct.org](http://www.townofcantonct.org) . The public is welcome to attend.

David R. Kubas, Chairman  
Canton Board of Ethics  
November 13, 2017

## BUILDING DEPARTMENT

Chapter 541 of the Connecticut General Statutes sets forth the need, duties, requirements and conditions for the Building Department. Chapter 541, part 1a of the CGS also states that all towns, cities and boroughs in the State of Connecticut shall use this code as their Building Code. This department is responsible for issuing all building and associated permits. Plan review, various inspections and the issuance of Certificates of Occupancy or Approval are among the duties of the office.

The Building Official, performing the duties of the office on a part – time basis, conducted a total of 794 inspections. The Building Department will continue in its efforts to provide customer service and promote safety and general welfare in the construction environment while enforcing the building codes.

### Building/ Permit Statistics Fiscal Year 2016 - 2017

<u>Type of Permit</u>	<u>No. of Permits</u>	<u>Value of Permits</u>
Addition/Alteration	115	\$2,476,290
Deck	14	\$164,392
Demolition	1	\$3,800
Electrical	157	\$564,712
Garage/Shed	10	\$237,545
HVAC/Woodstove	222	\$1,090,576
Commercial	17	\$627,112
New Residential	9	\$2,565,000
Plumbing	73	\$140,362
Pool	9	\$218,545
Roofing/Siding	57	\$732,786
Foundation	5	\$294,750
<b>Total</b>	<b>689</b>	<b>\$9,115,870</b>

### Total Value of Permits and Permit Fees

<u>July - June 2016 - 2017</u>		<u>July - June 2015 - 2016</u>	
<u>Value</u>	<u>Permit Fees</u>	<u>Value</u>	<u>Permit Fees</u>
\$9,115,870	\$108,905	\$7,728,509	\$108,790

## CANTON CHAMBER OF COMMERCE

The Canton Chamber of Commerce represents and supports the Canton business community for the purpose of helping to ensure the business success of its members. The Chamber is a volunteer network of local business, professional and government leadership working together to advance the economic and civic development of the business community. Pooling the skills, talents and resources of each individual to drive and support business opportunity and improvement, the Chamber is vital and growing. The Canton Chamber of Commerce was founded in 2003. Membership has 215 members today.

The mission of the Canton Chamber of Commerce is to *Advocate for its members and Advance their Success*. Implementation of this direction is focused on five major initiatives: Advocacy, Outreach, Education, Marketing and Membership. The Chamber actively participates and advocates for its members with government boards and commissions, updates to the Form-Based Code, tax incentives, and the study of Route 44 infrastructure have all moved forward with the advocacy of the Chamber and its members.

The Canton Chamber of Commerce fulfills its mission through the commitment and efforts of its volunteer leaders--its officers, directors, committee chairs and committee members--comprised of over 50 dedicated business people and professionals who endorse its goals and strive to make it a vital organization that benefits the whole community. The Chamber builds greater awareness of each member business within its customer and client community.

Active Canton Chamber of Commerce members subscribe to the objectives and purpose of the Chamber. Individuals, firms, partnerships, associations, corporations or other entities that conduct business are eligible for regular membership. Like-minded persons and non-profit organizations that do not conduct business are eligible for associate membership.

The Canton Chamber's website, [CantonChamberofCommerce.com](http://CantonChamberofCommerce.com), is updated regularly and remains Canton's most comprehensive and complete directory of local businesses, products and services. Shopping is simplified for those who want to buy locally, strengthen Canton's economic vitality, provide jobs and lessen the Town's reliance on residential taxes- thereby enhancing the quality of life of our community. Unlike static and cumbersome telephone company classified directories, the Chamber website is a dynamic invaluable resource, constantly being updated to include current events and information, new Chamber members and changes to member's listings.

Visit the Chamber at [CantonChamberofCommerce.com](http://CantonChamberofCommerce.com), call the Executive Director or Office Manager at (860) 693-0405, or visit the Chamber's office in the Quattro Building at 326 Albany Turnpike.



## CONSERVATION COMMISSION

The Canton Conservation Commission is authorized under CGS 7-1319 and Chapter 149 of the Town of Canton Code. The primary functions of the Conservation Commission are to monitor and make recommendations regarding the development, conservation, supervision, and regulation of natural resources including water resources in the Town of Canton. The Commission conducts research into the utilization of land areas of the municipality, prepares maps and publications, inventories natural resources, and keeps an index of all open space areas, publicly or privately owned, including open marshlands, swamps and other wetlands, for the purpose of obtaining information on the proper use of such areas. From time to time the Conservation Commission makes recommendations to the Planning and Zoning Commission, Inland Wetlands and Watercourses Agency, and other municipal agencies regarding plans and programs for the development, protection, and use of such areas, as well as on proposed land use changes, land protection plans, and management of municipally-owned open spaces or natural areas.

After the discharge of the Town of Canton Open Space Preservation and Acquisition Commission in 2015, the Conservation Commission has taken the lead role for the community in identifying, evaluating, and recommending open space lands for acquisition.

Some of the Conservation Commission's specific accomplishments in 2015-16 included: publishing a new Right to Farm Informational brochure to accompany the town's 2016 Right to Farm Municipal Ordinance; providing input to several land use commissions on open space protection concerns in the town, including the location and design of the new town DPW garage, river protection, and open space acquisition and use; continuing work on writing a new Natural Resources Inventory document for the town; holding a town-wide natural resources photography contest and awarding prizes; and continuing to make progress on numerous initiatives under the Town of Canton Plan of Conservation and Development.

The Conservation Commission met eleven (11) times in 2016-17. It consists of six (6) members and meets on the fourth Wednesday of every month at 7:30 in the Library/Community Center at 40 Dyer Avenue, Canton, CT.

## **ECONOMIC DEVELOPMENT AGENCY**

The Canton Economic Development Agency (EDA) completed its three year plan in 2017. The plan enabled the town to foster and support economic development within its borders, provide educational resources to local businesses, and enhance the town's character at the same time as its economic vitality.

The three year plan included the following components:

- Reinforce public awareness of the need for appropriate commercial development.
- Assist the town in implementing the plan of conservation and development.
- Develop and implement an effective marketing campaign aimed at attracting appropriate businesses to town.
- Help existing Canton businesses improve their economic viability and create opportunities to expand in Canton.

The EDA worked with the Board of Selectmen and the Board of Finance to develop a tax abatement policy, which was adopted by the Board of Selectmen in October, 2017. The tax abatement policy provides a pre-defined set of financial incentives to businesses that locate in or expand their presence in Canton in ways that enhance the overall economic health of the town.

The EDA also sponsored a study of utility access for businesses located on Route 44 west of Canton Village and east of Dyer Avenue. A final report of this study is expected in December 2017.

The EDA is currently producing a suite of marketing materials designed to help attract businesses to town and to entice businesses currently in town to expand.

The EDA is an all-volunteer agency appointed by the Board of Selectmen with a mission to:

Conduct research into the economic conditions and trends of the town,

- Make recommendations to appropriate officials and agencies of the town regarding actions to improve economic conditions and development, and
- Seek to coordinate the activities of and cooperate with unofficial bodies organized to promote such economic development.

The EDA is comprised of five regular members and two alternate members appointed by the Board of Selectmen. Monthly meetings are held on the second Thursday of each month at 6:30 PM at the Library Community Center. Members of the local business community and the general public are welcome to attend. The EDA held twelve meetings during this fiscal year.

## FINANCE DEPARTMENT

The Finance Department has the responsibility of administering the Town's finances and accounting for all Town funds, except those of the Board of Education. Detailed statements of this accounting appear in the Town's Comprehensive Annual Financial Report, which is on file in the Town Clerk's Office. The Finance Officer prepares monthly reports for the Board of Selectman and the Board of Finance. In addition, the medical self insurance account is reviewed and reconciled and the Town budget is developed and administered with the Chief Administrative Officer. The finance office handles the daily Treasury operations and manages cash and debt obligations.

The Finance Department processes accounts payable weekly and payroll bi-weekly. In 2016-17 the department accounted for 6,097 separate expenditures, 1,283 deposits, 2,884 journal entries and payroll, benefit and tax records for 235 employees during the year.

The Town of Canton received the Certificate of Achievement for Excellence in Financial Reporting for fiscal year 2015-16 from the Government Finance Officers Association of the United States and Canada for the 17<sup>th</sup> consecutive year.

### TOWN FINANCES FOR THE FISCAL YEAR 2016-17

The Town's adopted General Fund budget for 2016-17 totaled \$37,549,199.

The mil rate was 29.76.

The Town's credit rating is AAA.

The Town achieved a collection rate of 99.12% on the current levy.

The Town's long term liabilities at June 30, 2017 totaled \$18,707,523.

The Town's actual expenditures were \$37,808,270 and actual revenues totaled \$37,990,446

The comparative actual information, by function and funding source for the fiscal year is presented here. A detailed statement of the Town's Comprehensive Annual Financial Report is on file in the Town Clerk's Office and available on the web at [www.townofcantonct.org](http://www.townofcantonct.org).

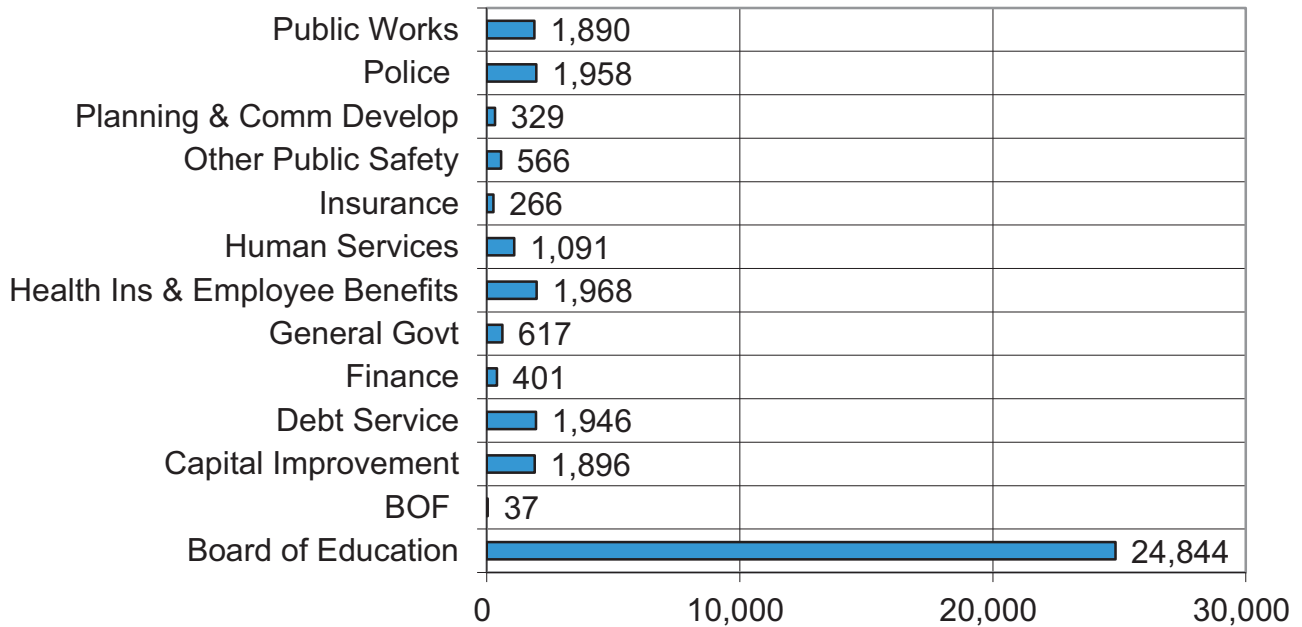
### BONDS OUTSTANDING AS OF JUNE 30, 2017 (in thousands)

<u>Use of Proceeds</u>	<u>Maturity Date</u>	<u>Outstanding Amount</u>
School Construction – Refinance	10/15/24	\$ 4,450
Capital Projects – Aug 2013	08/15/33	\$ 5,805
Capital Projects – June 2015	06/01/35	\$ 5,025
	<b>Total Outstanding Bonds</b>	<b><u>\$15,280</u></b>

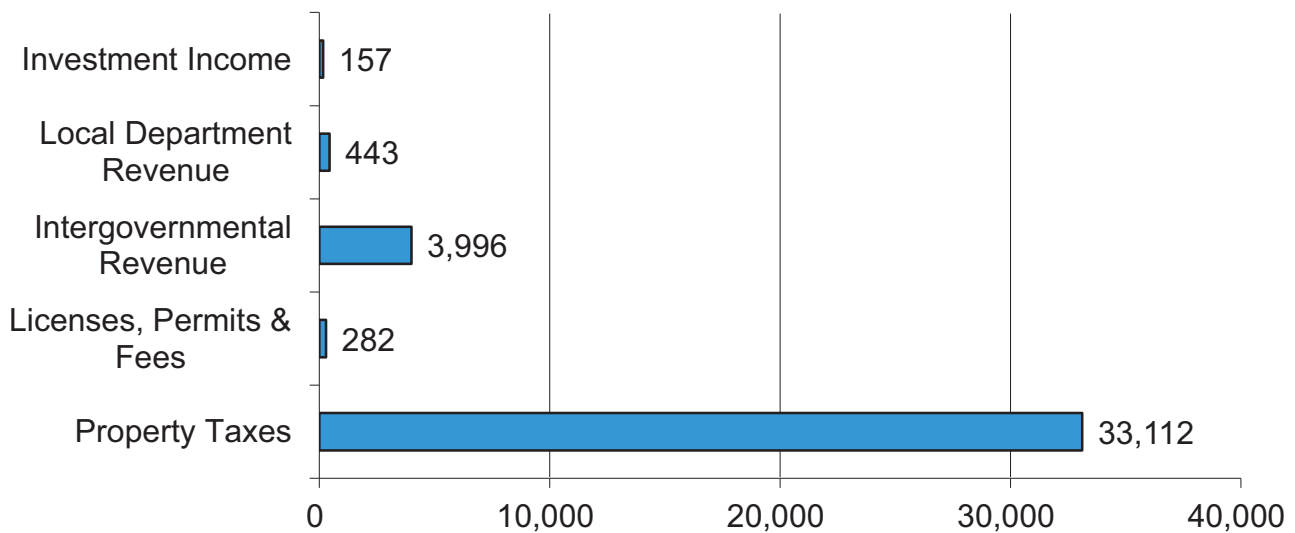
Amy O'Toole  
Finance Officer/Treasurer

**FINANCE DEPARTMENT**

**FY 2016-17 Expenditures by Function (in thousands)**



**FY 2016-17 Revenues by Source (in thousands)**



## **FIRE/EMS**

The Town of Canton Volunteer Fire and EMS Department is responsible for Fire, EMS, and Rescue services within the Town of Canton. Additionally, the department is actively involved in numerous public service and fire education events throughout the year.

The Fire Division is completely volunteer. The EMS division utilizes two subcontracted paid personnel to staff one ambulance during weekday hours. Night and weekend shifts are covered by volunteers, along with all responses by the second ambulance.

Total department membership is 72. Of those, (32) belong to the Fire Division, (34) belong to the EMS Division, (11) belong to the Fire Police Division, and (3) belong to the Administrative Division. Some of these members belong to multiple divisions.

Services are provided utilizing a total of 11 apparatus:

- (3) Engines
- (1) Engine Tanker
- (1) Tanker
- (1) 105' Quint
- (1) Rescue Truck
- (1) Brush Truck
- (1) Utility Pickup Truck
- (2) Ambulances

Other ancillary equipment includes (1) inflatable boat and (1) ATV

## **FIRE MARSHAL**

The Office of the Fire Marshal is responsible for the following services to the Town of Canton:

- Conduct fire and life safety code inspections in accordance with the Connecticut General Statute 29-305 and the Connecticut Fire Safety Code.
- Investigate all fires within the Town of Canton in accordance with CGS 29-302.
- Review plans for new construction and existing building renovations/alterations for compliance of the Connecticut Fire Safety codes.
- In compliance with Connecticut Regulations grant permits for open burning and blasting.
- Provided fire prevention and code enforcement education to the residents and business owners of the Town of Canton.

The main goal of Fire Marshal inspections is to provide the residents and business owners with safer buildings. The Fire Marshal position is part-time, 25 hours a week. This office will continue in its efforts to provide fire and life safety presentations to residents, schools and businesses within the Town of Canton.

## **FIRST SELECTMEN AND CHIEF ADMINISTRATIVE OFFICER**

The 2016/2017 fiscal year started with the implementation of an upgrade to Emergency Medical Services. On July 1, 2017 the Town's Fire/EMS Department began providing paramedic level services. Prior to July 1<sup>st</sup>, paramedic services had been provided out of UCONN medical facilities in Farmington. The change in service was prompted by the Town no longer being able to provide advanced level medical service and a concern that the current paramedic service provided through UCONN may not be available in the future. The new paramedic level service has been running well and ended its first fiscal year of operation bringing in more revenues than anticipated.

As it has for the past several years, the proposal to construct a new Public Works Facility has stirred much discussion and utilized significant staff time. In August 2016, the Board of Selectmen decided to move forward and seek approval to construct a new Public Works facility at its current location on 50 Old River Road. The decision was made after reviewing numerous alternative sites and determining that flood mitigation regulations would allow the new structure to be raised out of the 100 year flood zone. The Public Works facility proposal costs 3.825 million dollars. The proposal was submitted to a referendum in November 2016 and passed 3,219 to 2,550.

A subcommittee of the Permanent Municipal Building Committee was appointed to oversee the design and construction of the new Public Works facility. After numerous design modifications, a 14,200 facility is proposed next to the Water Pollution Control facility on the existing softball field. The softball field would be relocated to where the existing Public Works facility is now located. A new entrance would be created directly off River Road. There were also contaminated soils discovered at the site that were the result of abandoned or prior removed oil tanks. The contaminated soils will be remediated as part of the project. It is anticipated that construction will begin in the spring of 2018 and be completed by the end of the year.

The Board of Selectmen appointed a Temporary Committee to review and make recommendations for improvements to the Collinsville Fire Station. The Committee first reviewed the condition and limitations of the station, including a lack of vehicle and storage space and the general disrepair of the building. Thereafter the Committee hired an architectural firm to assist in evaluating renovation or rebuilding options. The Committee also reviewed options for consolidating fire stations. In April the Committee gave a report to the Board of Selectmen recommending that a new building be built on the ballfield next to the existing Collinsville station. The estimated cost for the new building was 5.2 million dollars. The proposal was referred to the Permanent Municipal Building Committee for further review.

The Board of Selectmen continues to promote development and preservation of the Collins Ax Factory. In 2016, the Board of Selectmen created the Temporary Tax Increment Financing Committee. The temporary committee developed a Preliminary Tax Incremental Financing Master Plan that specified possible financial incentives for developers interested in developing the Ax Factory. The Preliminary Tax Incremental Financing Master Plan was accepted by the Board of Selectmen in October 2016.

Although the financial status of Canton is strong, the same cannot be said of the State of Connecticut. The 2017/2018 budget process was dominated by concerns about significant reductions in state revenues. Everyone agreed that both anticipated state revenues and expenses would have to be reduced in order to address the state budget crisis. The original CAO budget had an increase in expenditures of 2.4% which was reduced to 1.75% by the Board of Selectmen. Eventually the Board of Finance recommended and the Town Meeting approved a .95% increase in the Board of Selectmen budget. The budgeted state revenues for fiscal year 2017/2018 were reduced by 1.5 million dollars from the amount received in the prior year. As is always the case, the Town had to create, review and adopt the Town budget prior to the State budget being approved. The issue was compounded this year because the State budget was approved well after June 30, 2016.

The Town continues to look at ways of reducing energy consumption. As part of this effort the Town completed a Town-wide energy audit on all facilities including the schools. The report was very detailed and included upgrades that would result in less energy consumption, the cost of the upgrade, the energy savings and the total payback period. This included everything from light bulbs to energy efficient boilers. The total cost of the improvements was 1.3 million dollars with a 5.1 year payback period. The recommended energy efficiency measures for the Police Station have been implemented. The remaining energy efficiency measures will be implemented depending on available funding.

The Town is also in the process of purchasing all the street lights in Canton and retrofitting them to be LED fixtures. As part of this process the Town reviewed all the current lights and based on a recommendation by the Chief of Police, 25% of the lights will be removed as not being necessary for safety. The annual cost for the street lights will go from \$30,500 prior to the upgrades to \$7,500 after the upgrades. The total payback period for the improvements is 5.4 years. Both the street lights and the police station energy efficiency measures were approved at separate Town Meetings.

In January 2017, the First Selectman began a collaborative effort naming 2017 as the year of Mental Wellness. A Mental Health Task Force, comprised of stakeholders from throughout the community and facilitated by the Farmington Valley Health District was created. The Task Force has shared information about the widespread opioid crisis, stress relief, healthier eating, community connectedness, suicide prevention among other topics. The Task Force continues to facilitate important discussions on mental health topics.

The Chief Administrator's Office continues to perform the routine duties of the office, including hiring of Town staff, union negotiations, contract administration for capital projects, acting as purchasing agent and carryout all the policies and directives of the Board of Selectmen. These tasks could not be performed without the dedicated staff of the Chief Administrator's Office, CAO Executive Assistant Claudia Nardi and CAO Clerk Lisa Moulton.



## **INLAND WETLAND & WATERCOURSES AGENCY**

The Inland Wetlands and Watercourses Agency (“IWWA”) is a permitting agency charged by the State of Connecticut to review, evaluate, and take action on proposed regulated activities potentially having an adverse environmental impact on wetlands and/or watercourses.

During fiscal year 2016-2017, the IWWA held twelve (10) regular meetings, three (3) site walks, and no special meetings. They processed fourteen (14) applications, four (4) Jurisdictional Determinations and held one (1) public hearing.

The IWWA has an Authorized Agent who is allowed to permit minor activities in upland review areas but not within wetlands or watercourses themselves. The Authorized Agent reports to the Agency all permits issued under its authority at regular meetings and also acts as the IWWA’s enforcement officer. The wetlands agent issued eight (8) authorized agent approvals under this authority during the fiscal year.

The IWWA operates with five (5) regular members and two (2) alternate members. The IWWA holds its regular meetings on the second Thursday of each month at 7:00 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. In addition to its regular meetings, the Commission holds special meetings/site-walks as needed. All meetings are open to the public.

## LAND USE OFFICE

### Description of Department Functions and Services:

The Land Use Office assists the Town land use and development commissions to adopt plans, policies, regulations and programs to promote the sound long-range development, general welfare and safety of the community. This includes the preservation of property values, conservation of natural resources, and preservation of historic resources, in balance with the development of a strong economic base. These changes are guided by the Town's Plan of Conservation and Development, Zoning Regulations, Inland Wetland and Watercourse Regulations, and Subdivision Regulations. The Commissions served by the Land Use Office include the: Planning and Zoning Commission; Inland Wetlands and Watercourses Agency; Zoning Board of Appeals; Economic Development Agency; TIF Steering Committee; Conservation Commission; Aquifer Protection Agency; Canton Center Historic District Commission; Collinsville Historic District Commission; and POCD Plan Implementation Committee. The Land Use Office also manages a public help desk that provides guidance to developers, private citizens and other interested parties in regard to land use and development policies and regulations in pursuit of improving the future sound development of the Town.

### Commission Achievements:

The Land Use Commissions processed a total of 48 applications and or referrals as follows: Zoning Board of Appeals (3); Inland Wetlands and Watercourses Agency (18); Aquifer Protection Agency (0); and Planning and Zoning Commission (27).

Also, this year the Assistant Planner/Zoning & Wetlands Enforcement Officer continued the process of consistently enforcing regulatory approvals of Land Use Commissions, as well as overseeing general compliance with the regulations. During this past year, the position has issued 95 permits (21 signs, 8 IWWA Authorized Agent Applications, 2 liquor, 46 Zoning Permits, 11 Minor Site Plan Modifications, and 7 Certificate of Zoning Compliance); issued 12 notices of violations, sent 4 observation of violations, issued 2 cease and desist orders, and issued 0 municipal citations.

During this year the Land Use Office initiated and participated in several key land use projects including but not limited to:

- Assisted the Plan Implementation Committee in the facilitation, monitoring, and documentation the third years efforts to implement the 2014-2024 POCD;
- Solicited and prepared amendments for consideration of an interim update of the POCD
- The finalization of a Form Based Code draft intended to result in expedited permitting and higher quality design, submitted to the PZC for review and scheduling of a public hearing;
- Conducted a multi-day marketing and branding charrette and development of new town logo and style guide;
- Finalization of a Tax Increment Financing Master Plan for the Collins Company Complex;
- Pursued the continued development of a Natural Resources Inventory and Open Space Plan;
- Continued annual Bike-Ped count program along the Farmington River Rail Trail;
- Conducted a Training Workshop for the Connecticut Association of Landscape Architects on the Collinsville Streetscape Project;

- Began the process of administering a \$1.3 million dollar Responsible Growth Grant for continuation of the Collinsville Streetscape Project;
- Worked with Town's largest employer and private developer for the approval of a Special Needs Housing Development Zone and subsequent development project to provide housing for persons with mobility and developmental disabilities;
- Worked with Chamber of Commerce Advocacy Committee to develop an understanding of development and business limitations based on limits of existing utility infrastructure and costs of installation and connections;
- Participated in the update of the State Bicycle Pedestrian Plan;
- Participated in the development of a Complete Streets Master Planning initiative for the Capitol Region Council of Governments
- Continued working with Natural Resources Conservation Services and Connecticut Department of Agriculture on potential preservation of Bristol's Farm;
- Master Planning with private property owners on potential changes to the Commerce Drive Industrial Park and Harts Corner.

## **PARKS AND RECREATION DEPARTMENT**

### **Department Mission & Overview**

It is the mission of the Canton Parks and Recreation Department to offer a wide range of recreational opportunities and to provide safe, attractive and well maintained facilities in an effort to enhance the quality of life for all Canton residents.

The Parks and Recreation Department main office is located in the Canton Community Center. The department is overseen by the Parks and Recreation Commission, a full time Parks and Recreation Director, a full time Recreation Supervisor and a part time Recreation Coordinator. There are approximately 60 seasonal employees including aquatics staff, summer camp staff, and maintenance as well as dozens of contracted instructors throughout the year.

Department programs and events are released in seasonal brochures through the Valley Press. Additional information can be found at the Parks and Recreation website [www.cantonrec.org](http://www.cantonrec.org) and on Facebook: [www.facebook.com/Canton-Parks-and-Recreation](http://www.facebook.com/Canton-Parks-and-Recreation). The website also includes registration capabilities to allow you to register from the convenience of your home with a credit card, an e-mail system to keep you informed of department happenings, and a facility guide to allow you to view schedules.

Parks and Recreation impacts the entire community, from taking a stroll on the Farmington River Walk, to enrolling your child in T-ball, taking a yoga program, or enjoying a family picnic in the park to the backdrop of our summer concerts. Our slogan is “Connecting Community through Parks, Programs, and People”. We always encourage individuals to come forward with new program ideas or ways the Parks and Recreation Department can improve the lives of Canton residents.

### **Programs**

Canton Parks and Recreation offers over 150 programs throughout the year for all ages and ability levels. During the summer season the department runs a popular Explorers Day Camp, Red Cross Swimming Lessons, Dusky Dolphins Swim Team, and a variety of sports and enrichment camps. During the school year the department offers activities for toddlers through seniors at the Canton Community Center, Cherry Brook Elementary and Canton Intermediate School. Activities include Acrofitness, T-ball, Rec Hoops Basketball, After School Mad Science, Winter Ski Bus, Zumba, Adult Volleyball and Adult Basketball to name a few. Additionally, the department is now operating a comprehensive Recreation Basketball League for grades 1<sup>st</sup>-8<sup>th</sup> during the winter and a Beyond the Bell: After School program at Cherry Brook Primary School.

In 2017, the department broke record attendance at all of the main summer camps including Explorers Day Camp, Tiny Tots Pre-School Camp, Teen Adventure Camp and Counselors in Training. The department’s main camp program, Explorers Day Camp, served over 475 children averaging 53 campers per week. The highest week of camp serviced 63 campers. The CAST (Canton Amateur Seasonal Theater) program has also grown substantially, attendance more than doubled since 2015.

### **Events**

Parks and Recreation Department offers many free or low cost family special events throughout the year including Spook-A-Palooza: Halloween Carnival, Turkey Shoot Basketball Contest, Holiday House Lights Contest, Breakfast with Santa, Canton Family Ice Skating Day, Valentine’s Parents’ Night Out, Easter Egg-Stravaganza, Earth Day/Spring Clean-Up, Dive In Movie Night, Teen Night, Sundae Funday, and Pooch

Plunge. In 2017, the 8 week summer concert series continued to grow with the help of new community sponsorships including the VIP Sponsor Rosenberg Orthodontics.

### **Parks & Projects**

The Canton Parks and Recreation Department provides oversight of town park facilities and athletic fields. Mills Pond Park is the town's primary recreation facility. The 40 acre park holds Mills Pond Pool, a 50 meter Olympic swimming pool, a smaller wading pool, a playground, skate park, 2 full sized basketball courts, 4 tennis courts, and a multi-use field that hosts a range of sporting activities including baseball, softball, football, soccer, lacrosse and field hockey. In addition to Mills Pond, Parks and Recreation schedules and provides oversight to the care of the Canton Community Center gardens, Bicentennial Park, Dyer Field, Canton Green and Millennium Fields.

The Parks and Recreation Department was awarded \$500,000 from the Steap Grant which has been allocated to several important park projects. The majority of the projects have been completed including a renovated pool house, resurfaced tennis and basketball courts and fence repairs and a renovated skate park. The Parks and Recreation Master Plan document is anticipated to be completed by the close of 2017 and will guide future direction for the department.

### **Future Initiatives**

- Continue to partner with the Friends of Canton Dog Park Inc. in the efforts of creating an eco-friendly Dog Park at 79 Commerce Drive.
- Build an outdoor fitness gym at Mills Pond Park with approved special revenue surplus money to provide free outdoor fitness opportunities to residents.
- Explore ways of funding projects and future initiatives outlined in the Parks and Recreation Master Plan. Continue to seek funding for the development of a recreation field's complex on Lawton Road.
- Expand the newly formed Beyond the Bell: After School Program from 3 days a week to a full 5 day a week program in 2018.
- Develop and implement more outdoor winter programs (per the Master Plan). Execute and evaluate the success of "Pop Up winter programs" including sledding and snowman building.
- Implement new Outdoor Movie Theatre program to expand special event offerings and provide a rental service to the community.

## **PLANNING AND ZONING COMMISSION**

The Planning and Zoning Commission (PZC) carries out its usual delegated authority through regular monthly meetings with the aid of the Land Use Coordinator and the Town Planner. Approvals of the PZC are monitored and enforced by the Zoning Enforcement Officer. The Enforcement Officer also oversees and enforces general compliance with the zoning regulations, and reports monthly to the PZC and Zoning Board of Appeals.

In Fiscal Year 2016-2017, the PZC held ten (10) regular meetings, four (4) special meetings, processed twenty-six (26) applications and one (1) request for referral.

The PZC is comprised of seven (7) regular members and two (2) alternate members. Meetings are held on the third Wednesday of each month at 7:30 PM, at the Library Community Center. All meetings are open to the public and the Commission welcomes input from town residents and property owners for all public hearings.

## **POLICE DEPARTMENT**

The Canton Police Department is committed to excellence in law enforcement and dedicated to the people, traditions, and diversity of our Town. Canton Police Department personnel remain devoted to protecting lives, property, and the rights of all people and to maintain order and to impartially enforce the law. In partnership with our community, we provide professional and ethical law enforcement services and protection of public safety. Canton was recognized as the 85<sup>th</sup> safest town in America (6<sup>th</sup> safest in Connecticut).

Canton Police Department personnel strive to maintain the trust and confidence of our citizens, while working to improve quality of life. It is our mission to improve the quality of life for all Canton residents, visitors and businesses. Department personnel recognize the importance of the key values such as integrity, professionalism, and quality customer service in order to gain and maintain the confidence of the community.

The following are some of the highlights from the 2016-17 Fiscal Year.

### **PERSONNEL:**

- The current staffing of the Canton Police Department as of June 30, 2017 was: Chief of Police, Captain, four patrol Sergeants, one Detective, eight Patrol Officers, one Animal Control Officer, one school crossing guard, four fulltime Dispatchers, four part-time Dispatchers, and an Administrative Secretary.
- This fiscal year the Canton Police Department's Patrol force remained unchanged as there were no retirements, no new hires nor separations from service.
- Canton Police Department hired a full time dispatcher in September.
- Chief Arciero was a member of First Selectmen Leslee Hill's and FVHD Mental Health and Wellness Task Force; which included participation in the town-wide mental wellness and opioid forum.

### **ADMINISTRATIVE HIGHLIGHTS:**

The major administrative activities that were accomplished during this fiscal year:

- Canton Police Dispatch Center completed its cut over to the second iteration to the Statewide Next Generation 911 phone system.
- Chief Arciero continued as the lead role as the chief administrative oversight to the nine (9) North Central Municipal Police Department's Accident Reconstruction team.
- Captain Terra provided updated training as part of the town employee safety training program.
- Canton Police Officers participated in the Canton Streetlight Conversion Project.

### **COMMUNITY POLICING PROGRAMS:**

The major Community Policing Programs that were instituted/upgraded during this fiscal year:

- Canton Police, FIRE and CERT team participated with the Red Cross to provide smoke detectors to Canton households during September's National Emergency Preparedness Month.
- Continued participation in many charitable/social assistance events: Ride to School, Walk for Hunger, Bagging for Hunger, Toy Drive, Food Drive, Special Olympics Torch Run, College Internship Programs, Child ID Safety events, Safety talks at day care facilities, Youth Services Bureau meetings, Senior TRIAD, JRB program, CPD Building tours, and submission of articles for the Canton Connections and Senior Scribe.
- Received a grant from the Canton Community Health Fund Grant to purchase a drug display kit for public education.
- Canton Police Department participated in the DEA Drug Give Back Event.
- Chief Arciero conducted a Canton Business Community Safety Outreach program to promote safety for Canton businesses.
- Canton Police expanded its CADET program with Avon Police Department to include the town of Simsbury and Farmington.
- Canton Police/CERT trained its third Community Emergency Response Team (CERT).
- In addition, the Canton CERT continued its participation in its signature annual food drive for the Canton Food Bank.
- Canton CERT, in conjunction with FEMA and the Connecticut State Department of Emergency Management, continued its STEP training to CIS students.

#### **OPERATIONS: ACTIVITY INCIDENT DATA:**

- Canton Police Department involved in the security planning and operational support for the second Annual Collinsville 'HOT' summertime event and the second annual Hartford Marathon 10K road race in Canton.
- Canton Police Officers participated in two (2) federally funded grant programs for highway safety (Distracted Driving and High Risk Rural Road Speed Enforcement). In addition, Canton Police Officer participated in the annual State DOT Seatbelt WAVE campaign.
- Canton Police Officers continued their participation in 'Code Red' emergency response drills at all Canton Public Schools.
- Canton Police Department hosted the Statewide Emergency Planning and Preparedness Initiative for Canton Department Heads and Town Emergency Response Units.
- During Fiscal Year 2016-2017, there were 11,349 incidents recorded which including the following:
  - 43 Domestic Disturbances/Family Offense Cases
  - 125 Larceny/Theft Investigations
  - 917 Medical calls were responded as first responders
  - 937 Motor Vehicle (MV) Stops
  - 399 MV accident investigations
  - 11 Driving Under the Influence cases
  - 53 Fraud cases investigated
  - 10 Sex Offense Investigation cases



- 18 Missing Person cases
- 278 Suspicious Circumstances/Persons/Vehicles

On a daily basis our Officers and Dispatchers continue to work very hard to reach the goal of providing the best coverage possible as they respond to the public safety needs of our Town.

For additional information about the Canton Police Department, its mission and programs, please contact Chief Christopher Arciero at 860-693-7872 or [carciero@townofcantonct.org](mailto:carciero@townofcantonct.org).

In closing, Chief Arciero extends his thanks and praise to the dedicated and professional employees of the Canton Police Department for their continued commitment to the provision of law enforcement and public safety services to all residents, visitors, and businesses to the Canton Community.

## PUBLIC LIBRARY

The 2017 fiscal year was, in many ways, a challenge for those of us at the Canton Public Library. Libraries in our consortium continued to grapple with inaccurate statistical reporting, and at the same time state budget constraints and contractor issues led to the collapse and eventual revamping of deliverIt, the statewide interlibrary loan service that moves books from one library to another. Libraries statewide were forced by the Connecticut State Library to cut back on the number of concurrent holds our patrons were allowed, and our ability to borrow and lend books between libraries was severely limited for most of the year. Unfortunately, these restrictions had an extremely negative impact on our circulation statistics for the year, as we could not guarantee patrons that requested materials would be available in a timely fashion. Thankfully, as of this writing, delivery issues have stabilized (although the system is nowhere near as robust as it was before budget cuts and system reorganization) and our statistical reporting issues seem to have been resolved.

For most of the year, the library is open 54 hours per week; during July and August we are open for a half-day Saturday, making our summer hours 50 hours per week. The library of the 21<sup>st</sup> century is open for business 24/7, though, and even when the library is not physically open, patrons can search our catalog; place holds; access ebooks, audiobooks, and other downloadable media; consult databases; and much more from our “virtual library” at [www.cantonpubliclibrary.org](http://www.cantonpubliclibrary.org).

Use of these “virtual” library services continues to grow. Downloadable materials are becoming increasingly popular; in FY17 our downloadable media circulation was up by a staggering 57% over FY16, largely because of the tremendous popularity of Hoopla, our easy-to-use, on-demand streaming and download service for books, audiobooks, music, and movies. Our databases, including ValueLine (an investment research service), Lynda (online learning), Mango (foreign language instruction), and Consumer Reports are all much-used as well. The number of visits to our website more than doubled over FY16, which speaks to the popularity of our online offerings. In recognition of the importance of these services to our users, over the next year we will be embarking on a redesign to make our website – and, by extension, access to our virtual materials – more usable and user-friendly.

We continue to place a strong focus on educational and entertaining programming for all ages, and during FY17 we presented 475 programs to 12,730 attendees. We have a strong set of regular recurring programs – book discussion groups, story time and “Music for Me” sessions for babies and young children, after-school activities for tweens and teens, and more – as well as regular special events. This year some of our best-attended adult programs were: a series of Mark Twain-themed programs; lectures on Presidential Inaugurations, the Civilian Conservation Corps, and thru-hiking the Appalachian Trail; an “Honest Conversations with Muslim Neighbors” panel discussion; sessions about alternatives to cable television; the three concerts in the Winter Music Series; and the 13<sup>th</sup> annual Crossword Puzzle Tournament. Children enjoyed several visits from the popular duo Two Right Feet; Bubble Mania with Casey Carle; artist receptions for both our Youth Art Month and Preschool Art Show exhibitions of student art; and had lots of hands-on fun at our Little Makers and Art Smarts programs. Our programs are funded in part by generous donations from the Friends of the Canton Public Library, and we would not be able to do as much as we do without their support.

Library staff also work with other town departments and organizations, as well as other libraries. This year, among other things, we hosted a voter registration drive in conjunction with the town Registrars and the League of Women Voters; collaborated with Senior Services to present movies and other programs for older adults; and worked with the Avon, Farmington, Simsbury, and West Hartford libraries to plan and present a Valley-wide multi-event Harry Potter trivia competition for teens. We are also grateful for the cooperation of the Parks and

Recreation Department for our big end-of-summer-reading party for children, which we once again hosted at Mills Pond Park.

The Town Historian and Poet Laureate also fall under the larger umbrella of the library, and during the year we were pleased to work together to continue to offer programs and services that enhance the cultural and historical aspects of our town. Poet Laureate Joan Hofmann planned several poetry-related events and readings throughout the year, many of which highlighted other local poets. Town Historian David Leff has regular office hours here at the library to assist people with their local-history-related questions or research, and has been doing a great deal to enhance knowledge of our town history through initiatives like his walking and driving tours and his “Your Silent Neighbors” series.

This year we were also lucky enough to receive a consultation with an archivist through the “Traveling Archivist Program” of the Connecticut State Historical Records Advisory Board and Conservation ConneCTion. Using the report from the archival consultant, we will, over the next year, be developing a plan to make the Margaret H. “Peg” Perry Local History Room accessible to genealogists, researchers, and those who are simply interested in exploring Canton’s rich history.

Libraries are exciting and dynamic places, changing with the times and finding new ways to provide our core services of education and enrichment for all. We are proud to serve the people of Canton, strive to offer something for everyone, and encourage all of our residents to visit the Canton Public Library – a place where you can imagine, discover, and connect. We look forward to seeing you.

Sarah McCusker  
Library Director

## **PUBLIC WORKS DEPARTMENT**

### **Highway**

The Highway Department is responsible for the repair and maintenance of 71.2 miles of improved and unimproved roads within the Town of Canton. This winter season once again challenged the department to keep the roads clean and safe. The department responded to 23 winter storm events. Following the Town Pavement Management Program, the Highway Department along with several contractors performed \$684,620.07 of roadway improvements this past year (see attached list). The roadway improvements consisted of several repair strategies that included reclaiming and paving of East Hill Road, Pine Acres Drive and Simonds Avenue. Thin overlay paving was also performed at the Canton Springs Fire Station, East Hill Road, Harrington Court, and West Mountain Road. Crack sealing was performed on 18 Town roads. To access information on roadwork please go to the Pavement Management Program link located on the town website: <http://www.townofcantonct.org/filestorage/19342/19345/19712/19727/2015.pdf> . A new Town Road Pavement Condition Survey was performed by Project Administrator George Wallace along with Highway Foreman Thomas Richardson. This survey is conducted every five years to update the Town Pavement Management Program Software that allows the department to track work performed and to determine future repairs to the Town's roadway infrastructure. The Highway Department also performed extensive tree work on the Town Green Renovation Project during the winter and helped with the site work to help install the new Skateboard Park at Mills Pond Park. The department also responded to numerous requests from residents to perform drainage, tree work and road improvements throughout the year. The department did an exemplary job dealing with a long stormy winter season and numerous emergency call-ins throughout the year, successfully keeping Town roads open and safe.

### **Parks**

The Parks Department is responsible for 110+ acres of maintenance and improvements to all Town walking trails, greens, parks, pool, athletic fields, building and grounds including all school campuses. Parks Supervisor Henry Maskaitis continued the use of excellent cultural practices, utilizing Integrated Pest Management (IPM), an effective and environmentally sensitive approach to pest management that relies on a combination of common-sense practices and last resort pesticide use. This environmental friendly management practice has shown excellent results in both field quality and lowering maintenance costs. This year illustrated the department's ongoing commitment to maintaining and improving the Town Pool with the installation of a new shade structure. The Town Pool continues to be maintained at a high level by the department including performing the spring opening of the pool, painting / repairing the pool, maintenance during the summer open times and winterizing duties helping to save costs. The department also was involved with planting several new trees and installing a new "Welcome To Canton" sign on the Town Green. The Farmington River Trail continues to be an area that the Parks Department has been working to improve public safety. This year, the department installed a passive solar powered pedestrian crossing light system where the trail crosses Commerce Drive. This past year the department also continued to maintain the landscaping at the Towns buildings, parks, and recreational facilities to provide a consistent appearance. This growing department continues to add new

services to accurately reflect the needs of the community. The Parks Department goals are to improve the quality of each facility while reducing maintenance costs.

### **Building Maintenance**

The Building Maintenance Department is responsible for the maintenance and upkeep of 86,765 square feet of building space at the Town Hall, Library / Community Center, Collinsville Fire Station, Public Works, and Police Station. During this past year, the department responded to 288 service calls along with their regular duties. The Building Maintenance Department managed the replacement of the Main Street Awning and updating the fire alarm system at Town Hall. The department also added a new exterior Senior Center sign to the Community Center. The department supervised the entrance door replacement at the Collinsville Fire Station as well as new carpeting in the Town Hall first floor offices. Building Maintenance Supervisor Dimitrios Papachristos along with Project Administrator George Wallace oversaw the completion of the Town-wide energy survey with the Police Department energy project being implemented as a pilot project. This project employs energy efficient improvements throughout the building that will decrease energy use and lower utility costs at the Police Station. The year also saw continuing support from the department involving maintenance / repair work at the North Canton Fire Station. The Building Maintenance Department's commitment to perform at a high level this past year was very evident in keeping the buildings clean and well maintained.

### **Transfer Station**

The Transfer Station staff had another excellent year assisting the Town residents who bring their trash and recyclables to the facility. The Transfer Station sells over twelve hundred fifty permits per year. The facility serves as the primary trash and recycling option for more than 1/3 of Canton's households. The recycling rate for the year turned out to be 29%, a small increase over the previous year. The Transfer Station Special Revenue Fund was created and implemented in 2013 to finance the operating budget for the facility. The revenue generated through the selling of permits, tokens and recycling rebates stays in the fund to pay out the operational expenditures and future upgrades to the facility. A new canopy / roof system over the bulky waste containers was installed by staff in the spring. Because we pay by the ton, this has helped to cut down on the water weight in the bulky waste containers to save tipping fees. We also installed an overhang to keep our residents dry on rainy/snowy days. This year the Town held three Household Hazardous Waste (HHW) collection days with the Towns of Simsbury, Avon, Farmington, and Granby. By sharing this service, the Town has been able to provide additional local collection dates and still maintain a lower cost than what was charged previously by the MDC. The credit card swipe option and acceptance of personal checks that allows residents to purchase tokens and pay for loads on-site continues to be a popular service that residents have taken advantage of in record numbers. This busy department's goal is to continue making strides to improve trash and recycling services for our community.

## Administrative

The Administration Department provides organizational support and oversight to the entire department to effectively manage the diverse infrastructure and related Capital Improvement Programs consistent with Town policy, industry standards and regulatory agency requirements. Public Works Director Robert Martin along with Project Administrator George Wallace and Administrative Assistant Heather Maroon worked on many large scale projects that included the Relocation of the Town Garage which, in the fall, passed at referendum paving the way towards building a new Public Works Facility. The Facility will be located next to the current garage with construction to begin in spring 2018. The Administrative Department continued monitoring the State of Connecticut's progress on final design agreements for the Town Bridge Road bridge project. Administrative staff also coordinated the completion of the Main Street / Bridge Street traffic signal project. The department also provided assistance with several Bids / RFP's for various Town Departments and the Board of Education. Two of the larger projects included oversight of the Canton Junior / Senior High School window project and the completion of the Phase II – Cherry Brook Primary School roof replacement project. Project Administrator George Wallace who is a Professional Engineer assisted the Land Use Office in providing development engineering reviews as projects were submitted. The Canton Public Works Department's motto is "Serving the Community with Pride". The department's goal is to search for improved ways to perform their jobs.

On behalf of the entire Department of Public Works, we are very thankful for the support shown to us by Town Staff, Town Boards / Commissions / Agencies and especially to our wonderful Town residents for approving a new Public Works Facility.

Name	From	To	Length (linear feet)	Width	PCI	Actual Cost	Assigned Resources	Repair Strategy	Date Completed
Bart Drive	Commerce Drive	Pheasant Hill Road	3,115	26	86	\$ 1,869.00	Vendor	Crack Seal	Fall
Bridge Street	Dunne Avenue	Torrington Avenue	563	24	67	\$ 337.80	Vendor	Crack Seal	Fall
Canton Jr/Sr High School	Parking Lot	Parking Lot			92	\$ 9,323.80	Vendor	Crack Seal	Fall
Canton Springs Fire Station	Parking Lot	Parking Lot			100	\$ 2,930.46	Vendor/DPW	Thin Overlay	Fall
Cobb Road	Commerce Drive	Cul-De-Sac	581	24	91	\$ 348.60	Vendor	Crack Seal	Fall
Collins View Road	Atwater Road	Cul-De-Sac	381	20	90	\$ 228.60	Vendor	Crack Seal	Fall
Commerce Drive	Dowd Avenue	Bart Drive	2,851	26	86	\$ 1,710.60	Vendor	Crack Seal	Fall
Dyer Avenue	Simonds Avenue	Maple Avenue	2,525	24	92	\$ 1,515.00	Vendor	Crack Seal	Fall
East Hill Road	Wilders Pass	Albany Turnpike	4,038	24	100	\$ 9,156.46	Vendor	Retainage	Spring
East Hill Road	Bahre Corner Road	Wilders Pass	1,800	24	100	\$ 173,476.11	Vendor/DPW	Thin Overlay w/drainage	Summer
East Hill Road	North Mountain Road	Hilltop Road	5,227	19	100	\$ 64,921.95	Vendor/DPW	Reclaim (Arterial/Collector) w/drainage	Summer
Ellsworth Lane	Queens Peak Road	Cul-De-Sac	1,348	26	92	\$ 808.80	Vendor	Crack Seal	Fall
Garrett Road	Hoffman Road N	Hoffman Road S	2,712	26	85	\$ 1,627.20	Vendor	Crack Seal	Fall
Gracey Road	Sexton Hollow Road	East Hill Road	1,076	21	95	\$ 645.60	Vendor	Crack Seal	Fall
Harrington Court	Maple Avenue	Dead End	328	13	100	\$ 1,535.98	Vendor/DPW	Thin Overlay	Fall
Hoffman Road	East Hill Road	Garrett Road	2,394	26	99	\$ 1,436.40	Vendor	Crack Seal	Fall
Kingswood Drive	Queens Peak Road	Town Line	133	28	99	\$ 79.80	Vendor	Crack Seal	Fall
Old Albany Turnpike	Albany Turnpike	Forest Lane	745	26	80	\$ 16,032.48	Vendor/DPW	Overlay	Fall
Pine Acres Drive	North Mountain Road	North Mountain Road	2,326	24	100	\$ 128,576.96	Vendor/DPW	Reclaim (Local) w/drainage	Summer
Pheasant Hill Road	Atwater Road	Town Line	1,752	26	99	\$ 1,051.20	Vendor	Crack Seal	Fall
Powder Mill Road	Town Bridge Road	1581' N of Town Bridge Road	1,581	16	100	\$ 753.70	Vendor	Rock Removal	Spring
Queens Peak Road	120 Ft West Of Pond View Drive	Sunrise Drive	652	26	56	\$ 391.20	Vendor	Crack Seal	Fall
Red Fox Run	Gracey Road	Cul-De-Sac	1,478	24	82	\$ 886.80	Vendor	Crack Seal	Fall
Smith Way	Commerce Drive	Cul-De-Sac	528	24	91	\$ 316.80	Vendor	Crack Seal	Fall
Simonds Avenue	River Road	Dyer Avenue	1,141	30	100	\$ 75,021.20	Vendor/DPW	Reclaim (Local) w/drainage	Fall
Thayer Avenue	Maple Avenue	Atwater Road	1,636	18	100	\$ 1,118.00	Vendor/DPW	Backfill Curbing	Spring
West Mountain Road	Indian Hill Road	Cherry Brook Road	6,557	27	100	\$ 161,251.24	Vendor/DPW	Thin Overlay w/drainage	Fall
Wilders Pass	East Hill Road	Cul-De-Sac	1,662	26	76	\$ 997.20	Vendor	Crack Seal	Fall
Wind Mill Lane	Case Street	Ridge Road	2,376	24	82	\$ 1,425.60	Vendor	Crack Seal	Fall
Full Dept. Patching/Misc. Drainage						\$ 23,703.21			
Testing and Engineering Services						\$ 1,142.32			
<b>Totals</b>			<b>51,506</b>	<b>9.75</b>	<b>Miles</b>	<b>\$ 684,620.07</b>			

## SENIOR & SOCIAL SERVICES/COMMISSION ON AGING

The Senior & Social Services Department offers services, programs and other resources to residents of Canton to help them achieve self-sufficiency maintain economic well-being and adjust to different circumstances and events in their lives. The department provides current information on local, regional and statewide resources and coordinates increasingly diverse programs to serve residents with varying backgrounds and needs.

The department is responsible for the administration of social services to residents experiencing financial, physical and psychosocial hardships. This is facilitated primarily through case management- the process through which a social worker assesses an individual's or family's needs, advises on the various options available, and help clients achieve the maximum level of self-determination.

### CANTON SENIOR CENTER

One division of the department is the active Canton Senior Center, which is open Monday through Friday between 9am-4:30pm. The department is responsible for coordinating Senior Center programs, special events and health and wellness campaigns, serving the continually growing and diverse needs and interests of older adults (defined to be residents 55 years or older). The department as well as the Senior Center underwent a large branding process over the course of the past year, working with Eduardo Barrios, a local Graphic Design Artist. This branding process not only gave the department the ability to identify distinct MISSION & VISION statements for the dept. as well as the Senior Center, but provided the opportunity for us to look at what “Membership” is to the Center, a discussion that has been taking place across other towns in CT over recent years.

During the Fiscal Year 2016-2017, many Senior Center programs offered previously were maintained and some new ones were created and supported, with many thanks to Senior Center Coordinator Nicole Carrasquillo, who ended up providing the department with 1 ½ years of service before moving on to a full-time social work position within a hospital in spring 2017.

### ONGOING CANTON SENIOR CENTER PROGRAMMING

New group “Community Conversation Group” remained steady during Nicole’s time here, and the wii Bowling Team (called the CANTON ROLLERS) continued to increase their skills and to represent the town as they traveled and played in local matches and tournaments. Scholarly Hour is a new program that has been successfully run by the Coordinator, and Director in her absence; this is an educational series where THE GREAT COURSES lectures by professors are shown on a variety of topics. The group watches and then discusses.

SENIOR CENTER PROGRAM	# DAYS MET	#PEOPLE SERVED	ID
CANTON SENIOR CLUB	12	40	S
F.V. MENS’ CLUB	24	90	S
BRIDGE GROUP	48	8	S
BINGO GROUP	45	20	S
WOMEN OF THE FIBER	49	20	S
60+ CARDS GROUP	101	10	S
MAH JONGG MAVENS	48	8	S
CRT COMMUNITY CAFE	101	3334 meals total	S/N
Wii BOWLING TEAM	150	10 Players	S/W
COMMUNITY CONVERSATION GROUP	8	5	S/W
SCHOLARLY HOUR	24	10	

The CANTON SENIOR CENTER SCRIBE NEWSLETTER continues to be utilized as the major form of communication for the Canton Senior Center Members. Throughout the entire branding process for the department and the Senior Center, we knew the newsletter would be a vital tool in ensuring that Canton Senior Center “Members” would continue to be able to take pride in their space and their place. The Senior Center Membership Application was updated by Coordinator Carrasquillo and was sent out in a SCRIBE mailing,

indicating that a Member MUST complete the application in order to have their publication physically mailed to them; the provision of sending it via email was provided as well. The publication is packed with Community events, as well as pertinent information from the other town departments and because of the cost-savings with a smaller, dedicated Membership as well as the internet-savviness of our Members, we are now able to send out the publication 4x a year as opposed to 3.

Looking forward to 2017-2018, the Senior and Social Services, with the support of the Canton Commission on Aging will continue to diversify and expand existing services and programs. The Senior Center and Commission on Aging are assessing ways of formalizing membership, while increasing and tracking member engagement and tracking trends.

**FISCAL YEAR  
2010/2011- 2016/2017  
TRENDS**

	CRT Lunches	Days Opened	M O W	Clients Served	Blood Pressure Screenings	F O C Dialysis Rides	Medical Transport	Flu Shot	CHOICES	Foot Care	AARP Taxes	AARP Smart Driving Course	Rx Discount Cards Used	# of Claims
FY 2010/2011	4274	94	7449	209	1886	295	238		53	100				
FY 2011/2012	4101	96	6649	206	1840	322	251		63	110				
FY 2012/2013	4055	100			816	322	355		46		106			
FY 2013/2014	3668	95	10,390	318	975		426		40	50	145	46	62	102
FY 2014/2015	3422	98	8464	244	1016		240	92	73	53	132	55	138	173
FY 2015/2016	3334	101	4810	141	604	164	149	81	56	18	0	50	45	46
FY 2016/2017	3284	96	11480	335	1068	159	167	70	64	43	148	29	28	34

**PRESCRIPTION DRUG DISCOUNT CARD**

*Canton residents receive discounts on Prescriptions when they otherwise wouldn't have coverage.*

Year	Month	Total Claims	Total Cards Used	Member Rx Cost	Avg. Member Rx Cost	Price Savings	Avg. Price Savings	% Savings
2016	Jul-16	10	9	\$869.69	\$86.97	\$239.35	\$23.94	22%
2016	Aug-16	13	8	\$955.57	\$73.51	\$549.74	\$42.29	37%
2016	Sep-16	6	4	\$358.63	\$59.77	\$149.14	\$24.86	29%
2016	Oct-16	9	6	\$114.93	\$12.77	\$488.62	\$54.29	81%
2016	Nov-16	10	6	\$114.58	\$11.46	\$337.17	\$33.72	75%
2016	Dec-16	12	4	\$145.30	\$12.11	\$51.60	\$4.30	26%
2016	<b>Year Total:</b>	<b>125</b>	<b>88</b>	<b>\$12,237.48</b>	<b>\$97.90</b>	<b>\$5,210.35</b>	<b>\$41.68</b>	<b>30%</b>
2017	Jan-17	8	5	\$415.18	\$51.90	\$565.82	\$70.73	58%
2017	Feb-17	5	6	\$67.95	\$13.59	\$300.06	\$60.01	82%
2017	Mar-17	9	5	\$186.45	\$20.72	\$120.08	\$13.34	39%
2017	Apr-17	6	6	\$379.61	\$63.27	\$207.86	\$34.64	35%
2017	May-17	6	6	\$341.24	\$56.87	\$193.62	\$32.27	36%
2017	Jun-17							
2017	<b>Year Total:</b>	<b>34</b>	<b>28</b>	<b>\$1,390.43</b>	<b>\$40.90</b>	<b>\$1,387.44</b>	<b>\$40.81</b>	<b>50%</b>
<b>Total</b>		<b>599</b>	<b>441</b>	<b>\$49,987.15</b>	<b>\$81.78</b>	<b>\$24,709.13</b>	<b>\$41.25</b>	<b>34%</b>



## SOCIAL SERVICES

Each year, the Social Services Department provides thousands of units of service to Canton individuals and families through various programs which include: Financial Assistance, Medical Assistance, Short-term Assessment, Fuel Assistance, the Holiday Gift Program, Emergency Shelter, Private Funds, Eviction Assistance, and Information and Referral Services. These services and helpful programs are in addition to those specialized senior & disabled services which were previously referenced.

One new responsibility of the department is the coordination of evictions and foreclosures that came about at the end of the winter season in early 2017. This formal change took effect at a time when the town was being notified of a larger than normal number of complicated eviction cases where Social Services clients were involved; the coordination change was put into effect in an effort to increase transparency of process for both the public and most importantly, the evictee, but also to provide a more efficient and comfortable process for all parties involved.

With Connecticut experiencing a mild winter season, the Canton Emergency Fuel Bank was less stressed than in previous years; those residents who were most vulnerable were able to receive assistance from other local sources in order to stay warm and to keep the lights on.

## TRANSPORTATION SERVICES

Senior & Social Services applied again and was awarded grant monies (\$20,464) from the state DOT for regional elderly and disabled transportation. Dial-A-Ride services for the elderly and for adults with disabilities are funded partially with this grant money so that we are able to provide transportation Monday through Friday, and joint trips with Simsbury.

TRANSPORTATION TRENDS	DAR Pass		DAR Trips		Funds Collected	
	2015-2016	2016-2017	2015-2016	2016-2017	2015-2016	2016-2017
JULY	441	435	366	357	\$305.00	\$645
AUGUST	457	534	364	425	\$85.00	\$20.00
SEPTEMBER	468	490	372	389	\$275.00	\$20.00
OCTOBER	429	443	344	367	\$140.00	\$305.00
NOVEMBER	388	432	304	362	\$55.00	\$255.00
DECEMBER	455	392	365	336	\$20.00	\$255.00
JANUARY	455	363	365	296	\$10.00	\$52.50
FEBRUARY	371	318	299	270	\$40.00	\$102.50
MARCH	495	412	375	338	\$40.00	\$60.00
APRIL	461	344	375	297	\$0.00	\$85.00
MAY	445	415	355	368	\$0.00	\$20.00
JUNE	505	391	395	353	\$770.00	\$0.00
TOTAL	5370	4969	4279	4158	\$1,740.00	\$1820.00

## ENHANCED MEDICAL TRANSPORTATION

This year the town also worked with Martel for both social out-trips as well as the enhanced Medical Transportation services; working with cab companies in the past had cut down on costs, but was a large administrative responsibility for the S&SS's Administrative Assistant position. There were quality control

factors that without a distinct contract as well as policies regarding courtesy and compassion for our Riders made for some unpleasant experiences working with local cab companies. The number of grievances filed from f/y 2015-16 to 2016-17 dropped significantly and the department is pleased with the ongoing relationship with Martel transportation in keeping our Elderly and Disabled residents safe on the road.

Below is an illustration of the number of medical transportation rides that were coordinated and provided by Martel Transportation. The town applies for annually Dept. of Transportation grant monies that are used towards these enhanced medical transports, outside the regular Dial A Ride service area. A local non-profit organization, Focus On Canton, Inc. provides assistance to the town on a case by case basis depending on the extended needs of the people who are served by this transportation service. These are Canton residents who are either 60 years of age or older, or who are younger but who have been deemed eligible for Social Security Disability or SSI.

<b>MONTH</b>	<b>MED. RIDES</b>
JULY	<b>11</b>
AUGUST	<b>24</b>
SEPTEMBER	<b>18</b>
OCTOBER	<b>14</b>
NOVEMBER	<b>13</b>
DECEMBER	<b>11</b>
JANUARY	<b>11</b>
FEBRUARY	<b>11</b>
MARCH	<b>12</b>
APRIL	<b>16</b>
MAY	<b>11</b>
JUNE	<b>15</b>
<b>TOTAL</b>	<b>167</b>

#### **INTERNSHIP PROGRAM**

In 2016-2017 Canton Senior & Social Services welcomed one Social Work Student Intern, Fay Tolassi, who was a graduate student at UCONN School of Social Work. In her short time here, Fay assisted with Energy Assistance application Intake appointments.

The Internship program is very important to the Senior and Social Services department insomuch as the number of programs and services offered through this department are so plentiful that it is necessary to have interns. It is anticipated the department will work with an Intern again in the near future.

#### **CANTON COMMUNITY EMERGENCY PREPAREDNESS TEAM & EMERGENCY SERVICES**

Senior and Social Services continues to play a role in the Emergency Preparedness of the town of Canton and is planning on, in collaboration with the Emergency Management Director, co-coordinating a Community Emergency Response Team. This is a group of volunteers who assist emergency personnel who may be ‘stretched’ during large community events and natural disasters. The town has a motivated team of almost 40 now, who continue to train monthly and provide outreach and education to the town, as well as support during large community events. **FUTURE PLANS** This office will continue to provide programs, services and events that increase wellbeing of all Canton residents, while working with them to increase self-sustainability, self-esteem and their ability to be active members of their community here in Canton.

## TAX COLLECTOR

The Town's Tax Collector is appointed by the Board of Selectman and works full time with one part time assistant. Responsibilities include billing, collection and accounting for taxes on real estate, personal property and motor vehicles as well as fees for sewer use, sewer connections, sewer assessments, parking tickets and false alarm penalties. All practices are in accordance with the Connecticut General State Statutes, Town Charter and various local ordinances.

Additional department activities during Fiscal Year 2016-2017 included:

- Worked with the Town Clerk and Assessor offices
- Utilized online inquiry system giving taxpayers the ability to both view and pay online
- Attended several certification courses and educational seminars

For Fiscal Year 2016-2017, Canton's tax collection rate was 101.1% of the budgeted tax revenue. The sewer use collection rate was 104.4% of the budgeted revenue.

Breakdown for both below:

(Tax Figures)	16-17 YTD	16-17 % of budgeted <small>(as of 6/30/2017)</small>
Current Year Tax	\$32,431,745	100.4
Current Year MVS	\$375,536	150.2
Prior Year Tax	\$168,031	120.0
Prior Year Suspense	\$7,210	180.3
Tax Interest and Lien	\$120,857	201.4
Total % of budgeted amount for fiscal year		101.1

(Sewer Figures)	16-17 YTD	16-17 % of budgeted <small>(as of 6/30/2017)</small>
Current Year Sewer Use	\$902,241	103.1
Prior Year Sewer Use	\$46,655	116.6
Sewer Use Interest & Lien	\$22,381	149.2
Total % of budgeted amount for fiscal year		104.4

A list of the top 10 delinquent tax and sewer accounts as of June 30, 2017 follows:

**TOP TEN DELINQUENT TAXES OUTSTANDING**

<b>TAX ACCOUNTS</b>			
	Property Owner	Total Taxes Outstanding as of 6/30/17	Total Taxes Outstanding as of 6/30/17
1	<b>Cadle Properties</b> Property: 51 Albany Turnpike Type: Business - Mitchell VW is on this site	\$374,197.02	6 <b>Jorson, Richard C</b> Property: 47 Secret Lake Rd Type: Residential \$ 6,674.34
2	<b>US Bank NA (as trustee)</b> Property: 157 High Valley Dr Type: Residential	\$ 11,730.20	7 <b>Chez Hinman LLC</b> Property: 295 Albany Tpke Type: Residential & Land \$ 5,634.42
3	<b>Fiora, Betty Ann</b> Property: 9 & 15 Albany Tpke Type: Residential & Land	\$ 9,306.57	8 <b>Turner Leon - Estate of</b> Property: 35 East Hill Rd Type: Residential \$ 5,328.84
4	<b>Quintal, Phillip &amp; Caroline</b> Property: 8 East Street Type: Residential	\$ 7,982.14	9 <b>Insource Properties LLC</b> Property: 111 Main Street Type: Commercial \$ 5,171.84
5	<b>Zagoren, Jacqueline</b> Property: 70 North Mountain Rd Type: Residential	\$ 7,406.08	10 <b>Alfeld, Michael</b> Property: 25 Cherry Brook Rd Type: Residential \$ 5,052.93

**TOP TEN DELINQUENT SEWER USE FEES OUTSTANDING**

<b>SEWER ACCOUNTS</b>				
	Property Owner	Total Sewer Use Outstanding as of 6/30/17	Property Owner	Total Sewer Use Outstanding as of 6/30/17
1	<b>Quintal Phillip R &amp; Caroline J</b> Property: 8 East Street Type: Residential Home	\$ 6,140.79	6 <b>Tomolonius Gary J &amp; Mary B</b> Property: 44 High Street Type: Residential	\$ 1,271.88
2	<b>Watsul Associates LLC</b> Property: 298 Albany Tpke Type: Commercial	\$ 3,500.00	7 <b>Goeben, Scott M &amp; Colleen M</b> Property: 1 Huckleberry Hill Rd Type: Residential	\$ 1,244.62
3	<b>Budlong, Timothy A</b> Property: 2 Dyer Ave Type: Residential	\$ 1,400.00	8 <b>Crown &amp; Hammer</b> Property: 3 Depot St Type: Commercial	\$ 1,119.81
4	<b>Litton, Lawrence</b> Property: 24 Pheasant Hill Rd Type: Residential	\$ 1,370.00	9 <b>Davidson, Robert C Jr &amp; Lisa C</b> Property: 14 Atwater Type: Residential	\$ 1,050.00
5	<b>Biega G David &amp; Diane</b> Property: 9 Canton Valley Circle Type: Residential	\$ 1,370.00	10 <b>Sniadack, William E</b> Property: 10 Colony Rd Type: Residential	\$ 1,050.00

## TOWN CLERK'S OFFICE

The Town Clerk's Office is responsible for the organization and safekeeping Town records that include land records, maps and surveys, vital records (birth, death, and marriage), election and referendum results, justice of the peace appointments, dog licenses, sport licenses, military discharges, town ordinances, meeting minutes & agendas, trade name certificates, notary public appointments, transfer station permits and liquor licenses. The public has access to a majority of these records during regular business hours.

Department activities during Fiscal Year 2016-2017 included:

- Worked with land record vendor COTT to incorporate hosted software
- Attended the Spring and Fall Connecticut Town Clerk Conferences
- Worked with the Town Historian on a Collinsville Walking Tour Brochure
- Attended emergency management Everbridge training
- Trained various new employees on the Town's website
- Continued training with Tax Dept for back-up capabilities for each other's offices
- Worked with Registrar of Voters on Presidential Election & established an action plan for future elections
- Met with QScend vendor to make added enhancements to website (i.e. added Twitter feed; improved Google search; etc.)
- The Town of Canton reached 1000 lifetime "LIKES" on Facebook!
- Accepted \$4000 Grant from the Connecticut State Library for the purpose of Historical Document Preservation
- Drew the "Top Dog" winner to decide which currently licensed dog in Canton was to receive the honor of Tag #1. Buddy Deutsch received top honors and was awarded his new tag and a basket of goodies
  
- Receipts:
  - Conveyance Tax/Land Records/Maps      \$213,571.27
  - Hunting/Fishing (Sport) Licenses      \$      79.00
  - Miscellaneous Permits and Licenses      \$ 11,474.40
  - Dog Licenses      \$   1,397.50
  - Copies      \$ 10,237.00
  
- Communications: Managed the Town's Facebook, Twitter & Instagram accounts. Website QNotify signups increased, on average, approximately 10% from FY15/16 to FY 16/17
  - Website - # of Visits      125,035
  - Facebook Total Reach      323,541
  - Facebook Likes      384
  - Twitter Impressions      158,601
  - Twitter Followers      711

## WATER POLLUTION CONTROL FACILITY

The Canton Water Pollution Control Facility (WPCF) operates under a National Pollutant Discharge Elimination System (NPDES) permit issued by the State of Connecticut Department of Energy and Environmental Protection (DEEP), our current rating is for 950,000 gallons per day. The WPCF staff operates and maintains the facility, along with 3 sewage-pumping stations and approximately 26 miles of sanitary sewers.

The mission statement of the WPCF is *“To protect our natural resource, the Farmington River and give the community a place to enjoy nature at its best. We shall provide this service to the people of Canton while operating an efficient and economical facility within budget.”*

This past year the facility treated over 182 million gallons of wastewater, equating to an average flow of approximately 500,000 gallons per day. We have seen a drop in the flows this past year due to the dry weather we all have experienced. The WPCF consistently achieved advanced treatment as required by the NPDES permit, averaging pollutant removals of 99% for Biochemical Oxygen Demand and 99% for Total Suspended Solids. We continue to receive positive inspection reports from the Connecticut Department of Energy and Environmental Protection.

The WPCF is staffed by four well trained and experienced personnel including a Superintendent, a Chief Operator, an Operator III and Operator I. Plant personnel are certified and licensed in both treatment plant and collection system operation and maintenance. Three of the personnel are also certified in Laboratory analysis. The operators participate in continuing education to stay abreast of the ever-changing rules, regulations and technology.

The Fats Oil & Grease (FOG) Program continues to make strides in keeping the town’s infrastructure (sewer lines and manholes) clear of fats, oil and grease from Food Preparation Establishments.

The WPCF staff continues to work hard at minimizing the odors generated at the facility. We have seen a remarkable cleanup of our effluent and the process continues to perform well with some nutrient removal in the effluent discharge. The projects that the WPCF & WPCA completed this past year are listed below.

1. The (3) outboard bearings on the Rotating Biological Contactors required replacement.
2. The SCADA computer system and software that monitors and assists in the operation of the facility required an update this year.
3. A partial replacement of the force main for the Shoppes at Farmington Valley pump station was needed. This was successfully completed in December of 2016 with the assistance of staff from the WPCF, Canton DPW, our consultant engineering firm and an outside contractor.

4. The National Pollutant Discharge Elimination System (NPDES) permit renewal has been received with an expiration date of June 30, 2022.

The Water Pollution Control Authority meets on the first Tuesday of each month at the Library Community Center at 7 p.m. The meetings are open to the public and interested residents are encouraged to attend. Tours of the Canton Water Pollution Control Facility are open to the public.

## **ZONING BOARD OF APPEALS**

The purpose of the Zoning Board of Appeals is: to hear and decide appeals where it is alleged that there is an error in any order, requirement or decision made by the official charged with the enforcement of the Zoning Regulations as adopted under the provisions of Connecticut General Statutes; to hear and decided all matters including special exceptions as may be duly authorized by the Zoning Regulations; and to determine and vary the application of the zoning regulations in harmony with their general purpose and intent and with due consideration for conserving the public health, safety, convenience, welfare and property values solely with respect to a parcel of land where a literal enforcement of the regulations would result in exceptional difficulty or unusual hardship so that substantial justice will be done and the public safety and welfare is secured.

The Zoning Board of Appeals carries out its usual delegated authority through regular monthly meetings with the aid of the Land Use Coordinator and the Assistant Planner/Zoning Enforcement Officer.

The Zoning Board of Appeals held three (3) regular meetings and zero (0) special meetings. They processed one (1) application for a variance to the Zoning Regulations, two (2) applications for Motor Vehicle Location Approval and zero (0) applications to appeal the decision of the Zoning Enforcement Officer.

The Zoning Board of Appeals has five (5) regular members and three (3) alternate members. The concurring vote of four (4) members is necessary to grant a variance and to overturn an action of the Zoning Enforcement Officer. The Zoning Board of Appeals meets the second Monday of each month at the Library Community Center at 7:30 PM. All meetings are open to the public.

TOWN OF CANTON BOARD/COMMISSION MEMBERS

<b>BOARD/COMMISSION</b>	<b>PARTY AFFILIATION</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>
Board of Assessment Appeals	R	Pelehach	Joe
Board of Assessment Appeals	D	Sinish	David
Board of Assessment Appeals		VACANT	VACANT
Board of Education	R	Ausere	Julie
Board of Education	D	Berry	Peg
Board of Education	R	Bradley	Maria
Board of Education	R	Briggs	David
Board of Education	D	Cavanaugh	Ana
Board of Education	U	Kosior	Dana
Board of Education	D	Powell	Jack
Board of Education	D	Scheideler	Joseph
Board of Education	R	Treacy	Helen
Board of Ethics	U	Casey	Arthur
Board of Ethics	D	Ciccarillo	Dennis
Board of Ethics	U	Humphrey	Lowell
Board of Ethics	R	Kubas	David
Board of Ethics	D	Offenhardt	Edith
Board of Ethics	D	Oulette	Nicholas
Board of Ethics	D	Paul	Therrien
Board of Finance	D	Eickenhorst	Richard
Board of Finance	R	First	Brian
Board of Finance	R	Goldman	Arnold
Board of Finance	R	Humphrey	Kenneth
Board of Finance	R	Markowitz	David
Board of Finance	D	Tomolonius	Mary
Board of Selectmen	R	Canny	William
Board of Selectmen	R	Hill	Leslee
Board of Selectmen	R	Kandrysawtz	Beth
Board of Selectmen	R	Minichiello	Larry
Board of Selectmen	D	Sevigny	Thomas
Building Code Board of Appeals	U	Richardson	Russell, Jr.
Building Code Board of Appeals		VACANT	VACANT
Building Code Board of Appeals	R	Whitney	Charles
Canton Center Historic District Commission	I	Bonelli	Christopher
Canton Center Historic District Commission		VACANT	VACANT
Canton Center Historic District Commission	D	Burbank	Marianne
Canton Center Historic District Commission	I	Lampros	Susan
Canton Center Historic District Commission	R	LeGeyt	Timothy
Canton Center Historic District Commission	R	Magennis	Gina



## TOWN OF CANTON BOARD/COMMISSION MEMBERS

Canton Center Historic District Commission	R	Kubas	Evelyn
Canton Center Historic District Commission		Schwartz	Kenneth
Canton Housing Authority	D	Cheney	Sarah
Canton Housing Authority	R	Lowell	Bette
Canton Housing Authority	D	Spiers	Linda
Canton Housing Authority		VACANT	VACANT
Canton Housing Authority		VACANT	VACANT
Canton Public Library Board of Trustees	D	Clarke	Marjorie
Canton Public Library Board of Trustees			
Canton Public Library Board of Trustees	D	Donoghue	Nancy
Canton Public Library Board of Trustees	U	Gillette	Walter
Canton Public Library Board of Trustees			
Canton Public Library Board of Trustees	D	Matos	Richard
Canton Public Library Board of Trustees	D	Owen	David
Canton Public Library Board of Trustees	D	Schott	Beverly
Canton Public Library Board of Trustees	U	Uccello	Sue Ann
Canton Public Library Board of Trustees	R	Okie	Rowena
Central Regional Tourism District		VACANT	VACANT
Chief of Fire / EMS		Robbins	Craig
Collinsville Historic District Commission	D	Cancela	Sylvia
Collinsville Historic District Commission		Grant	James
Collinsville Historic District Commission	D	Jackson	Eric
Collinsville Historic District Commission	D	Kendra	Walter
Collinsville Historic District Commission	D	Leff	David
Collinsville Historic District Commission	D	Asaro	Jennifer Barlow
Collinsville Historic District Commission	U	Veillette	Stephen
Collinsville Historic District Commission	U	Yagid	Robert
Commission on Aging	D	Christensen	Mary Ann
Commission on Aging	D	Carney	Donna
Commission on Aging	U	Hesselbrock	Michie
Commission on Aging	U	Kluessendorf	Lori
Commission on Aging	R	Murray	Dorothea
Commission on Aging	D	Wallison	Maureen
Commission on Aging	I	Cifone	Priscilla
Commission on Aging	D	Daniels	Ken
Commission on Aging	U	Erardi	Marylou
Commission on Aging		VACANT	VACANT
Conservation Commission	D	Faulkner	Sarah
Conservation Commission		VACANT	VACANT
Conservation Commission	D	Kaplan	Jay
Conservation Commission	U	Spatcher Jr	William

TOWN OF CANTON BOARD/COMMISSION MEMBERS

Conservation Commission	D	Barton	Hedy
Conservation Commission	D	Pendell	Michael
Conservation Commission	D	Zdanzukas	Cynthia
Constable	R	Barnhart	Dan
Constable	R	Berry	Karen
Constable	R	Fialkiewicz	Julius
Constable	D	Hammond	Charles
Constable	D	Rhea	Carlene
Constable	R	Roberto	Stephen
Constable	D	Sinish	Carrie
CRCOG Representative	R	Hill	Leslee
DECD Central Tourism Representative		VACANT	VACANT
Economic Development Agency	D	Bessel	Robert
Economic Development Agency	D	Hunter	Anne
Economic Development Agency	R	Permenter	Tyla
Economic Development Agency	D	Barger	Theresa
Economic Development Agency		VACANT	VACANT
Economic Development Agency		VACANT	VACANT
Economic Development Agency	D	Volovski	William
Energy Committee	D	Barlow	Richard "Dick"
Energy Committee	R	Langlois	Candace
Energy Committee	U	Madigan	David
Energy Committee	D	Miller	Nancy
Energy Committee	D	Namnoum	Bob
Energy Committee	U	Quinlan	Mark
Energy Committee	I	West	Milliege "Guy"
Farmington River Coordinating Committee	R	Perry	Lansford
Farmington River Coordinating Committee	I	Quinlan	Mark
Farmington Valley Health District	D	Wishneski	Meghan
Farmington Valley Health District	R	Hill	Leslee
Fire & EMS Facility Study Committee	R	Asaro	Anthony
Fire & EMS Facility Study Committee	R	Harmon	Gordon
Fire & EMS Facility Study Committee	U	Henson	William
Fire & EMS Facility Study Committee	U	Hutchings	Richard
Fire & EMS Facility Study Committee	U	Toro	Anthony
Fire & EMS Facility Study Committee	R	Yacovino	Michael
Inland Wetlands & Watercourses Agency	R	Bahre	Robert
Inland Wetlands & Watercourses Agency	D	Henry	Eric
Inland Wetlands & Watercourses Agency	D	Shepard	David
Inland Wetlands & Watercourses Agency	D	Sinish	David

TOWN OF CANTON BOARD/COMMISSION MEMBERS

Inland Wetlands & Watercourses Agency	R	Bombassei	Al
Inland Wetlands & Watercourses Agency	U	Rosenfeld	David
Inland Wetlands & Watercourses Agency	D	Van de Bogart	Richard
Juvenile Review Board	R	Brown-Egan	Lee
Juvenile Review Board	U	Conway	Kelly
Juvenile Review Board	U	Taylor-Huey	Elizabeth
Juvenile Review Board		VACANT	VACANT
Juvenile Review Board	D	Whittingslow	Tracy
Juvenile Review Board	D	Corcoran	Kara
Juvenile Review Board	D	Spiers	Linda
Municipal Agent for the Elderly		Cote	Claire
Parks & Recreation Commission	D	Andrews	Rebecca
Parks & Recreation Commission	R	Eckert	Christopher
Parks & Recreation Commission	R	Fialkiewicz	Julius
Parks & Recreation Commission	G	Holden	Ben
Parks & Recreation Commission	R	Jacobs	Todd
Parks & Recreation Commission	D	Miller	Brian
Parks & Recreation Commission	D	Vallo	Elaine
Pension Committee	U	Benedetti	Sergio
Pension Committee	D	Britt	John
Pension Committee	I	Daley	Diane
Pension Committee	R	Chellgren	David
Pension Committee		VACANT	VACANT
Permanent Municipal Building Committee	R	Berry	Karen
Permanent Municipal Building Committee	D	Dymicki	Ronald
Permanent Municipal Building Committee	U	Madigan	David
Permanent Municipal Building Committee	D	Reynolds	Peter
Plainville Area Cable Television Advisory Council	D	Boorjian	Diana
Plainville Area Cable Television Advisory Council	D	Newman	Anthony
Planning & Zoning Commission	U	Baldwin	Kevin
Planning & Zoning Commission	R	Evens	David
Planning & Zoning Commission	U	Huyghebaert	John
Planning & Zoning Commission	R	Blatchley	Thomas
Planning & Zoning Commission	R	Pane	Philip
Planning & Zoning Commission	R	Perry	Lansford
Planning & Zoning Commission	U	Rousseau	Roger
Planning & Zoning Commission	U	Thiesse	Jonathan
Planning & Zoning Commission		VACANT	VACANT
Planning & Zoning Commission	R	Villa	Katie
PMBC - PW Garage Project	D	Biega	Gregory "David"

TOWN OF CANTON BOARD/COMMISSION MEMBERS

PMBC - PW Garage Project	U	Bradley	Robert
PMBC - PW Garage Project	R	Celmer	Robert
PMBC - PW Garage Project	D	Tarinelli	Donald
Poet Laureate		Hofmann	Joan
Registrar of Voters	R	Contrastano	Rich
Registrar of Voters	D	Golfin	Margaret
Registrar of Voters	D	Homan	Lynn
Registrar of Voters	R	Miner	John (Jack)
TIF Committee - Temporary	R	Permenter	Tyla
Town Historian		Leff	David
Town Historian Deputy		VACANT	VACANT
Town Meeting Moderator	D	Leff	David
Town Meeting Moderator	R	Pane	Lorinda
Town Meeting Moderator		VACANT	VACANT
Town Meeting Moderator		VACANT	VACANT
Water Pollution Control Authority	D	Balavender	Paul
Water Pollution Control Authority	D	Greacen	Stuart
Water Pollution Control Authority	D	Suttmiller	Robert
Water Pollution Control Authority		VACANT	VACANT
Water Pollution Control Authority		VACANT	VACANT
Wild and Scenic River Study Committee	R	Antonucci	Mayan
Wild and Scenic River Study Committee		VACANT	VACANT
Youth Services Bureau	D	Barger	Glenn
Youth Services Bureau	R	Fillian	Karen
Youth Services Bureau	U	Krzanowski	Stan
Youth Services Bureau	D	Meheran	Laura
Youth Services Bureau	D	Narducci	Thomas
Youth Services Bureau	D	Saidel	Sue
Youth Services Bureau	I	Skinner	Maria
Zoning Board of Appeals	R	Adajian	Gary
Zoning Board of Appeals	U	Brainard	Robert, Jr.
Zoning Board of Appeals	R	Dotson	Guerry
Zoning Board of Appeals	R	Kerr	Christopher
Zoning Board of Appeals	U	Olson	Patrice
Zoning Board of Appeals	R	Celmer	Robert
Zoning Board of Appeals	D	Kinosh	Stephen
Zoning Board of Appeals	R	Rucci	Lucien